

# Licensing Sub-Committee

2 November 2018

**Monday 12 November 2018** in Room 0.01, Ground Floor, Quadrant, The Silverlink North, Cobalt Business Park, North Tyneside, NE27 0BY **commencing at 10.00am**.

### Agenda Item

Page

### 1. Appointment of Chair

The Sub-Committee to appoint a Chair for this meeting

### 2. Declarations of Interest and Dispensations

You are invited to declare any registerable and/or nonregisterable interests in matters appearing on the agenda, and the nature of that interest. You are also invited to disclose any dispensations in relation to any registerable and/or nonregisterable interests that have been granted to you in respect of any matters appearing on the agenda.

You are also requested to complete the Declarations of Interests card available at the meeting and return it to the Democratic Services Officer before leaving the meeting.

3.	Procedure for Licensing Act Hearings	2
	Procedure for hearing an application for the grant of a new Premises Licence.	
4.	The Smokehouse, Old Tanners Bank, North Shields, NE30 1JH.  (Tynemouth Ward)	7
	To consider an application for the grant of new Premises Licence.	

### Circulated to all Members of the Licensing Sub-Committee:-

Councillor L Darke Councillor J O'Shea Councillor D McMeekan

### **LICENSING ACT 2003**

### NORTH TYNESIDE COUNCIL

### PROCEDURE FOR HEARING OF AN APPLICATION BEFORE THE LICENSING SUB-COMMITTEE ("the Committee")

The four licensing objectives, as set out in the Licensing Act 2003, are:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm.

Each application that comes before this Committee will be treated on its own merits, and this Licensing Authority will take its decision based upon:

- The merits of the application
- The promotion of the four licensing objectives
- The Statement of Licensing Policy of North Tyneside Council
- The guidance issued under Section 182 of the Licensing Act 2003.

### The Procedure of the Committee is as follows:

- 1. The Chair of the Committee will open the hearing and will ask all persons present at the hearing to identify themselves. The Chair will then explain the procedure to be followed at the hearing.
- 2. The Committee will then consider any request made by a party under regulation 8(2) of the Licensing Act 2003 (Hearings) Regulations 2005 for permission for a person to attend as a witness on his/her behalf.
- 3. The Licensing Officer will present a report to the Committee outlining the application, any relevant representations and the relevant sections of the Council's Statement of Licensing Policy and the statutory guidance.
- 4. The Committee may ask any relevant questions they have of the Licensing Officer.
- 5. The Applicant or their representative will then be invited to address the Committee to clarify any information arising from the officer's report, if necessary.
- 6. Each of the Responsible Authorities which have made representations will be invited to address the Committee about the application, to indicate why they consider the issues they have raised to be relevant to the licensing objectives and sufficient to object to the application or notice (as applicable).

If a Responsible Authority has obtained prior permission to call a particular witness, then they may call that witness.

- 7. The Committee may ask any relevant questions they have of the Responsible Authorities.
- 8. Other Persons may ask any relevant questions they have of the Responsible Authorities.
- 9. The Applicant or their representative may ask any relevant questions they have of the Responsible Authorities.
- 10. Each of the Other Persons who have made representations will be invited to address the Committee about the application, indicating why they consider the issues they have raised to be relevant to the licensing objectives and sufficient to object to the application or notice (as applicable).

If any Other Person has obtained prior permission to call a particular witness, then they may call that witness.

<u>Note</u>: In order to avoid repetition and to expedite proceedings at the hearing, objectors within the same group of Other Persons are encouraged to appoint an agreed spokesperson to address the Committee.

- 11. The Committee may ask any relevant questions they have of the Other Persons or their witness(es).
- 12. The Responsible Authorities may ask any relevant questions they have of the Other Persons or their witness(es).
- 13. The Applicant or their representative may ask any relevant questions of the Other Persons or their witness(es).
- 14. The Applicant or their representative will be invited to address the Committee, as to why they consider the issues raised by the Responsible Authorities and Other Persons to be irrelevant to the licensing objectives and why they consider the Committee should grant their application or notice (as applicable).

If the Applicant has obtained prior permission to call a particular witness, then they may call that witness.

- 15. The Committee may ask any relevant questions they have of the Applicant, their representative or their witness(es).
- 16. The Responsible Authorities may ask any relevant questions they have of the Applicant, their representatives or their witness(es).
- 17. Any of the Other Persons may ask any relevant questions they have of the Applicant, their representative or their witness(es).

- 18. The Chair of the Committee will invite each of the Responsible Authorities to make a brief closing statement. Each Responsible Authority should ideally take no longer than 10 minutes to make their closing statements
- 19. The Chair will invite each of the Other Persons to make a brief closing statement. Each of the Other Persons will be entitled to a maximum of 10 minutes in which to make their closing statements.
- 20 The Chair will invite the Applicant or their representative to make a brief closing statement. Each Applicant should ideally take no longer than 10 minutes to make their closing statements.
- 21. The Chair will ask all parties if they are satisfied that they have said all they wish to.
- 22. The Committee will retire in private to consider the application and make its determination. The Legal Adviser will be present to ensure that all matters of law, evidence and procedure are adhered to appropriately but will not take part in the decision.
- 23 In considering any representations or a notice made by any party, the Committee may take into account documentary or other information produced by a party in support of their application, representations or notice (as the case may be) either before the hearing or, with the consent of all the other parties, at the hearing.
- 24 The Committee shall disregard any information given by a party or by any person to whom permission to appear at the hearing is given by the Committee, which is not relevant to:
  - their application, representations or a notice (as the case may be) or, in the case of another person, the application, representations or notice of the party requesting their attendance; and
  - (ii) the promotion of the licensing objectives or, in relation to a hearing to consider a notice given by a chief officer of police, the prevention of crime and disorder licensing objective.
- <u>NB</u> Parties are reminded that any documentary or other information or evidence they wish to produce in support of their application or representation must have been disclosed to all parties prior to the hearing taking place. Late representations, documents or evidence will only be considered with the agreement of all parties present.
- 25. The Committee will return to announce its decision. A written notice of the decision will be provided to app parties in accordance with statutory requirements. The decision letter will include the reasons for the decision, and any conditions placed upon the licence (if granted) and the licensing objective(s) they relate to. The notification of decision will include information on a party's right to appeal against the Committee's decision.

### **General Matters**

### 1. **Expectations on parties**

The Licensing Authority expects all parties to a hearing to endeavour to address any issues openly and to work towards an amicable resolution, if at all possible, prior to the hearing taking place.

All parties will be expected to:

- (i) demonstrate which of the four licensing objectives are addressed in relation to each of the issues they wish to raise at the hearing; and
- (ii) draw to the Committee's attention any relevant aspects of the National Guidance or local Statement of Licensing Policy which they also consider are particularly relevant to the Committee's consideration of the issues the party(ies) has/have raised.

### 2. Agreement that a hearing is unnecessary

A Licensing Authority can dispense with holding a hearing if all persons concerned (applicants and parties raising a representation) give notice to the Licensing Authority prior to the hearing date that they consider it unnecessary.

Where all such persons have given such notice, and the Licensing Authority agrees that a hearing is unnecessary, the Licensing Authority will give notice to the parties that the hearing has been dispensed with.

