

(Note: These minutes are subject to confirmation at the next meeting of the Board scheduled to be held on 14 June 2018.)

Health and Wellbeing Board

15 March 2018

Present: Councillor M Hall (Chair)
Councillors G Bell, M A Green, T Mulvenna and L Spillard
W Burke, North Tyneside Council
J Matthews, North Tyneside Clinical Commissioning Group
P Kenrick, Healthwatch North Tyneside
J McAteer, Healthwatch North Tyneside
C Riley, Northumbria Healthcare NHS Trust
J Jollands, Northumberland, Tyne & Wear NHS Trust
T Creighton, Newcastle Hospitals NHS Trust
H Minney, TyneHealth
J Pratt, Tyne & Wear Fire & Rescue Service
R Burrows, Safeguarding Children Board
A Watson, North of Tyne Pharmaceutical Committee
D Titterton, Voluntary & Community Sector

Also Present

H Hudson, J Thompson, C Jordan, H Douglas and
M Robson, North Tyneside Council
J Stonebridge, Northumbria Healthcare NHS Trust

HW34/03/18 Chair's Announcements

Jenny McAteer, the Director of Healthwatch North Tyneside, and John Matthews, the Chair of North Tyneside Clinical Commissioning Group, were both attending their final meetings of the Board before leaving their current positions. The Chair thanked both for their contributions to the work of the Board and wished them well for the future.

The Chair also reported that the Care Quality Commission (CQC) had carried out an inspection of the 0-19 Children's Public Health Service on 6 and 7 March 2018. The inspection had followed the transfer of health visitors and school nurses to the Council in 2017 and had covered all aspects of the service and how it was managed and delivered to residents. The CQC had been satisfied with the safe service provided, they had found no significant risks and the inspectors had provided positive feedback regarding the dedicated and passionate workforce and the leadership of the service. The Chair congratulated and thanked all those involved in the inspection and smooth transition of the service to the Council.

HW35/03/18 Apologies

Apologies for absence were received from Councillor K Clark (North Tyneside Council), L Young Murphy, M Adams and S Rundle (North Tyneside CCG), D Evans (Northumbria Healthcare NHS Trust), G O'Hare (Northumberland, Tyne & Wear NHS Trust), L Robson (Newcastle Hospitals NHS Trust) and A Caldwell (Age UK North Tyneside).

HW36/03/18 Substitute Members

Pursuant to the Council's Constitution, the appointment of the following substitute members was reported:

Councillor L Spillard for Councillor K Clark

J Jollands for G O'Hare (Northumberland, Tyne & Wear NHS Trust)

T Creighton for L Robson (Newcastle Hospitals NHS Trust)

C Riley for D Evans (Northumbria Healthcare NHS Trust)

HW37/03/18 Declarations of Interest and Dispensations

There were no Declarations of Interest or Dispensations reported.

HW38/03/18 Minutes

Resolved that the minutes of the meeting held on 11 January 2018 be confirmed and signed by the Chair.

HW39/03/18 Pharmaceutical Needs Assessment 2018/21 (Previous Minute HW25/11/17)

The Board was responsible for the preparation and publication of a Pharmaceutical Needs Assessment (PNA) and to review it every three years. The purpose of the PNA was twofold, to determine if there were enough community pharmacies to meet the needs of the population of North Tyneside and to act as a commissioning guide for services which could be delivered by community pharmacies to meet the identified health needs of the population.

The existing PNA had been published prior to 1 April 2015 and this had now been reviewed, updated and a refreshed draft had been produced. The review process had been overseen by a steering group led by the Council and the Clinical Commissioning Group and had included representatives from NHS North of England Commissioning Support, NHS England, North of Tyne Local Pharmaceutical Committee, Healthwatch North Tyneside and councillors. The draft revised PNA had been submitted to the Board at its meeting on 16 November 2017 for consideration.

A 60 day consultation period with stakeholders and members of the public had been carried out in line with statutory guidance between 20 November 2017 and 18 January 2018. Following the consultation a final draft of the PNA had been prepared which took into account the feedback received. The final draft PNA was presented to the Board for approval and publication by 1st April 2018.

The Board acknowledged the value of the PNA (and the Joint Strategic Needs Assessment) in identifying opportunities for partners to collaborate and contribute towards meeting the health and wellbeing needs of the population.

The Board considered how the commissioning of community pharmacies would deal with any sudden changes in the market. It was stated that NHS England were the body responsible for the commissioning of services to meet the needs identified in the PNA and as such they would be required to stimulate the market. Should significant pharmaceutical needs or gaps become apparent during the lifetime of the assessment, supplementary statements could be prepared.

The Board noted that the quality of services provided by community pharmacies was monitored and assessed by the commissioners of the services including NHS England, the Clinical Commissioning Group and the Director of Public Health through contract management processes. Healthwatch North Tyneside had raised issues regarding the quality of pharmacy services with NHS England but had yet to receive a response.

The Board acknowledged and thanked those involved in the preparation of the revised PNA. The process was complemented for the extent to which Healthwatch and patient experiences had helped shape the revised assessment.

Resolved that the final draft version of the Pharmaceutical Needs Assessment 2018/21 be approved and published by 1 April 2018.

(Reason for decision: To fulfil the Board's obligations under the Health & Social Care Act 2012 and because the draft final PNA presented to the Board had been prepared and informed by extensive consultation with key stakeholders, the Board was satisfied that the PNA accurately reflected the needs of the population of North Tyneside.)

HW40/03/18 Special Educational Needs and Disabilities (SEND) Support Services for North Tyneside

John Thompson, the Council's Senior Manager of Special Educational Needs and Disabilities (SEND) Support Services, gave a presentation to the Board in relation to the outcomes of a recent peer review of the service and its governance arrangements.

