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**Job Description**

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| **For HRU use only** | Ref: |

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| Directorate | **Environment, Housing and Leisure** |  |
| **Section/Location** | **Sport and Leisure**  **(Any worksite within North Tyneside)** |  |
| **Post Title** | **Leisure Assistant** |  |
| **Permanent/Temp** | **Permanent full time** |  |
| **Grade** | **Grade 5** |  |
| **Responsible to** | **Team Leader** |  |
| **Responsible for** | **n/a** |  |
| Job Purpose | |  | |
| **To supervise and ensure the safety of public and staff in and around the swimming pool and Contours health suite.**  **To ensure the safety of public and staff with regard to using equipment.**  **Ensure acceptable levels of hygiene are maintained in all areas at all times.**  **Ensure all tasks are performed in accordance with schedule, and to statutory regulations and council practice/policy.** | |  | |
| Job Content | |  | |
| **To provide an efficient and friendly service while working as part of a team as well as own initiative.**  **To supervise members of the public using swimming pools.**  **Carry out cleaning and maintenance inspections as directed by management.**  **Carry out other duties associated with the job as directed by the management team.** | |  | |
| Performance standards | |  | |
| **Adhere to statutory regulations.**  **Provide a clean and safe environment for public and other staff members.**  **Training for RLSS and First Aid is carried out on a regular basis.**  **Have excellent customer care skills.** | |  | |
| Working conditions | |  | |
| **Working as part of a team.**  **Involves weekend and evening work.**  **Can involve working in areas of high heat and humidity.** | |  | |