

## **Cabinet**

**15 January 2018**

**Present:** Councillor CB Pickard (Deputy Mayor) (in the Chair)  
Councillors G Bell, EN Darke, R Glindon, IR Grayson,  
M Hall, JLL Harrison, CB Pickard and JJ Stirling

**In Attendance:** Councillor A McMullen  
O Daniel (Young Mayor)  
R Bowles (Business Sector)  
R Layton (North Tyneside Joint Trade Union Committee)  
J Hutton (Northumbria Police)

### **CAB106/01/18 Apologies**

Apologies were received from N Redfearn (Elected Mayor), Councillor C Burdis, A Caldwell (Age UK) and M Adams (North Tyneside Clinical Commissioning Group).

### **CAB107/01/18 Declarations of Interest and Dispensations**

Councillor IR Grayson declared a non-registerable personal interest in item 6(a) 2017/18 Financial Management Report to 30 November 2017 (CAB111/01/18), as his son was employed at Whitley Bay High School.

### **CAB108/01/18 Minutes**

**Resolved** that the Minutes of the meetings held on 11 December 2017 (Ordinary meeting) and 18 December 2017 (Extraordinary meeting) be confirmed and signed by the Chair.

### **CAB109/01/18 Report of the Young Mayor**

The Young Mayor reported on the following activities in which he, Young Cabinet Members and/or Youth Councillors had been involved:

- Nominations for the next Young Mayor and Member of UK Youth Parliament had now closed and there had been 22 candidate applications. Candidates had attended an information evening where Young Cabinet members and the Young Mayor had answered questions and helped to present information. Preliminary online voting was due to end on the 30th January 2018 and the four candidates with the most votes would be announced and go forward to the final stage of paper ballots.
- Youth Councillors had taken part in a drama session and had begun to develop a play which would mark the centenary of women suffrage. The play was a small part of the celebrations which would take place at the Exchange on 10th March 2018.
- The Young Mayor had been working on a new project to encourage people to reuse water bottles. The young Environment Group and Young Mayor had

developed the idea to encourage businesses to allow people to refill their water bottles on their premises. It was hoped that this would reduce the amount of plastic bottles going to landfill, and littering the coast. They hoped to receive funding from O2 Thinkbig and would be meeting with a design company to create the branding. The Young Mayor thanked Paul Hanson and David Bavaird for their support. The next Young Mayor would keep Cabinet updated as the project developed.

- Some Young Cabinet members and the Young Mayor had been involved with the budget consultation. It was important that young people had a say in how the Council spent its money and they had valued the opportunity to participate.
- Children Services managers had met with the Young Cabinet last month to discuss how they could work closer together. As a result of the meeting Young Cabinet Member for Youth Activities Amy Bell had visited the children's centres where she had evaluated what they were offering young people. She had been able to advise where there could be a better and more varied offer for young people within the centres.
- The Young Mayor had visited Newcastle University to look at prototypes that students had created to encourage children to get more involved in environmental issues.
- Two Young Cabinet members had taken part in interviews for Northumbria University student school nurses; feedback from the students was very impressive and they thought the young people had been very realistic in the role play situations.
- The Young Mayor had attended a session at Newcastle University where he had taken part in a Digital Civics event, this involved looking at students design for new directions in city planning.
- The Children in Care Council were beginning a new project with Young Minds looking at the mental health of young people in care.

This was the Young Mayor's last update as his term of office was coming to an end. He thanked everyone for their encouragement and for the continuing opportunity for there to be an elected Young Mayor in the Borough. He said that it had been a fantastic opportunity and he planned to stay on the Youth Council.

The Deputy Mayor commended the Young Mayor for the excellent projects he had been involved in throughout his term of office and his many achievements. He wished the Young Mayor every success for the future.

### **CAB110/01/18 2017/18 Report of the ICT Strategy Sub-group (All Wards)**

Cabinet received a report detailing the recommendations of the ICT Strategy Sub-group's report, on behalf of the Overview, Scrutiny and Policy Development Committee.

Councillor A McMullen presented the report on behalf of the ICT Strategy Sub-group.

At its meeting in May 2017 the Overview, Scrutiny and Policy Development Committee had agreed that a sub-group should be established to undertake a review of the Council's ICT Strategy.

The remit of the sub-group was to review the Council's ICT strategy in the context of changing organisational and customer need, and was underpinned by the Target Operating Model and delivery of the Creating a Brighter Future Programme.

The sub-group had set out to evaluate whether the Council had an appropriate ICT strategy in place and whether this strategy would meet the needs of the organisation going forward.

Following discussions with officers, the sub-group had made nine recommendations. The full report, which outlined the key findings, conclusions and recommendations of the review, was attached at Appendix 1 to the report.

