



# Agenda

**Meeting:** North Tyneside Schools Forum

**Date:** Thursday 21 September 2023  
12:30 – 14:30

**Location:** The meeting will be held virtually and will be live streamed at the following link:  
<https://www.youtube.com/watch?v=HdX2DlelDmY>

## Agenda

Ref.	Item	Lead
1	Apologies and welcome	Chair
2	Attendance Register / Membership / Roles & Responsibilities	Chair
3	Virtual Public Meeting / Observers (*)	Chair
4	Declaration of Interest	Chair
5	Minutes of the last meeting <i>Circulated</i>	Chair
6	Matters Arising (not on the agenda) <i>Verbal Update</i>	Chair
7	Annual Review of Schools Forum Constitution <i>Verbal Update</i> to include: a) Election of Chair b) Election of Vice Chair c) Declaration of Interest – all members d) Members Attendance/ New Members e) Notification of membership to all Schools/ Governors f) Action Plan / Self-Assessment	
8	Finance Update <i>Circulated</i> (including: Falling Rolls and Growth Fund Proposed Allocations and DfE Safety Valve Intervention Programme)	CE MM
9	Reports from Services <i>Verbal Update</i> (EMTAS & School Support Services)	LC
10	Any Other Business	All
11	Date and Time of Next Meeting: Wednesday 8 November at 12:30 via Microsoft Teams	

North Tyneside Schools Forum Member Roles & Voting								
de-delegation Primary	de-delegation Secondary	scheme for financing schools	consultation on funding formula	General Duties	Retained Duties	all other matters	<i>last updated September 2019</i>	
1	2	3	4	5	6	7		
Voting							<i>Phase</i>	<i>Role</i>
<i>School Members</i>								
x		x	x	x	x	x	First	Head
x		x	x	x	x	x	Primary	Head
	x	x	x	x	x	x	High	Head
	x	x	x	x	x	x	Middle	Head
	x	x	x	x	x	x	Secondary	Head
<i>Other School Members Non Locality Based</i>								
x		x	x	x	x	x	Primary/ First	Governor
	x	x	x	x	x	x	Secondary/Middle	Governor
		x	x	x	x	x	Nursery	Head
		x	x	x	x	x	PRU	Head
		x	x	x	x	x	Special	Head
			x		x	x	Academy	Other
<i>Non Schools Members Non Locality Based</i>								
		x	x			x	16-19 Providers	Other
			x			x	EY PVI	Other
						x	C of E Diocese	Other
						x	RC Diocese	Other
						x	Trades Union	Other

**Timetable & Forward Plan 2023/24**

<b>Date</b>	<b>Activity</b>	<b>Responsible</b>
21 September 2023	<u>Schools Forum Meeting</u> 1. To include appointment of Chair and Vice Chair 2. Review of the Constitution and supporting documents 3. Schools Finance Update 4. Reports from Services for 24/25 Financial Year Proposal	Schools Forum
5 October 2023	School Census Day	DFE/ESFA
9 October 2023	Application for submitting disapplication requests	Local Authority
8 November 2023	<u>Schools Forum Meeting</u> 1. Schools Finance Update 2. National Funding Formula and Outcome of Consultation 3. Scheme for Financing Schools Update 4. School Forum Constitution and Action Plan Review 5. Consideration of Special Leave for 23/24 Financial Year	Schools Forum
17 November 2023	Deadline for submitting disapplication requests	Local Authority
17 November 2023	Deadline for submitting disapplication requests if wish to move more than 0.5% of the Schools block	Local Authority
1 November 2023	School census database closed. Checks and validation commences	DFE/ESFA
17 January 2024	<u>Schools Forum Meeting</u> 1. Schools Finance Update 2. Consideration of Special Leave for 23/24 Financial Year	Schools Forum
TBC	Submit final proposals re APT	Local Authority
20 January 2024	Deadline for submissions of final 2023 to 2024 APT to ESFA	Local Authority
5 February 2024	Cabinet Meeting for approval of 23/24 Schools Funding	Local Authority
19 February 2024	Cabinet Meeting	Local Authority
26 February 2024	Deadline for confirmation of Schools budget shares to mainstream maintained schools.	DFE/ESFA
20 March 2024	<u>Schools Forum Meeting</u> 1. Schools Finance Update 2. Schools In Financial Difficulty	Schools Forum
25 March 2024	Cabinet Meeting	Local Authority
10 July 2024	<u>Schools Forum Meeting</u> 1. Reports from Services for 25/26 Financial Year Proposal 2. Schools Finance Update 3. Responsibilities for Redundancy & Early Retirement Costs – Annual Update	Schools Forum

This page is intentionally left blank