



Reference: FOI3996

Request:

I am writing to request the following information from your local authority, under the Freedom of Information act. I would be grateful if the data could be supplied as early as possible.

1. Does your local authority routinely request parents/guardians of electively home educated children to supply photographic images of:
 - a. their home educated child/ren engaging in educational activities?
 - b. their home-educated child(ren)s educational work?
 - c. any other images (eg images of bookshelves/certificates/awards etc)? as part of your routine contact /duties with electively home-educating families in your area?

We do not routinely request photographic images.

2. If this is not a routine request, but your elective home education team does on occasion request any of the photographic images outlined above, please advise under what circumstances you would request said images from parents.

We may request sight of work undertaken by a child and whilst we would prefer to see examples, parents may photograph this and send it to the LA if it is more convenient for them to do so. We would request examples of work if we had no clear indication as to the level or frequency of work being undertaken by a child who was EHE. Sometimes parents send in photographs which are not requested but which they wish to share in relation to their child's home education.

3. If your local authority has ever requested or received photographic images from electively home educating families please advise -
 - a. Where these images are stored?

Images would be stored temporarily in a secure folder on the Local Authority's secure internal records management system.

- b. In what format they are stored?

Images would be stored in the file format in which they were sent to the Local Authority.

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- c. What members of staff have access to said images?

Only members of the Attendance and Placement Team would have access to images stored in their secure area.

- d. Whether anyone with access to these images, has ever shared any of the said images, supplied from any electively home educating family, to anyone outside of the immediate local authority elective home education team? If so, to whom were images shared and for what purpose?

Images are not shared outside of the Attendance and Placement Team

- e. How long you store said images for?

Images are stored until the child's 21st birthday

4. If and when you dispose of any photographic images that electively home educating families have supplied to your local authority, please explain your time frame for doing this and your process for doing so.

Any images are permanently deleted from the internal records management system at the point the child reaches the age of 21.

5. If you hold photographic images of any of your electively home-educated children whether supplied by parents voluntarily , or requested by your department, do you supply guidance for parents on
- a. Where these images are stored?

The Authority does not provide guidance for parents on this

- b. In what format they are stored?

The Authority does not provide guidance for parents on this

- c. What members of staff have access to said images?

The Authority does not provide guidance for parents on this

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- d. How long you keep said images for?

The Authority does not provide guidance for parents on this

- e. How they can go about requesting to have said photographic images permanently deleted?

**A Right to Erasure can be requested by emailing
information.governance@northtyneside.gov.uk**

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