

Request:

1. Please provide the name of your Information Governance Manager/Data Protection Officer.

Wendy Rochester

2. Who is responsible for the data protection policy in your organisation?

Wendy Rochester

3. Is the person in charge of the Data Protection Policy and Information Governance Manager aware of the Information Commission Guidance Notes for IT asset disposal?

Yes

4. Do you currently have an IT asset disposal policy?

Yes

5. Do you use any specialist third parties for IT Asset Disposal (including data erasure and destruction services) for all or part of the process?

Yes

6. What is the name of these third party partner/s used for asset disposal?

Wastecare

7. Do you have a contract in place with these company/s for asset disposal?

No

8. When did you last audit the companies that are contracted with IT Asset Disposal?

N/A

9. Do you use an ADISA approved asset disposal organisation?

Yes

10. Are you using CPA approved software for your data erasure?

No