### 3. Failure of parties to attend

The hearing may proceed in the absence of any party who has informed the Licensing Authority that they do not intend to attend or be represented at the hearing.

If a party fails to attend or be represented at a hearing without notifying the Licensing Authority, the Committee may adjourn the hearing to a specific date if it considers it to be in the public interest to do so, or alternatively may proceed with the hearing in the party's absence. In the interests of the other parties, costs and efficiency, hearings will generally proceed notwithstanding the absence of any party (including the Applicant).

Where it is decided to proceed in a party's absence, all notices and representations received from the absent party will be considered by the Committee.

If, in exceptional circumstances, a decision is made to adjourn a hearing all parties will be advised of the date, time and venue to which the hearing has been adjourned.

### 4. **Questioning of parties**

The Licensing Authority will generally allow all parties to ask questions of another party present, but this decision will be taken on a case by case basis and in some exceptional circumstances (a reason will be given) cross examination may be prohibited.

### 5. **Further clarification**

When addressing the Committee each party shall respond specifically to any points of which it received notice (with the Notice of Hearing) upon which the Committee was seeking clarification.

### 6. Questioning by Legal Adviser

The legal adviser to the Committee may ask questions on behalf of, or in addition to, the Committee members themselves.

### 7. Hearsay evidence

Hearsay evidence will be admissible provided that it is relevant. The weight to be attributed to hearsay evidence will be a matter for the Committee.

### 8. Persons behaving in a disruptive manner

The Committee has the right to exclude any person disrupting the hearing, at their discretion. The Committee can refuse to allow that person to return or, alternatively, may permit him/her to return on such conditions as the Committee may decide. Any person required to leave the hearing may, before the end of the hearing, submit to the Committee in writing any information which they would have been entitled to give orally had they not been required to leave.

### 9. No decision-making by Ward Members

A member of the Licensing Committee shall not be entitled to participate in any decision-making in relation to any licensing application concerning premises in the Ward for which he/she serves as Councillor.



Meeting/ Licensing Sub-Committee Decision Maker(s)

Date:	12 <sup>th</sup> November 2018	Report by:	Susan Vert Licensing Officer 🕿 643 6904
		Contact Officer(s):	Susan Vert Licensing Officer 🕿 643 6904
Title of Report:	Licensing Act 2003	Ward(s):	Tynemouth
	The Smokehouse, Old Tanners Bank, North Shields, Tyne and Wear, NE30 1JH.		

### 1.0 Summary / Purpose of Report

1.1 Licensing Sub-Committee

The Licensing Act 2003 provides that, where representations have been received from a Responsible Authority or Other Person in respect of an application for a licence, a variation of a licence or a review of a licence, a hearing must be held to consider them. Sub-Committees have been established in accordance with provisions of the Act for the purpose of hearing such applications.

- **1.2** The Sub-Committee is asked to consider and determine the application from Ralbos Ltd for a New Premise Licence in relation to Smokehouse, Old Tanners Bank, North Shields, NE30 1JH.
- **1.3** The applicant has been invited to attend the meeting to put forward their case in support of the application. All persons making relevant representations have also been invited to attend.

### **1.4** Representations from Responsible Authorities and Other Persons

The application has been forwarded to the Chief Officer of Police, Fire Authority, Local Planning Authority, Environmental Health Authority, Health and Safety Enforcement Agency, Licensing Authority, Director of Public Health, Weights and Measures Authority and the Local Safeguarding Children Board with a view to any of these Responsible Authorities inspecting the premises if deemed appropriate by them and to enable them to comment on the application. The application has been advertised near the premises, in a local newspaper and also on the Council Website as prescribed. A representation has been made by local residents. These are attached at **Appendix 5**.

### **1.5** Authority to make decisions

In relation to an Application for the grant of a Premises Licence or Club Premise Certificate the Licensing Sub-Committee can, under the Licensing Act 2003:

- grant a Licence subject to conditions consistent with the operating schedule and necessary for the promotion of the licensing objectives in addition to the mandatory conditions
- exclude from the scope of the Licence any of the licensable activities to which the Application relates,
- or reject the Application

Once the Sub-Committee have reached a decision, the decision and reasons for the decision must be given in accordance with the Licensing Act 2003 and the Licensing Act 2003 (Hearings) Regulations 2005.

### 2.0 Background

This report relates to an application for a New Premise Licence in respect of The Smokehouse, Old Tanners Bank, North Shields, NE30 1JH.

2.1 The Application for the Licence is attached at **Appendix 1**, a plan of the premises is attached at **Appendix 2** and a map of the area is attached at **Appendix 3**.

## 2.2 The Application for the Grant of a Premises Licence under Section 17 of The Licensing Act 2003

The Application for Grant of the Premises Licence is made pursuant to Section 17 of the Licensing Act 2003 and the relevant Section of the Act dealing with the determination of such an Application is contained in Section 18 of the Act.

The application for a premise licence is as follows:

- 1. To permit **Supply of Alcohol** (on and off the premises)
- Sunday to Wednesday 10:00 until 00:00
- Thursday, Friday and Saturday 10:00 until 01:00

### and remain open to the public as follows

- Sunday to Wednesday 08:00 until 00:30
- Thursday Friday and Saturday 08:00 until 01:30
- To permit Exhibition of Films (Indoors), Live Music (Indoors) Performance of Dance (Indoors) Recorded Music (Indoors)) Provisions of anything of similar description to live music, recorded music and performances of dance (Indoors)

As follows:

- Sunday to Wednesday From 10:00 Until 00:00
- Thursday to Saturday From 10:00 Until 01:00

Late Night Refreshment (Indoors) as follows

- Sunday to Wednesday From 23:00 Until 00:00
- Thursday to Saturday From 23:00 Until 01:00
- 3. **Non-standard timings** supply of alcohol, Regulated Entertainment and opening hours to continue between the finish time and the start time stated, on New Years Day.
- 4. If the licence is granted this will be subject to Mandatory Conditions which are attached at **Appendix 4** of the report.

### 3.0 **Promotion of Licensing Objectives**

The applicant has included the following additional steps in the operating schedule which they intend to take in order to promote the licensing objectives.

Please see Appendix 1.

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#### 4.0 The Representations

Relevant representations have been made as follows and are attached at

### Appendix 5:

- . Other persons have made representations
- The Chief Officer of Police has made no representations.
- Tyne and Wear Fire and Rescue Service have made no representations.
- The Health and Safety Officer of North Tyneside Council has made no • representations.
- The Local Planning Authority has made no representations. •
- The Environmental Health Officer of North Tyneside Council has made no representations.
- The Local Safeguarding Children's Board for North Tyneside have made no representations.
- The Weights and Measures Authority for North Tyneside have made no representations.
- The Licensing Authority has made no representations.
- The Director of Public Health has made no representations. •

5.0

### The Parties

The Parties to the hearing will be:

- 1. The Applicant Ralbos Limited (Represented by Richard Arnott).
- 2. Other persons.

#### 6.0 For consideration

The areas for consideration by the Licensing Sub-Committee are:

 Application for the Grant of a Premises Licence in relation to The Smokehouse, Old Tanners Bank, North Shields, NE30 1JH..

#### 7.0 The North Tyneside Council Statement of Licensing Policy

The Sub-Committee's attention is drawn to the relevant part of the Policy -Section 10 Licensing Objectives.