The peer review had been undertaken in preparation for an Ofsted Inspection. The peer review had been a very positive experience and the review team had been highly complementary about SEND in North Tyneside. The Board were presented with those aspects of the service which had complemented and those areas which had been subject to a series of recommendations for action, including leadership and management, governance, capacity and resources, the local offer and co-production. The peer review had confirmed much of what had emerged from a self-assessment and the peer's recommendations would be incorporated into an action plan for SEND.

The peer review had recommended that the governance arrangements could be strengthened by the Board having a greater focus on SEND outcomes. It was therefore suggested that the Board receive integrated performance reports twice per year.

Resolved that (1) the governance arrangements of Special Educational Needs and Disabilities (SEND) support services be noted;
(2) the Board receive integrated performance summary in relation to SEND outcomes twice per year; and
(3) the Board receive any other reports by exception from the Children and Young People Partnership Board in relation to Special Educational Needs and Disabilities (SEND) support services.

HW41/03/18 Director of Public Health Annual Report 2016/17

The Director of Public Health, Wendy Burke, gave a presentation to the Board in which she outlined details of her annual report 2016/17. The theme of her report was Thriving and Surviving: Mental Health and Wellbeing in North Tyneside. The Director defined good mental health, she explained why good mental health was so important and she

described mental wellbeing in terms of people who were thriving and those who were surviving. She commented on the relationship between mental health and mental wellbeing and outlined what could be done to promote the protective factors and reduce the risk factors to increase the proportion of the population who are thriving. Particular reference was made to the importance of people and places to good mental wellbeing, the need to take a life course perspective, to use an evidence base to improve mental health and to promote understanding of the vast community resources and assets that were available.

In response to questions it was reported that work was ongoing with the Department for Work and Pensions to develop support systems for people with mental health needs who may be claiming benefits.

The Board acknowledged the important role for the community and voluntary sector as a rich source of assets and resources. At a time of financial pressures and increasing, and more complex, demands on services there was an opportunity to make better use of the sector by developing an improved and co-ordinated approach to working with it which in turn could prevent increases in demand for statutory services.

Resolved that the Annual Report of the Director of Public Health be noted.

HW42/03/18 Director of Public Health Assurance Report 2016/17

The Board received an overview of the health protection system and outcomes in North Tyneside as part of the Director of Public Health's responsibility to provide assurance that the current arrangements were robust and equipped to meet the needs of the population.

The Director of Public Health was responsible for the Council's contribution to health protection matters and exercised its functions in planning for, and responding to, emergencies that present a risk to public health. The Director was also responsible for providing information, advice, challenge and advocacy to promote health protection arrangements by relevant organisations operating in the area. The Director therefore presented a Health Protection Assurance report to the Board for this purpose.

The report concluded that North Tyneside had robust systems in place in the management of existing and emerging health protection issues. An analysis of the data regarding health protection outcomes for screening, immunisation, communicable diseases and air quality had highlighted that there were areas that required improvement. These areas would form priorities for next year 2018/19. These included:

- variations in the uptake of cancer screening programmes and a decline in uptake of the cervical screening programme.
- a decline in the number of five year olds who receive two doses of the measles, mumps and rubella (MMR) vaccination.
- a decline in the numbers of girls receiving the Human Papilloma Virus (HPV) vaccination.
- the uptake of the influenza vaccination for clinical risk groups, pregnant women and frontline staff required improvement.
- the formation of a joint local screening and immunisation oversight group (SIOG) for North Tyneside and Northumberland to provide strategic oversight for the delivery of screening and immunisation programmes in North Tyneside as well as addressing any issues relating to variation and decline in uptake.
- assurance that guidance in relation to antimicrobial stewardship was being fully implemented in North Tyneside.

- the creation of a local air quality improvement plan to improving and monitoring air quality in North Tyneside.

The Board examined in more detail the factors leading to variations in the uptake of cancer screening programmes across different general practices and the action being taken to maximise uptake and minimise variations. The Board considered options to address the issue including the possible referral of under performance to the Care Quality Commission, the responsibility on NHS England, as commissioners, to ensure everyone has access to screening programmes and further investigation of the scale and reasons for the variations by the joint local screening and immunisation oversight group.

The Board considered whether the health protection system was robust and equipped to meet the needs of the population. In doing so the Board examined the adequacy of available resources to deliver the protections and the complexity of the system in terms of so many separate organisations contributing towards its delivery.

Resolved that (1) the health protection system and outcomes in North Tyneside be noted;
(2) the Board is assured that the local health protection arrangements are robust and work well; and
(3) the areas highlighted in the Director of Public Health's reports as requiring improvement be endorsed.

HW43/03/18 Health & Wellbeing Board Work Plan 2018/19 (Previous Minute HW32/1/18)

At its previous meeting the Board had approved the outcomes of a review of the Joint Health and Wellbeing Strategy 2013/23 (JHWS) and had agreed a work plan for 2018/20 based on nine objectives to support delivery of the strategy's revised goals. It had also been agreed that as the delivery of these objectives would be a priority for integrated working the Board would proportionately and routinely monitor the progress made in delivering them.

The Chair of the Board had written to the chair or lead officer of each accountable body responsible for the delivery of each objective to seek confirmation from each body that it was responsible for the objective assigned to it and to ask that the body submit progress reports to the Board. The Board were presented with a provisional forward plan showing the dates on which each body would report to the Board on progress towards the objectives.

Resolved that the action taken following the Board meeting in January in relation to delivery of its work plan be noted.