Request:

We are interested in the systems you have in place to control and process employee spend. Questions:

1. What finance system do you currently have in place?

Oracle E-Business Suite is the finance system used

2. What processes or solutions do you have in place for employees to submit and reclaim expenses?

Employees can submit mileage claims through Oracle as well as petty cash

3. How many expense claims were submitted by employees in the last fiscal year?

This information is not held.

4. Are employees able to compile, submit and approve expenses remotely?

Yes.

5. Have there been investigations relating to expense compliance in your organisation in the last 24 months? If so, how many?

No, investigations have been undertaken relating to expense compliance in the last 24 months.