#### 8.0 The Revised Guidance issued under Section 182 Licensing Act 2003

The Sub-Committee's attention is drawn to the relevant parts of the Guidance issued under S182 Licensing Act 2003 - Chapter 2 Licensing Objectives.

### 9.0 For Decision

The Sub-Committee is asked to determine the application in whatever way it sees fit.

### 10.0 Associated Papers

Appendix 1 – The application for the Grant of a Premises Licence Appendix 2 – Plan of the Premises Appendix 3 – Map Appendix 4 – Mandatory Conditions Appendix 5 – Relevant representations

### 11.0 Background Information

The following background papers have been used in the compilation of this Report and are available for inspection at the offices of the authors of the Report:

North Tyneside Council Statement of Licensing Policy The Licensing Act 2003 and Regulations Amended Guidance issued under Section 182 of the Licensing Act 2003 from the Home Office Delegation Scheme – Licensing Committee 7 February 2005 **APPENDIX 1** 

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17/9/18 £190 . gov.uk.



North Tyneside Application for a premises licence Licensing Act 2003 For help contact liquor.licensing@northtyneside.gov.uk Telephone: 0191 6432175

		* required informatio
Section 1 of 21		
You can save the form at any	time and resume it later. You do not need to b	e logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	(L)STG.RXA.CXS.RAL013.2	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on b	ehalf of the applicant? No	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
) Applicant Details		
* First name	Ralbos Limited	
* Family name	Ralbos Limited	
* E-mail	richard.arnot@wardhadaway.com	
Main telephone number	0191 2044342	Include country code.
Other telephone number		
Indicate here if the app	licant would prefer not to be contacted by tele	phone
Is the applicant:		
<ul> <li>Applying as a business</li> <li>Applying as an individu</li> </ul>	or organisation, including as a sole trader Ial	A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.
Applicant Business		
Is the applicant's business registered in the UK with Companies House?		Note: completing the Applicant Business section is optional in this form.
Registration number	11108784	
Business name	Ralbos Limited	If the applicant's business is registered, use its registered name.
VAT number GB 286194859		Put "none" if the applicant is not registered for VAT.
Legal status		

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Applicant's position in the business	Director	
Home country	United Kingdom	The country where the applicant's headquarters are.
Registered Address		Address registered with Companies House.
Building number or name	22	
Street	Osborne Road	
District	Jesmond	
City or town	Newcastle upon Tyne	
County or administrative are	a	
Postcode	NE2 2AD	
Country	United Kingdom	
Agent Details		
* First name	Richard	
* Family name	Arnot	
* E-mail richard.arnot@wardhadaway.com		
Main telephone number	0191 2044342	Include country code.
Other telephone number		]
Indicate here if you wor	uld prefer not to be contacted by telephone	
Are you:		
An agent that is a busin	ess or organisation, including a sole trader	A sole trader is a business owned by one person without any special legal structure.
<ul> <li>A private individual acti</li> </ul>	ng as an agent	
Agent Business		
Is your business registered in the UK with Companies House?	∩Yes (€ No	Note: completing the Applicant Business section is optional in this form.
ls your business registered outside the UK?	CYes 💿 No	
Business name	Ward Hadaway	If your business is registered, use its registered name.
VAT number GB	176080853	Put "none" if you are not registered for VAT.
Legal status	Partnership	]
		-

Constituted for a providence and				
Continued from previous page				
Your position in the business	Licensing Assistant	The construction data has demonstrated.		
Home country	United Kingdom	The country where the headquarters of your business is located.		
Agent Business Address		If you have one, this should be your official address - that is an address required of you		
Building number or name	Sandgate House	by law for receiving communications.		
Street	102 Quayside	]		
District		]		
City or town	Newcastle upon Tyne	]		
County or administrative area		]		
Postcode	NE1 3DX			
Country	United Kingdom	]		
Section 2 of 21				
PREMISES DETAILS				
	pply for a premises licence under section 17 of t the premises) and I/we are making this applicat of the Licensing Act 2003.			
Premises Address				
Are you able to provide a post	al address, OS map reference or description of t	he premises?		
Address C OS ma	preference C Description			
Postal Address Of Premises				
Building number or name	The Smokehouse (see attached location plan)			
Street	Old Tanners Bank			
District				
City or town	North Shields			
County or administrative area				
Postcode NE30 1JH				
Country	United Kingdom			
Further Details				
Telephone number				
Non-domestic rateable value of premises (£) 6,900				

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Section 3 of 21 APPLICATION DETAILS In what capacity are you applying for the premises licence?			
is the same of the premises methods include:			
An individual or individuals			
A limited company / limited liability partnership			
A partnership (other than limited liability)			
An unincorporated association			
Other (for example a statutory corporation)			
A recognised club			
A charity			
The proprietor of an educational establishment			
A health service body			
A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales			
<ul> <li>A person who is registered under Chapter 2 of Part 1 of the Health and</li> <li>Social Care Act 2008 in respect of the carrying on of a regulated</li> <li>activity (within the meaning of that Part) in an independent hospital in</li> <li>England</li> <li>The chief officer of police of a police force in England and Wales</li> </ul>			
Confirm The Following			
I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities			
I am making the application pursuant to a statutory function			
I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative			
Section 4 of 21			
NON INDIVIDUAL APPLICANTS			
Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned. Non Individual Applicant's Name			
Name Ralbos Limited			
Details			
Registered number (where 11108748 11108748			
Description of applicant (for example partnership, company, unincorporated association etc)			

Consent a power and Controlling of 999942 20094

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Limited Company				
Address				
Building number or name	22			
Street	Osborne Road			
District	Jesmond			
City or town	Newcastle upon Tyne			
County or administrative area				
Postcode	NE2 2AD			
Country	United Kingdom			
Contact Details				
É-mail	richard.arnot@wardhadaway.com			
Telephone number	0191 2044342			
Other telephone number				
* Date of birth	dd mm yyyy			
* Nationality	Documents that demonstrate entitlement to work in the UK			
	Add another applicant			
Section 5 of 21				
OPERATING SCHEDULE				
When do you want the emises licence to start?	dd mm yyyy			
If you wish the licence to be valid only for a limited period,// when do you want it to end dd				
Provide a general description of the premises				
For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.				
Lounge bar and cafe restaurant with ancillary facilities				

