

Reference: FOI0563

## Request:

1. Please provide the name of your Information Governance Manager/Data Protection Officer.

Wendy Rochester

- 2. Who is responsible for the data protection policy in your organisation? Wendy Rochester
  - 3. Is the person in charge of the Data Protection Policy and Information Governance Manager aware of the Information Commission Guidance Notes for IT asset disposal?

Yes

4. Do you currently have an IT asset disposal policy? Yes

5. Do you use any specialist third parties for IT Asset Disposal (including data erasure and destruction services) for all or part of the process?

Yes

- 6. What is the name of these third party partner/s used for asset disposal? Wastecare
- 7. Do you have a contract in place with these company/s for asset disposal?
- 8. When did you last audit the companies that are contracted with IT Asset Disposal? N/A
- 9. Do you use an ADISA approved asset disposal organisation? Yes
- 10. Are you using CPA approved software for your data erasure? No

The information supplied to you is owned by the council unless otherwise stated and may be protected by copyright. You are free to use it for your own purposes, including any non-commercial research or for the purposes of news reporting. Any other re-use of a commercial nature will require the permission of the Council. Further enquiries in this respect should be directed to Head of Law and Governance, North Tyneside Council, Quadrant The Silver Link North, Cobalt Business Park, North Tyneside, NE27 0BY

Date: 21/12/2018 Page 1 of 1