Cabinet was asked to consider the recommendations and was required to provide a response to the Overview, Scrutiny and Policy Development Committee within two months.

The Deputy Mayor thanked the sub-group for the report.

**Resolved** that the report of the Overview, Scrutiny and Policy Development Committee on the Council's ICT strategy be noted, and a detailed response to the recommendations be provided at a future Cabinet meeting, no later than March 2018.

(Reason for decision – Cabinet has a statutory duty to respond to the Overview, Scrutiny and Policy Development Committee recommendations within two months of receiving them).

### **CAB111/01/18 2017/18 Financial Management Report to 30 November 2017 (All Wards)**

Cabinet considered the fourth monitoring report in the new format, outlining the Authority's 2017/18 financial position. It provided an update on the expected revenue and capital financial position of the Authority as at 31 March 2018.

The budget for 2017/18 had been approved by full Council at its meeting on the 16 February 2017 (C77/02/17). The net General Fund revenue budget had been set at £152.361m. This included £18.338m of savings to be achieved.

The forecast overall outturn position was an estimated surplus of £0.286m, an improvement of over £2.353m since the last report. This forecast outturn was after taking into account the potential impact of the crystallisation of the deficit of Seaton Burn College of £0.668m when the school had become an academy on the 1 January 2018. The inclusion of the Improved Better Care Fund (iBCF) of £4.579m had a significant impact on the outturn position. Aside from the iBCF there had been some marginal underlying improvement in most areas of the risks associated with the delivery of the 2017/18 budget, however there was continued pressure in Health, Education, Care and Safeguarding (HECS) of £3.572m after the allocation of the iBCF (Sept 2017 £3.468m). Included in this projection was £2.729m of pressures in Corporate Parenting and Placements. The drivers for these pressures were outlined in the report.

The 2017/18 budget setting process made provision for many of the pressures identified during 2016/17, however, demand pressures had continued into 2017/18. Negotiations with care providers continued for 2017/18 in terms of the National Living Wage and at this point not all savings built into the Creating a Brighter Future Programme could be assumed as being delivered. Updated Treasury Management savings were now forecast at just over £3.346m which had contributed to the overall improved forecast outturn position. A number of working groups had continued to be held with senior officers and Cabinet Members looking in detail at the financial position and progress against the action plans developed since the start of the financial year. Progress continued to be made against these plans and it was expected that the outturn forecast would continue to improve over the course of the year as planned remedial actions began to have an impact on spend and income. The forecast outturn included the additional funding for Adult Social Care announced as part of the Spring Budget on 8 March 2017. For 2017/18 this amounted to £4.579m, and was shown as a variation due to the timing of the announcement which was after the 2017/18 budget had been set.

The Housing Revenue Account (HRA) was forecast to have year-end balances at 31 March 2018 of £4.640m, which was £1.779m higher than budget. The higher than forecast balances were mainly as a result of higher opening balances due to the impact of the previous years' financial performance (£1.339m) which was not known at the time the budget was set, and an in-year estimated overall underspend of £0.440m. Total overall income was currently expected to be higher than budget (£0.234m) due to an improved position on empty properties (£0.029m), service charge projections now ahead of budget (£0.125m) and increased Temporary Dispersed Accommodation projections (£0.071m). Total expenditure was below budget mainly as a result of a reduction in the required call on general contingencies mainly as a result of an improved position on bad debt and transitional protection.

With regard to school funding, there was an increase in the number of schools requesting deficit approval and ten schools had made requests compared to eight in 2016/17. The 10 July 2017 Cabinet report 'Education for North Tyneside (CAB24/07/17) had set out a series of actions to address schools finance and specifically further deficit clinics had taken place during September 2017 to agree actions with the schools to manage and improve those deficit positions.

The 2017-2020 Investment Plan, adjusted for proposed variations, totalled £206.706m and was detailed in Appendix 1 to the report. The Annex to the report also set out delivery progress to date, planned delivery for 2017/18, reprogramming and other variations identified through the Investment Programme Governance process.

There had been additional revenue grants received during October and November 2017 totalling £0.682m the details of these were set out Annex 1 to the report.

With regards to current progress of services against the Our North Tyneside Plan, in Adult Social Care the focus remained on providing support which allowed people to live independent lives by providing preventative services and keeping people living at home for as long as possible. There was an increase in short term placements to residential care and reablement in-house provision as a result of a lack of capacity in

the local domiciliary care market and this was driving some of the cost pressure within Adult Social Care.

In Children's Services good progress continued to be made on engaging with children in the early years of life to ensure that they were ready for school. Safeguarding vulnerable children and maximising their educational attainment remained key priorities.

