



Reference: RFI 1712026

Request:

The movement away from paper to digital processes has been on-going for some time now. One part of a comprehensive digitisation strategy is the use of scanners to create digital versions of paper documents. Below is my freedom of information request regards your use of scanners. Not multi-functional devices, but paper document Scanners, DM systems and EPR systems. If you have any questions please feel free to email me at this address.

- How many employees do you currently have? 2223.03 FTE
- How many scanners (not multifunctional devices) do you currently have to scan paper based documents? 199
- Which brand do you use (i.e. Brother, Canon, Fujitsu, Kodak Alaris etc)? SMART, Kodak, HP, Fujitsu, Epson Canon
- Which scanner model do you mainly use?Kodak
- Who supplies these scanners? Bt Business direct
- Do you have a contract for these scanners? No
- If so, when does this expire? N/A
- What Document Management system(s) do you use?Opentext(EDRMS), Optech, ESCR, Info@Work, Sharepoint & DMS
- What Electronic Patient Record (EPR)/Electronic Healthcare Record (EHR) do you currently use? NA
- What is the name, job title, and email address of the person responsible for your scanner fleet? ICT Services