Site "see subsection and the second second

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If 5,000 or more peop expected to attend the premises at any one to state the number exp attend	ole are ne time,	
Section 6 of 21		
PROVISION OF PLAY	S	
See guidance on regu	lated entertainment	namediana ale anti-
Will you be providing	plays?	
	No	
Section 7 of 21		
PROVISION OF FILMS		
See guidance on regu	lated entertainment	
Will you be providing	films?	
Yes	C No	
Standard Days And T	imings	
MONDAY		
	Start 10:00	Give timings in 24 hour clock. End 00:00 (e.g., 16:00) and only give details for the days
	Start Start	of the week when you intend the premises
		End to be used for the activity.
TUESDAY	· · · · · · · · · · · · · · · · · · ·	
	Start 10:00	End 00:00
	Start	End
WEDNESDAY		
	Start 10:00	End 00:00
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THURCOAV		
THURSDAY	a []	
	Start 10:00	End 01:00
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FRIDAY		
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	Start End End	
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	the exhibition of films take place indoors or outdoors or both? Indoors Outdoors Outdoors Or Both Include a tent. Indoors Outdoors Outdoors Outdoors Or Both	
	e type of activity to be authorised, if not already stated, and give relevant further details, for example (but not usively) whether or not music will be amplified or unamplified.	
Non-	live TV etc	
State	any seasonal variations for the exhibition of film	
Fore	xample (but not exclusively) where the activity will occur on additional days during the summer months.	
Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. This activity may continue between the finish time and the start time stated, on New Years Day.		
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TUESDAY		to be used for the activity.	
	Start 10:00	End 00:00	
	Start	End	
WEDNESDAY			
	Start 10:00	End 00:00	
	Start	End	
THURSDAY			
	Start 10:00	End 01:00	
	Start	End	
FRIDAY			
	Start 10:00	End 01:00	
	Start	End	
SATURDAY			
	Start 10:00	End 01:00	
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SUNDAY			
	Start 10:00	End 00:00	
	Start	End	
'ill the performance of I	live music take place indoor	rs or outdoors or both? Where taking place in a building or othe structure tick as appropriate. Indoors m	
Indoors	Outdoors	C Both include a tent.	ay
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Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below			
For example (but not e	exclusively), where you wish the a	activity to go on longer on a particular day e.g. Christmas Eve.	
This activity may conti	nue between the finish time and	the start time stated, on New Years Day.	
Section 11 of 21			
PROVISION OF RECOR			
See guidance on regul			
Will you be providing r	recorded music?		
Yes	C No		
_tandard Days And Ti	imings		
MONDAY	·	Give timings in 24 hour clock.	
	Start 10:00	End 00:00 (e.g., 16:00) and only give details for the days	
	Start	End to be used for the activity.	
TUESDAY			
	Start 10:00	End 00:00	
	Start	End	
WEDNESDAY			
	Start 10:00	End 00:00	
	Start Start	End	
THECOM			
THURSDAY			
	Start 10:00	End 01:00	
	Start	End	
FRIDAY			
	Start 10:00	End 01:00	
	Start	End	
SATURDAY			
	Start 10:00	End 01:00	
	Start	End	

 $\mathbb{C}_{12}$  set  $\sim$  inster and "initially if  $\mathrm{SMS}^{2}$  (609)

Continued from previous	; page	
SUNDAY		
	Start 10:00 End 00:00	
	Start End End	
Will the playing of reco	rded music take place indoors or outdoors or both? Where taking place in a building or oth	er
<ul> <li>Indoors</li> </ul>	C Outdoors C Both include a tent.	
State type of activity to		
exclusively) whether or	be authorised, if not already stated, and give relevant further details, for example (but not not not not music will be amplified or unamplified.	
	tions for playing recorded music	
For example (but not ex	clusively) where the activity will occur on additional days during the summer months.	
Non-standard timings. V	Where the premises will be used for the playing of recorded music at different times from those	liste
Non-standard timings. V in the column on the lefi	Vhere the premises will be used for the playing of recorded music at different times from those t, list below	liste
in the column on the lef	Vhere the premises will be used for the playing of recorded music at different times from those t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.	liste
in the column on the left For example (but not exc	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.	liste
in the column on the left For example (but not exc	t, list below	liste
in the column on the left For example (but not exc	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.	liste
in the column on the left For example (but not exc This activity may continu	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.	liste
in the column on the left For example (but not exa This activity may continu ection 12 of 21	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. In between the finish time and the start time stated, on New Years Day.	liste
n the column on the left For example (but not exa This activity may continu ection 12 of 21 ROVISION OF PERFORM	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. The between the finish time and the start time stated, on New Years Day. MANCES OF DANCE	liste
in the column on the left For example (but not exa This activity may continu ection 12 of 21 ROVISION OF PERFORM See guidance on regulate	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. The between the finish time and the start time stated, on New Years Day. MANCES OF DANCE ed entertainment	liste
n the column on the left For example (but not exa This activity may continu ection 12 of 21 ROVISION OF PERFORM See guidance on regulate Vill you be providing per	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. The between the finish time and the start time stated, on New Years Day. MANCES OF DANCE ed entertainment formances of dance?	liste
in the column on the left For example (but not exa This activity may continu ection 12 of 21 ROVISION OF PERFORI See guidance on regulate Vill you be providing per Yes	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. The between the finish time and the start time stated, on New Years Day. MANCES OF DANCE ed entertainment formances of dance? No	liste
in the column on the left For example (but not exa This activity may continu ection 12 of 21 ROVISION OF PERFORM See guidance on regulate Vill you be providing per Vill you be providing per Yes tandard Days And Tim	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. The between the finish time and the start time stated, on New Years Day. MANCES OF DANCE ed entertainment formances of dance? No	liste
in the column on the left For example (but not exa This activity may continu ection 12 of 21 ROVISION OF PERFORI See guidance on regulate Vill you be providing per Yes	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. The between the finish time and the start time stated, on New Years Day.  MANCES OF DANCE ed entertainment formances of dance?	
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n the column on the left For example (but not exa This activity may continu ection 12 of 21 ROVISION OF PERFORI ee guidance on regulate Vill you be providing per Vill you be providing per Vill you be providing per Vill you be providing per MONDAY	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. le between the finish time and the start time stated, on New Years Day. MANCES OF DANCE ed entertainment formances of dance?	days
in the column on the left For example (but not exa This activity may continu ection 12 of 21 ROVISION OF PERFORM Gee guidance on regulate Vill you be providing per ( Yes tandard Days And Tim MONDAY	t, list below clusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. re between the finish time and the start time stated, on New Years Day. MANCES OF DANCE ed entertainment formances of dance?	days
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WEDNESDAY			
	Start 10:00	End 00:00	
	Start	End	
THURSDAY			
	Start 10:00	End 01:00	
	Start	End	
FRIDAY	<u></u>		
	Start 10:00	End 01:00	
	Start	End	
SATURDAY			
	Start 10:00	End 01:00	
	Start	End	
SUNDAY	(	. []	
	Start 10:00	End 00:00	
	Start	End	
Will the performance of	f dance take place indoors or outdoo		nere taking place in a building or other ucture tick as appropriate. Indoors may
Indoors	C Outdoors C	Both inc	lude a tent.
	be authorised, if not already stated, not music will be amplified or unam		er details, for example (but not
)ato any seasonal varia	ations for the performance of dance		
-	xclusively) where the activity will occ	ur on additional days o	luring the summer months.
	clusively, where the detivity will be		
		- in	
Non-standard timings. the column on the left,		he performance of dar	nce at different times from those listed in
For example (but not ex	cclusively), where you wish the activi	ty to go on longer on a	particular day e.g. Christmas Eve.
This activity may contin	ue between the finish time and the s	tart time stated, on Ne	w Years Day.