The levels of looked after children (LAC) and children who required supervision after leaving care continued to generate a significant financial pressure. In year data continued to demonstrate that the Authority's LAC levels were reducing but there were a wide range of levels of care provided and current demand continued to drive financial pressure in 2017/18. The Authority was forecasting a pressure of £2.729m in corporate parenting and placements (2016/17 £2.525m). The new model for children had been designed in part to address the financial pressures. Although above the England rate, the North Tyneside LAC rate compared favourably with the rate for the North East and with statistical neighbours.

In Housing, the Authority was seeing some impact of Welfare Reform, as well as the on-going consequences of the current Right to Buy Scheme. The proportion of rent collected had fallen from 97.03% in 2015/16 to a position of 96.6% for 2016/17, which was expected to continue into 2017/18; that said tenancy sustainability had improved dramatically. There was also pressure on empty homes turnaround from both a housing management and repair perspective with average re-let times in 2016/17 of 38.25 days, substantially increased from 29.39 days in 2015/16. This increase in turnaround times was driven by an increased number of transfers of older people moving from properties they had lived in for many years into the PFI sheltered housing as it had become available as part of the North Tyneside Living PFI Scheme. Often these residents had chosen not to be included in planned improvements in their areas to avoid the disruption to their lives. This had resulted in many of the properties requiring more substantial works than normal to meet the void standards before they could be re-let. The Authority continued to work with Kier to reduce the void turnaround times.

The report informed the starting point for the financial planning process which was underway for 2018/19 and following years. As such Cabinet needed to be aware of the main implications of the report for those future years' budgets. The main issues identified in 2017/18 that would need to be considered in forward planning were detailed in the report.

The Deputy Mayor thanked officers and Councillor Glindon for their hard work and managing to turn the budget around to come out with a forecasted small surplus.

Cabinet considered the following decision options: either to agree the recommendations as set out in paragraph 1.2 of the report, or alternatively to disagree with the proposals.

**Resolved** that (1) the forecast budget monitoring position for the General Fund, Housing Revenue Account (HRA) and Schools' Finance as at 30 November 2017, as set out in the Annex to the report, be noted;

- (2) the receipt of £0.682m new revenue grants be approved;
- (3) the Authority's Investment Plan spend of £41.085m and the financing of the Plan to the end of the year be noted; and
- (4) the variations of £5.702m and re-programming of £2.244m within the 2017 - 2020 Investment Plan, as set out in the Annex to the report, be approved.

(Reason for decision - it is important that Cabinet continues to monitor performance against the budget, especially given the current level of financial pressures faced by the public sector.)

### **CAB112/01/18 2018-2020 Financial Planning and Budget Process: Cabinet's Final Budget Proposals for the 2018/19 Housing Revenue Account Business Plan and Budget (All Wards)**

Cabinet considered a report on the final budget proposals for the Housing Revenue Account (HRA) and associated Business Plan, the 2018-2021 HRA Investment Plan and the HRA Treasury Management Strategy and Annual Investment Strategy for 2018/19.

On 27 November 2017, Cabinet considered its initial Budget proposals, based on information available at that point in time. Cabinet was now formally asked to approve the housing rent, garage rent and service charge changes, along with the housing element of the 2018-2021 Investment Plan.

Since April 2017 the Local Authority had consulted and engaged with tenants and leaseholders across a range of housing services. This included surveys to find out what they thought of their homes and neighbourhood, the impact of Welfare Reform and the priorities for the budget moving forward.

Specific consultation had included an Involvement and Budget session held in the summer where tenants had been consulted on future priorities; focus groups on repairs, the reviews of the Empty Homes and Housing Asset Management Strategy 2018 to 2023. Tenants on the Neighbourhood Service Development Group monitored the rent performance and had been consulted on the implications to the HRA and the emerging impact of the Housing and Planning Act along with the Welfare and Work Act.

Housing information was now included in the Borough-wide Council magazine 'Our North Tyneside' Information about North Tyneside Living accommodation for elderly people, new build accommodation, crime and anti-social behaviour, tenant involvement, condensation prevention, financial budgeting and tenancy fraud were also included.

Priorities and challenges for the year ahead had been discussed with tenants in general at the annual summer tenant event along with the involved tenants' winter event and in more detail with the Housing Overview Panel. The Panel was made up of representatives from each of the 4 Service Development Groups. Topics for discussion included proposals for new build properties, joint venture review, developments arising out of the welfare reform changes, budget priorities for next year and performance management of rent arrears.

Key issues arising from the consultation were outlined in the report.

