

Reference: RFI 1804117

# Request:

Please provide me with the following information under the Freedom of Information Act.

1. Evidence of any public consultation by the council with Whitley Bay residents on the change of policy (custom and practice) on ceasing to issue written reminders about residents parking permits requiring renewal.

Attached is the letter that was sent out on the 21 August to all permit holders whose permit was due to expire in the period 01 September – 31 December 2017.

2. Evidence, including minutes of meetings, where this policy decision was discussed and agreed.

### Not available

3. Copies of All communications with Civil Enforcement Officers relating to residential parking permits and PCNs in the Whitley Bay Borough.

#### Not available

- 4. The date the new policy of not communicating in writing with residents about the requirement to renew their resident parking permit, was implemented.
- 05 September 2017, although this is a temporary arrangement until the new software system becomes operational (planned for July 2018). Under the new system the Council propose to revert back to issuing postal notifications 28 days before the permit is due to expire. The letter will include an activation code that will enable the permit holder to renew their permit online.
- 5. Written evidence of any council budgetary forecast documents referring to or outlining this change in policy and the additional income it would be expected to raise.

## Not available

6. The Total number on PCNs pertaining to lapsed resident parking permits from the change of policy implementation date to the 27th of April across the whole geographical area covered by the council.

### Not available

The software system will only enable the Council to provide details of the number of penalty charge notices issued for a specific contravention code, in this case code 12 (Parked in a residents' or shared use parking space or zone without displaying a valid permit or voucher or pay and display ticket issued for that place).

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Circumstances that fall into this category include displaying an out of date permit; displaying a permit that is not valid for that parking place; parked in a shared use restriction (pay & display with an exemption to the charge for permit holders) whilst not displaying any permit or a valid parking ticket; parked in a shared use restriction without payment of the parking charge; etc.

North Tyneside Council have issued 3,939 penalty charge notices for contravention code 12 during the period 01 September 2017 – 04 May 2018.

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