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Section 13 of 21	
PROVISION OF ANYTHING OF A SIMILAR DESCR DANCE	RIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF
See guidance on regulated entertainment	
Will you be providing anything similar to live musi performances of dance?	ic, recorded music or
Standard Days And Timings	
MONDAY	
Start 10:00	Give timings in 24 hour clock. End 00:00 (e.g., 16:00) and only give details for the days
Start	End of the week when you intend the premises to be used for the activity.
TUESDAY	
Start 10:00	End 00:00
Start	End
WEDNESDAY	
Start 10:00	End 00:00
Start	End
THURSDAY	
Start 10:00	End 01:00
Start	End
FRIDAY	
Start 10:00	End 01:00
Start	End
SATURDAY	
Start 10:00	End 01:00
Start Start	End
SUNDAY	
Start 10:00	End 00:00
Start	End
ve a description of the type of entertainment that	will be provided

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Will this entertainme	nt take place indoors or outdo	oors or both?	Where taking place in a building or other
Indoors	C Outdoors	← Both	structure tick as appropriate. Indoors may include a tent.
	to be authorised, if not already or not music will be amplified		vant further details, for example (but not
State any seasonal va	riations for entertainment		
For example (but not	exclusively) where the activity	y will occur on additio	nal days during the summer months.
)			
Non- <mark>stan</mark> dard timings on the left, list below	. Where the premises will be u	used for entertainmen	t at different times from those listed in the colum
	exclusively), where you wish t	he activity to go on lo	nger on a particular day e.g. Christmas Eve.
or example (but not o	exclusively), where you wish t nue between the finish time a		
or example (but not o	- In the second s		
or example (but not o	- In the second s		
or example (but not o	- In the second s		
For example (but not o	nue between the finish time a		
or example (but not o his activity may conti ection 14 of 21 ATE NIGHT REFRESH	nue between the finish time a		
or example (but not o his activity may conti ection 14 of 21 ATE NIGHT REFRESH	nue between the finish time a		
or example (but not o his activity may conti ection 14 of 21 ATE NIGHT REFRESH Vill you be providing I	nue between the finish time a MENT ate night refreshment? C No		
For example (but not e his activity may conti ection 14 of 21 ATE NIGHT REFRESH Vill you be providing I (F) Yes	nue between the finish time a MENT ate night refreshment? C No		ed, on New Years Day.
or example (but not of his activity may conti ection 14 of 21 ATE NIGHT REFRESH Vill you be providing I ( Yes tandard Days And T	nue between the finish time a (MENT) ate night refreshment? ( No imings		ed, on New Years Day.
or example (but not of his activity may conti ection 14 of 21 ATE NIGHT REFRESH Vill you be providing I ( Yes tandard Days And T	nue between the finish time a MENT ate night refreshment? C No imings Start 23:00	End 00:00	ed, on New Years Day. Give timings in 24 hour clock. (e.g., 16:00) and only give details for the day of the week when you intend the premises
For example (but not e ihis activity may conti ection 14 of 21 ATE NIGHT REFRESH Vill you be providing I (F Yes tandard Days And T ) MONDAY	nue between the finish time a (MENT) ate night refreshment? ( No imings	and the start time stat	ed, on New Years Day. Give timings in 24 hour clock. (e.g., 16:00) and only give details for the day
or example (but not of his activity may conti ection 14 of 21 ATE NIGHT REFRESH Vill you be providing I ( Yes tandard Days And T	nue between the finish time a MENT ate night refreshment?	End 00:00 End	ed, on New Years Day. Give timings in 24 hour clock. (e.g., 16:00) and only give details for the day of the week when you intend the premises
For example (but not e ihis activity may conti ection 14 of 21 ATE NIGHT REFRESH Vill you be providing I (F Yes tandard Days And T ) MONDAY	nue between the finish time a MENT ate night refreshment? C No imings Start 23:00	End 00:00	ed, on New Years Day. Give timings in 24 hour clock. (e.g., 16:00) and only give details for the day of the week when you intend the premises
For example (but not e ihis activity may conti ection 14 of 21 ATE NIGHT REFRESH Vill you be providing I (F Yes tandard Days And T ) MONDAY	nue between the finish time a MENT ate night refreshment?	End 00:00 End	ed, on New Years Day. Give timings in 24 hour clock. (e.g., 16:00) and only give details for the day of the week when you intend the premises
For example (but not e ihis activity may conti ection 14 of 21 ATE NIGHT REFRESH Vill you be providing I (F Yes tandard Days And T ) MONDAY	nue between the finish time a MENT ate night refreshment? C No imings Start 23:00 Start Start	End 00:00 End 00:00	ed, on New Years Day. Give timings in 24 hour clock. (e.g., 16:00) and only give details for the day of the week when you intend the premises
For example (but not e ihis activity may conti ection 14 of 21 ATE NIGHT REFRESH Vill you be providing I (F Yes tandard Days And T ) MONDAY TUESDAY	nue between the finish time a MENT ate night refreshment? C No imings Start 23:00 Start Start	End 00:00 End 00:00	ed, on New Years Day. Give timings in 24 hour clock. (e.g., 16:00) and only give details for the day of the week when you intend the premises

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THURSDAY				
	Start 23:00		End 01:00	
	Start		End	
FRIDAY				
	Start 23:00		End 01:00	]
	Start		End	]
SATURDAY				
	Start 23:00		End 01:00	1
	Start Start		End	1
SUNDAY	·		, <b>1</b>	į.
501011	Start 23:00		End 00:00	1
	Start		End	
	<u></u>			I
will the provision of lat both?	e night refreshment take p	place indoo	ors or outdoors or	
Indoors	C Outdoors	C	Both	Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.
	be authorised, if not alrea not music will be amplifie			urther details, for example (but not
State any seasonal varia	tions			
For example (but not ex	clusively) where the activi	ty will occu	ır on additional da	ys during the summer months.
Non-standard timings. W hose listed in the colum		used for th	ne supply of late n	ight refreshments at different times from
or example (but not example)	clusively), where you wish	the activity	y to go on longer o	on a particular day e.g. Christmas Eve.
his activity may continu	ie between the finish time	and the st	art time stated, on	New Years Day.
ection 15 of 21	W			

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Non-standard timings. Wher column on the left, list below	re the premises will be used for the supply of alcohol at different times from those listed in the v
For example (but not exclusi	ively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
This activity may continue be	etween the finish time and the start time stated, on New Years Day.
State the name and details o licence as premises supervise	f the individual whom you wish to specify on the or
Name	
First name	To be confirmed
jamily name	
Date of birth	dd mm yyyy
Enter the contact's address	
Building number or name	
Street	
District	
City or town	
County or administrative area	
Postcode	
Çountry	United Kingdom
Personal Licence number	
if known)	
scuing licensing authority	
ssuing licensing authority if known)	
ROPOSED DESIGNATED PRE	EMISES SUPERVISOR CONSENT
low will the consent form of t be supplied to the authority?	the proposed designated premises supervisor
← Electronically, by the pro	posed designated premises supervisor
As an attachment to this	application
eference number for consent orm (if known)	

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Continued from previous	s page			
SUPPLY OF ALCOHOL	•			
Will you be selling or s	supplying alcohol?			
Yes	C No			
Standard Days And T	imings			
MONDAY				Give timings in 24 hour clock.
	Start 10:00		End	00:00 (e.g., 16:00) and only give details for the day
	Start		End	of the week when you intend the premises to be used for the activity.
TUESDAY	. izn			
	Start 10:00		End	00:00
	Start		End	
WEDNESDAY				
WEDNESDAT	Start 10:00		End	00:00
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THURSDAY	a []			
	Start 10:00			01:00
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FRIDAY				
	Start 10:00		End	01:00
	Start		End	
SATURDAY				
	Start 10:00		End	01:00
	Start		End	
SUNDAY				
	Start 10:00		End	00:00
	Start		End	
/ill the sale of alcohol b	e for consumption:			If the sale of alcohol is for consumption on
<ul> <li>On the premises</li> </ul>	<ul> <li>Off the premises</li> </ul>	•	Both	the premises select on, if the sale of alcohol is for consumption away from the premises
				select off. If the sale of alcohol is for consumption on the premises and away
				from the premises select both.
ate any seasonal variat	tions			
or example (but not exe	clusively) where the activity wi	οςςι	ir on a	dditional days during the summer months.

