



Reference: RFI 1712013

Request:

Would it be possible to request a Freedom of Information Request to ascertain the expenses (car travel, etc) for Connexions personnel who frequent NTC libraries.

Response:

The Council introduced an Agile Working Arrangements Policy in May 2017 as it recognised the need to develop modern working practices that enable employees to maximise their performance whilst maintaining a good work life balance. There is a requirement that staff work from different locations during their normal working week this includes using alternative offices, libraries, community centres and working from home.

To enable Council staff to work in an agile way they have been issued with laptops or ipads (dependent on the service need), this enables them to access information at point of contact with client or customer. However, Council employees are allowed to use this equipment for personal use as long as they follow the Council’s agreed Acceptable Use of Council Equipment Policy and Computer Security Policy. Any breaches of these policies could lead to action being taken against the employee.

If Council employees are required to travel between locations to meet the needs of the service and/or the needs of customers/clients they will be reimbursed their travel costs. The Council have an agreed mileage allowance payable to those who use their own vehicles and for others who use public transport travel ticket costs are reimbursed.

*Costs reimbursed April – November 2017:

Mileage Paid	Miles Claimed
£3,126.03	6,066.12

*This information includes all mileage claimed by staff in the Connexions service and not purely travel too and from Libraries. The Council do not hold reportable data down to this level of detail.