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| <br><b>North Tyneside Council</b> | <b>North Tyneside Council</b><br><br><b>SCHOOLS FORUM</b>   |
|  | <b>Wednesday 13 July 2022 - 12:30 – 14:30</b>   |
|  | The meeting will be held virtually and will be live streamed at the following link: <a href="https://youtu.be/rNE8zc3ls_Y">https://youtu.be/rNE8zc3ls_Y</a> |

### AGENDA

|  |  |       |
|--|--|-------|
| 1.   | Apologies for Absence  | Chair |
| 2.   | Attendance Register / Membership / Roles & Responsibilities                    | Chair |
| 3.   | Virtual Public Meeting / Observers (*)   | Chair |
| 4.   | Declaration of Interest  | Chair |
| 5.   | Minutes of the last meeting <b>Circulated</b>                                  | Chair |
| 6.   | Matters Arising: <b>Verbal Update</b>  |       |
| 6.1  | Finance Update <b>Circulated</b>   | CE    |
| 6.2  | Reports from Services for 2023/24 Financial Year Proposal <b>Verbal Update</b> | Chair |
| 6.3  | Catering Services Update <b>Verbal Update</b>                                  | ML    |
| 7.   | Future meeting dates / arrangements <b>Circulated</b>                          |       |
| 8.   | Any Other Business   |       |
| This is to give notice of the intention to consider item 9 below in private. Observers will be excluded from the meeting for the following items of business on the grounds that the report contains information relating to the financial or business affairs of any particular person (including the authority holding the information). |  |       |
| 9.   | Annual Update – Redundancy Costs (Schools) <b>Circulated</b>                   | CP    |
| 10.  | Date of Next Meeting – Wednesday 21 September 2022 (TBC)                       |       |

North Tyneside Council Schools Forum,  
Financial Services, Quadrant, The Silverlink North, Cobalt Business Park,  
North Tyneside, NE27 0BY. Tel: (0191) 643 5991

| North Tyneside Schools Forum Member Roles & Voting |                            |                                    |                                       |                   |                    |                      |  |             |
|--|----------------------------|------------------------------------|---------------------------------------|-------------------|--------------------|----------------------|--|-------------|
| de-delegation<br>Primary                           | de-delegation<br>Secondary | scheme for<br>financing<br>schools | consultation<br>on funding<br>formula | General<br>Duties | Retained<br>Duties | all other<br>matters | <i>last updated September<br/>2019</i> |             |
| 1  | 2                          | 3                                  | 4                                     | 5                 | 6                  | 7                    |  |             |
| Voting   |                            |                                    |                                       |                   |                    |                      | <b>Phase</b>                           | <b>Role</b> |
| <b>School Members</b>                              |                            |                                    |                                       |                   |                    |                      |  |             |
| x  |                            | x                                  | x                                     | x                 | x                  | x                    | First                                  | Head        |
| x  |                            | x                                  | x                                     | x                 | x                  | x                    | Primary                                | Head        |
|  | x                          | x                                  | x                                     | x                 | x                  | x                    | High                                   | Head        |
|  | x                          | x                                  | x                                     | x                 | x                  | x                    | Middle                                 | Head        |
|  | x                          | x                                  | x                                     | x                 | x                  | x                    | Secondary                              | Head        |
|  |                            |                                    |                                       |                   |                    |                      |  |             |
| <b>Other School Members Non Locality Based</b>     |                            |                                    |                                       |                   |                    |                      |  |             |
| x  |                            | x                                  | x                                     | x                 | x                  | x                    | Primary/ First                         | Governor    |
|  | x                          | x                                  | x                                     | x                 | x                  | x                    | Secondary/Middle                       | Governor    |
|  |                            | x                                  | x                                     | x                 | x                  | x                    | Nursery                                | Head        |
|  |                            | x                                  | x                                     | x                 | x                  | x                    | PRU                                    | Head        |
|  |                            | x                                  | x                                     | x                 | x                  | x                    | Special                                | Head        |
|  |                            |                                    | x                                     |                   | x                  | x                    | Academy                                | Other       |
| <b>Non Schools Members Non Locality Based</b>      |                            |                                    |                                       |                   |                    |                      |  |             |
|  |                            | x                                  | x                                     |                   |                    | x                    | 16-19 Providers                        | Other       |
|  |                            |                                    | x                                     |                   |                    | x                    | EY PVI                                 | Other       |
|  |                            |                                    |                                       |                   |                    | x                    | C of E Diocese                         | Other       |
|  |                            |                                    |                                       |                   |                    | x                    | RC Diocese                             | Other       |
|  |                            |                                    |                                       |                   |                    | x                    | Trades Union                           | Other       |
|  |                            |                                    |                                       |                   |                    |                      |  |             |

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### Timetable & Forward Plan 2021/22

| Date              | Activity  | Responsible     |
|-------------------|---|-----------------|
| 22 September 2021 | <u>Schools Forum Meeting</u><br>1. To include appointment of Chair and Vice Chair<br>2. Review of the Constitution and supporting documents<br>3. Responsibilities for Redundancy & Early Retirement Costs – Annual Update            | Schools Forum   |
| 7 October 2021    | School Census Day   | DFE/ESFA        |
| 11 October 2021   | Application for submitting disapplication requests  | Local Authority |
| 24 November 2021  | <u>Schools Forum Meeting</u>  | Schools Forum   |
| 19 November 2021  | Deadline for submitting disapplication requests   | Local Authority |
| 19 November 2021  | Deadline for submitting disapplication requests if wish to move more than 5% of the Schools block   | Local Authority |
| 3 November 2021   | School census database closed. Checks and validation commences  | DFE/ESFA        |
| 12 January 2022   | <u>Schools Forum Meeting</u>  | Schools Forum   |
|                   | Submit final proposals re APT   | Local Authority |
| 21 January 2022   | Deadline for submissions of final 2022 to 2023 APT to ESFA  | Local Authority |
| 7 February 2022   | Cabinet Meeting for approval of 22/23 Schools Funding   | Local Authority |
| 21 February 2022  | Cabinet Meeting   | Local Authority |
| 28 February 2022  | Deadline for confirmation of Schools budget shares to mainstream maintained schools.  | DFE/ESFA        |
| 23 March 2022     | <u>Schools Forum Meeting</u><br>1. Dedicated Schools Grant update<br>2. Scheme for Financing Schools – Annual Update (and review if required)   | Schools Forum   |
| TBC April 2022    | Cabinet Meeting   | Local Authority |
| 13 July 2022      | <u>Schools Forum Meeting</u><br>1. Reports from Services for 23/24 Financial Year Proposal<br>2. Schools Finance Update<br>3. Responsibilities for Redundancy & Early Retirement Costs – Annual Update<br>4. Catering Services Update | Schools Forum   |

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