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If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

#### Section 16 of 21

### **ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

### Section 17 of 21

### **DURS PREMISES ARE OPEN TO THE PUBLIC**

Standard Days And T	iminas	
MONDAY		Give timings in 24 hour clock.
	Start 08:00	End 00:30 (e.g., 16:00) and only give details for the days
	Start	End of the week when you intend the premises to be used for the activity.
TUESDAY		
	Start 08:00	End 00:30
	Start	End
WEDNESDAY		97
	Start 08:00	End 00:30
	Start	End
) THURSDAY		
	Start 08:00	End 01:30
	Start	End
FRIDAY	8	(A)
	Start 08:00	End 01:30
	Start	End
SATURDAY		
	Start 08:00	End 01:30
	Start	End

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SUNDAY       Start       End       00:30         Start       End       End       End         State any seasonal variations       For example (but not exclusively) where the activity will occur on additional days during the summer months.         Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below         For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.         This premises may remain open between the finish time and the start time stated, on New Years Day.         Election 18 of 21         JECENSING OBJECTIVES         Describe the steps you will take to promote the four licensing objectives:         a) General – all four licensing objectives, the locality and having had discussions with the Police, the applicant onsiders the attached schedule of conditions to be appropriate and proportionate.         b) The prevention of crime and disorder         ee attached schedule of conditions         IPublic safety         ee attached schedule of conditions	T	
Start       End       00:30         Start       End       End         State any seasonal variations       For example (but not exclusively) where the activity will occur on additional days during the summer months.         Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from these listed in the column on the left, list below.         For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.         This premises may remain open between the finish time and the start time stated, on New Years Day.         Section 18 of 21         ICENSING OBJECTIVES         Describe the steps you will take to promote the four licensing objectives:         a) General – all four licensing objectives (b,c,d,e)         is there steps you will take to promote all four licensing objectives together.         taking had regard to the four licensing objectives, the locality and having had discussions with the Police, the applicant onsiders the attached schedule of conditions to be appropriate and proportionate.         a) The prevention of crime and disorder         ee attached schedule of conditions         ubbic safety         as attached schedule of conditions	Continued from previous page	
Start       End         State any seasonal variations         For example (but not exclusively) where the activity will occur on additional days during the summer months.         Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below         For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.         This premises may remain open between the finish time and the start time stated, on New Years Day.         Stection 18 of 21         JCENSING OBJECTIVES         Describe the steps you will take to promote the four licensing objectives:         a) General – all four licensing objectives, the locality and having had discussions with the Police, the applicant onsiders the attached schedule of conditions to be appropriate and proportionate.         a) The prevention of crime and disorder         ee attached schedule of conditions         Public safety         ee attached schedule of conditions	SUNDAY	
State any seasonal variations For example (but not exclusively) where the activity will occur on additional days during the summer months. Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. This premises may remain open between the finish time and the start time stated, on New Years Day.  Section 18 of 21 ICENSING OBJECTIVES Describe the steps you intend to take to promote the four licensing objectives: a general – all four licensing objectives (b,c,d,e) a there steps you will take to promote all four licensing objectives together. Iawing had regard to the four licensing objectives, the locality and having had discussions with the Police, the applicant onsiders the attached schedule of conditions to be appropriate and proportionate.  Public safety ee attached schedule of conditions The prevention of public nuisance	Start 08:00	End 00:30
For example (but not exclusively) where the activity will occur on additional days during the summer months.  Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below.  For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.  This premises may remain open between the finish time and the start time stated, on New Years Day.  Fection 18 of 21  JICENSING OBJECTIVES  Describe the steps you intend to take to promote the four licensing objectives:  a) General – all four licensing objectives (b,c,d,e)  Is there steps you will take to promote all four licensing objectives together.  Iaving had regard to the four licensing objectives, the locality and having had discussions with the Police, the applicant onsiders the attached schedule of conditions to be appropriate and proportionate.  Public safety as attached schedule of conditions  The prevention of public nuisance	Start	End
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Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. This premises may remain open between the finish time and the start time stated, on New Years Day. <b>Eection 18 of 21</b> <b>ICENSING OBJECTIVES</b> Describe the steps you intend to take to promote the four licensing objectives: a) General – all four licensing objectives (b,c,d,e) Is there steps you will take to promote all four licensing objectives together. Itaving had regard to the four licensing objectives, the locality and having had discussions with the Police, the applicant onsiders the attached schedule of conditions to be appropriate and proportionate. I) The prevention of crime and disorder are attached schedule of conditions IPublic safety te attached schedule of conditions	For example (but not exclusively) where the activity will occu	ir on additional days during the summer months.
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This premises may remain open between the finish time and the start time stated, on New Years Day.	Non standard timings. Where you intend to use the premises those listed in the column on the left, list below	to be open to the members and guests at different times fron
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IJCENSING OBJECTIVES         Describe the steps you intend to take to promote the four licensing objectives:         a) General – all four licensing objectives (b,c,d,e)         .ist here steps you will take to promote all four licensing objectives together.         taving had regard to the four licensing objectives, the locality and having had discussions with the Police, the applicant onsiders the attached schedule of conditions to be appropriate and proportionate.         a) The prevention of crime and disorder         ee attached schedule of conditions         attached schedule of conditions	This premises may remain open between the finish time and	the start time stated, on New Years Day.
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- Queen's Printer and Controller of HMSU 2009

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e. .

e) The protection of children from harm

See attached scheduled of conditions

Section 19 of 21

3

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Queen Printer and Flamaller presso 2009.

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Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

### Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 17(3) or 18A
   (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but
  who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in
  the UK including:-
  - evidence of the applicant's own identity such as a passport,
  - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;

(ii) any page containing the holder's photograph;

(iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

### Section 21 of 21

### **PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

erises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/ business\_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college. Jyou operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00 Capacity 15000-19999 £4,000.00 Capacity 20000-29999 £8,000.00 Capacity 30000-39999 £16,000.00 Capacity 40000-49999 £24,000.00 Capacity 50000-59999 £32,000.00 Capacity 60000-69999 £40,000.00 Capacity 70000-79999 £48,000.00 Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

190.00

\* Fee amount (£)

