

Request:

Please disclose all job titles at the Council where there is only one person that has that job title.

Please also let me know which of the requested job titles do not have any other person who carries out the job of deputy the relevant job.

Response:

Data can be found in the attached spreadsheet

In the event of a long term absence or vacant position, the council endeavours to ensure that cover is provided. Generally any work is picked up by other members of the team/service to ensure continuity of service although in some instances, dependent on the length of absence/vacancy or the critical nature of the role, the council would look at doing one of the following:

- fill the post on a temporary basis from within the current workforce
- fill the post on a temporary basis following external recruitment
- fill the post on a temporary basis from an agency
- cover some of the duties from within the current area of work to ensure continuity