DECLARATION

Generics Promer and Compaties in 35157, 2005

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understand I am not entitled subject to a condition preve * licence will become invalid in named in this application fo doing work relating to a lice appropriate (please see note	plicants only, including those in a partnership which is not a limited liability partnership] I d to be issed with a licence if I do not have the entitlement to live and work in the UK (or if I am enting me from doing work relatint to the carrying on of a licensable activity) and that my if I cease to be entitled to live and work in the UK (please read guidance note 15) The DPS form is entitled to work in the UK (and is not subject to conditions preventing him or her from ensable activity) and I have seen a copy of his or her proof of entitlement to work, if e 15)
🛛 Ticking this box indica	ites you have read and understood the above declaration
This section should be comple behalf of the applicant?"	eted by the applicant, unless you answered "Yes" to the question "Are you an agent acting on
* Full name	Ward Hadaway
* Capacity	Solicitors for the Applicant
* Date	17     09     2018       dd     mm     yyyy
	Add another signatory
Once you're finished you need	
1. Save this form to your comp	
continue with your application	v.uk/apply-for-a-licence/premises-licence/north-tyneside/apply-1 to upload this file and
	have all your supporting documentation to hand.
	SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE KE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION
KNOW, OR HAVE REASONABI THEIR IMMIGRATION STATUS CONDITIONS AS TO EMPLOY ASYLUM AND NATIONALITY	CTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY LE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF S. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO MENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN O IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE

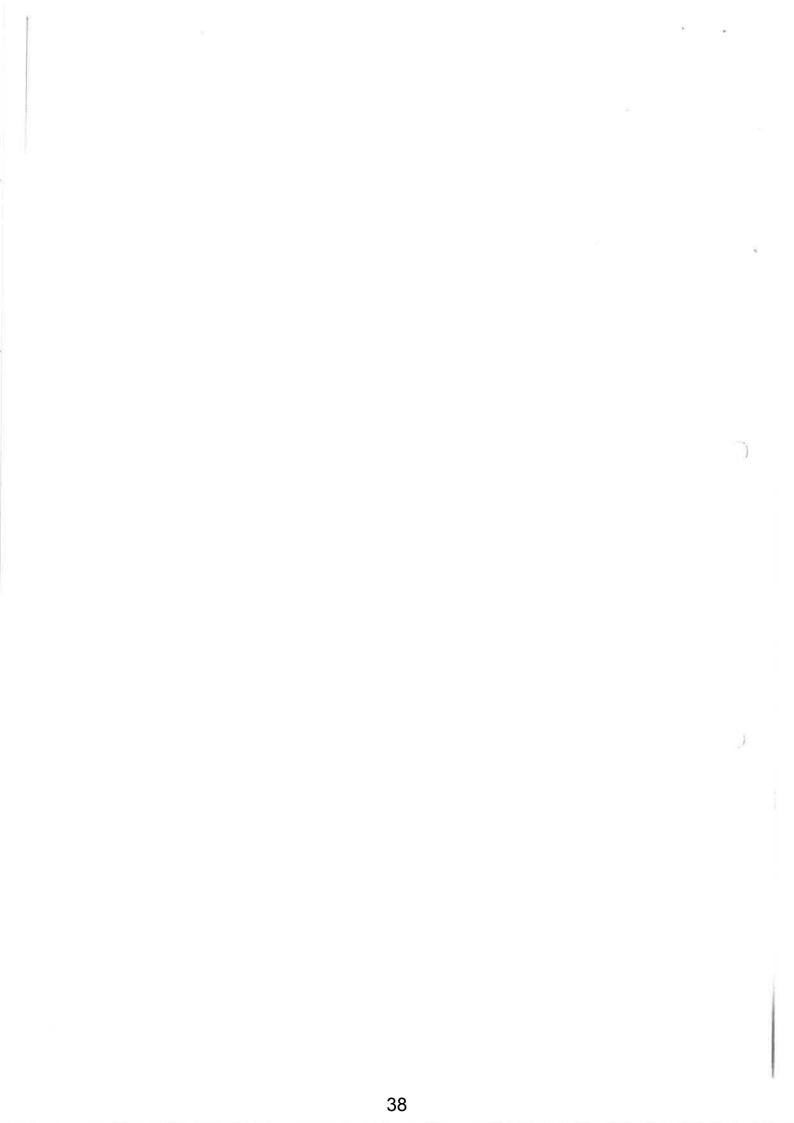
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#### The Old Smokehouse

#### **Conditions**

#### 1. <u>CCTV</u>

- 1.1. A CCTV System shall be installed and maintained at the premises giving coverage of all areas to which the public have access.
- 1.2. The CCTV System shall be maintained in good working order and shall record clear images in any light condition.
- 1.3. CCTV recordings shall be retained for a minimum of 28 days and shall be made available to the Police or an authorised officer of the Local Authority upon request.
- 1.4. CCTV recordings must be retained in an easily downloadable format.
- 1.5. A member of staff at the premises must be present during opening hours who can facilitate the viewing and downloading of CCTV footage if requested by either the Police or an authorised officer of the Licensing Authority.
- 1.6. At least one CCTV camera must give coverage of the entrance to the premises.
- 1.7. Notices shall be displayed in the premises advising customers that a CCTV System is in operation.
- 1.8. The CCTV system shall be in operation whenever licensable activities are taking place at the premises.

#### 2. Age Verification

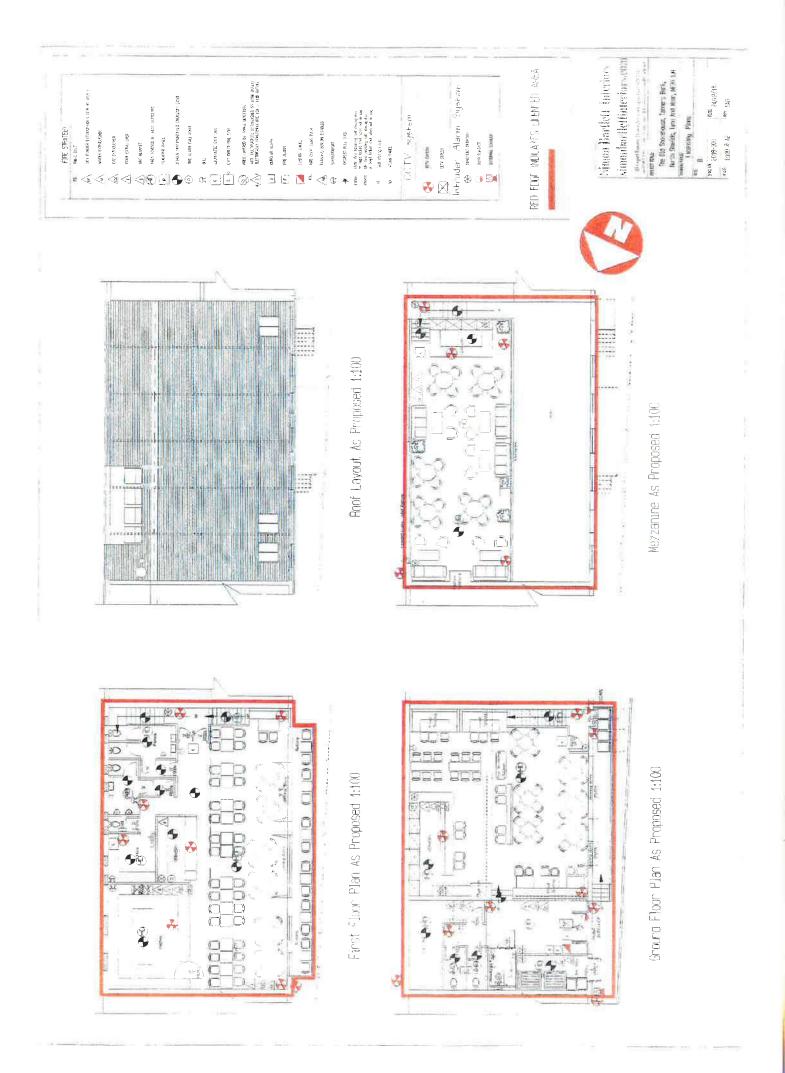
- 2.1. The premises licensed holder shall operate an Age Verification Scheme such as Challenge 25.
- 2.2. The premises licensed holder shall display a notice advising customers of the operation of an Age Verification Scheme.
- 2.3. The only forms of identification for the purposes of the Age Verification Scheme are a UK Driving Licence, a valid passport, a proof of age card bearing the PASS hologram logo, military identification or any other form of identification from time to time approved by the Secretary of State.

#### 3. Staff Training

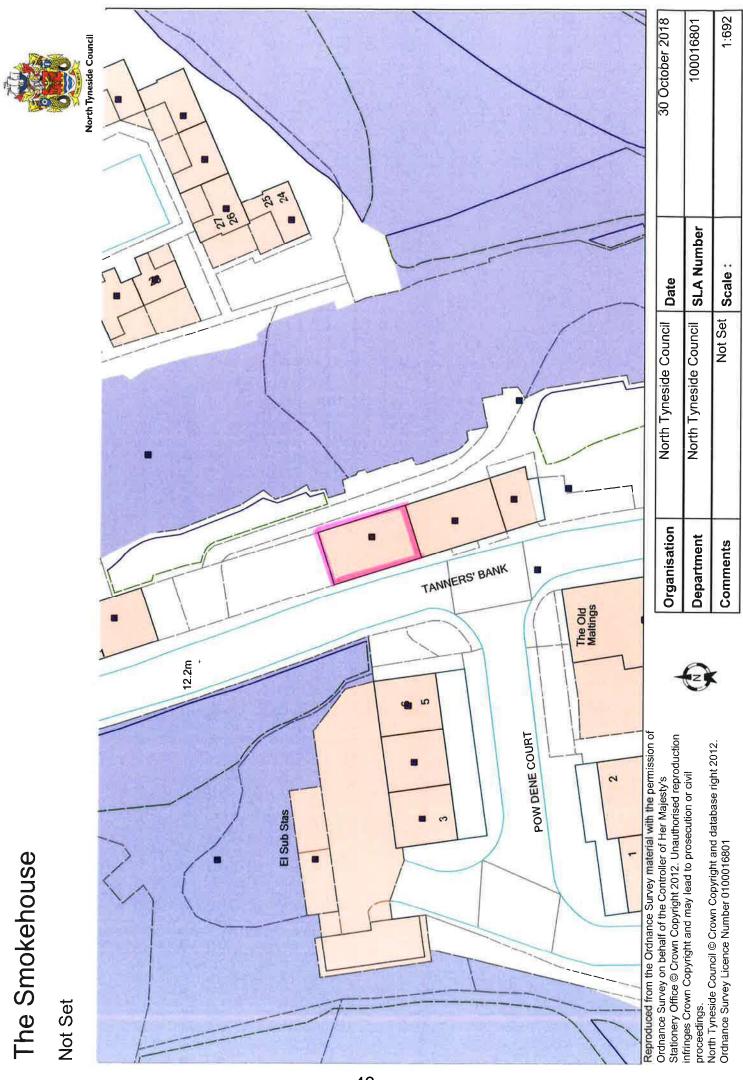
- 3.1. The premises licensed holder shall ensure that each member of staff has received training in respect of their responsibilities under the Licensing Act 2003 before being permitted to sell alcohol.
- 3.2. Staff training shall be recorded.
- 3.3. Training records shall be kept and made available to the Police or an authorised officer of the Local Authority within 5 working days of receipt of the request.
- 3.4. All relevant staff shall undergo regular refresher training.

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**APPENDIX 2** 



**APPENDIX 3** 



# **APPENDIX 4**

## **Appendix 4**

### **Mandatory Conditions**

#### Section 19 Licensing Act 2003

- 1. No supply of alcohol may be made under this premises licence:-
- (a) At a time when there is no designated premises supervisor in respect of the premises licence

Or

- (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- 2. Every supply of alcohol under this premises licence must be made or authorised by a person who holds a licence.

## <u>The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 - with</u> <u>effect from 1st April 2010 as amended on 1st October 2014</u>

- 1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective; (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

(e) dispensing alcohol directly by one person into the mouth of another (other than where that person is unable to drink without assistance by reason of disability).

2. The responsible person shall ensure that free potable water is provided on request to customers where it is reasonably available.

## <u>The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 - with</u> <u>effect from 1st October 2010 as amended on 1st October 2014</u>

- 3. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premise licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
- 4. The responsible person shall ensure that:
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures
  - (i) beer or cider: <sup>1</sup>/<sub>2</sub> pint;
  - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - (iii) still wine in a glass: 125 ml; and
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

# <u>The Licensing Act 2003 (Mandatory Licensing Conditions) Order 2014 – with</u> effect from 28<sup>th</sup> May 2014

- 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 2. For the purposes of the condition set out in paragraph 1—
  - (a)"duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - (b)"permitted price" is the price found by applying the formula-

$$P = D + (D \times V)$$

where---

(i)P is the permitted price,

(ii)D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii)V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c)"relevant person" means, in relation to premises in respect of which there is in force a premises licence---

(i)the holder of the premises licence,

(ii)the designated premises supervisor (if any) in respect of such a licence, or (iii)the personal licence holder who makes or authorises a supply of alcohol under such a licence;

- (d)"relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "valued added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
- 1. The admission of children to the exhibition of any film must be restricted in accordance with Section 20 Licensing Act 2003.

Recieved 28/09/18



26 September 2018

Licensing Block C The Killingworth Site Harvey Combe Killingworth Newcastle upon Tyne NE12 6UB

Dear Sirs

I am writing to register my objection to the application for a premises licence by Ralbos Ltd, 22 Osbourne Road, Jesmond, Newcastle upon Tyne NE2 2AD for address premises The Old Smokehouse, Tanner Bank, North Shields, NE30 1JH.

I am a resident living on Tanners Bank and I have seen that an application for a Premises Licence is being made to allow music to be played plus alcohol to be sold between the hours of 10:00 – 1:30.

This is something that I would like to object to in the strongest possible terms. I feel that if this late licence was to be granted, then I and the neighborhood would suffer from noise, disturbance, crime and anti-social behaviour because of the customers arriving/leaving.

Anyone wishing to attend the premises would need to do so by foot, taxi or their own vehicle as there is no public transport that passes down Tanners Bank. There's no parking facilities close to the venue and no safe drop off zone. This in itself will cause significant disturbance. The area is normally very quiet during the early hours of the morning and in particular any arrivals or departures after midnight will become a disturbance.

This is of great concern to me as I awake early for work each morning and I feel that this would disrupt sleep, affect the wellbeing of the myself and family and the people who live in the area. I am also concerned about the potential risk for damage to property and vehicles as customers would be hanging around outside my house waiting for Taxi's in the early hours of the morning after having drunk significant quantities of alcohol.

Another concern of mine is where the customers will congregate to smoke, I can only assume that this will be to the front of the property on the open road space. Creating noise, disturbance and putting motorists at risk.

Yours faithfully,