Section 76 (2) of the Local Government and Housing Act 1989 required each authority to produce a HRA Budget in the January and February that immediately preceded the financial year to which it related. In relation to the HRA Revenue Budget, there was a legal requirement to give all tenants at least four weeks' notice of any rent changes. By agreeing to set the rent decrease and the HRA Budget at this meeting, Cabinet was ensuring that there would be time to comply with the above notice period, and to allow time for the production and delivery of the appropriate notifications as well as all relevant system testing and changes to be made.

Cabinet considered the following decision options: either to approve the recommendations as detailed in paragraph 1.2 of the report, or alternatively not approve the recommendations and suggest that further or different options be considered by the Senior Leadership Team.

**Resolved** that (1) the final proposals in relation to the 2018/19 Housing Revenue Account Budget and associated Business Plan be approved and the Housing Revenue Account Statement to Cabinet by the Chief Finance Office be noted;

(3) individual council rents be reduced by 1% in line with the Government's policy for social rent as laid out in the Welfare Reform and Work Act 2016;

(4) the existing service charges for 2018/19 be frozen;

(5) garage rents be increased by 2%;

(6) the assessment in relation to the current year's Budget monitoring information (2017/18), and indications of financial plans for 2018/19 and 2019/20 for the Housing Revenue Account be noted;

(7) the Draft Investment Strategy which sets out the general principles followed by both the HRA and General Fund in relation to the Authority's approach to Capital Investment be noted; and in relation to the HRA, it be noted that the principles of the Investment Strategy will apply to the updated 2018-2023 Asset Management Strategy for the HRA;

(8) the HRA Investment Plan 2018-2021 be approved;

(9) it be noted that 2017/18 saw the end of the 5-year transitional arrangements for the use of a "proxy" for calculating a Depreciation charge, and that 2018/19 will use the method currently being finalised and agreed to calculate a "true" Depreciation charge;

(10) the Prudential Indicators which are specific to the Housing Revenue Account, as set out in Annex 1 to the report, be approved; and

(11) the Draft Corporate Treasury Management Statement and Annual Investment Strategy for 2018/19 which sets out the general principles followed by both the HRA and General Fund in relation to the Authority's management of investments, cash flows, banking, money market and capital transactions, be noted; and in relation to the HRA, the continued policy of paying off existing debt where affordable and appropriate for the Plan, which will see an estimated £134.399m reduction in loans attributed to the HRA from the start of self-financing to the end of this 30 year Plan be noted.

(Reason for decision: In order to maintain the integrity of the self-financing HRA Business Plan, the Cabinet needs to maximise the resources available to the HRA,

but also needs to be mindful of the impact upon tenants and overall affordability. Hence, Cabinet has been advised to continue to implement the new Government proposals for social rent policy which have now been legislated upon. The full implications of all the proposals contained within recent legislation are still unknown, some will change or be discarded, and others will emerge within subsequent regulations. The Authority is facing significant challenges in generating the future income required to maintain and develop its existing stock, and to develop new stock. Approving this option based on current available information should place the Authority in the best position to meet those challenges and continue to meet the aspirations of Members and tenants.)

### **CAB113/01/18 North Tyneside Cycling Strategy Engagement (All Wards)**

Cabinet considered a report seeking approval to commence a process of engagement on the draft North Tyneside Cycling Strategy and to commence a process of engagement with user groups on the draft North Tyneside Cycling Design Guide.

More than two million adults in the UK regularly rode a bike and the 2011 Census showed the number of people cycling to work had increased by 14%. Increasingly, people were choosing to cycle as a practical way to get to and from work, school and shops as well as a popular recreational activity.

In the North East, the 2011 Census showed that almost 20,000 people regularly cycled to work. Cycling tourism on long-distance routes such as the Coast and Castles was also a valuable contributor to the region's economy.

The proportion of North Tyneside residents who cycled to work had increased by 20% in the ten years to 2011. Cycling in North Tyneside had trebled in the past decade, measured by automatic counters on routes throughout the Borough.

Physical activity could reduce the risk of major illnesses, such as heart disease, stroke, type 2 diabetes and cancer by up to 50% and lower the risk of early death by up to 30%. Currently in North Tyneside 67% of adults were estimated to meet the UK Chief Medical Officers recommendations for physical activity of 150 minutes of moderate intensity physical activity each week. The easiest way to get more of the population moving was to make activity part of everyday life, like cycling instead of using the car to get around.

In response to this changing picture the Authority had invested in cycling to deliver improvements. Through different initiatives the Authority had encouraged more people to cycle; and designed cycling into seven large transport schemes worth £27.3m which had improved routes and crossing points.

Cycling in the Borough was considered as part of a broader strategic context, the plans and strategies which it was made up of were outlined in the report.

The North Tyneside Transport Strategy had set out aims to increase cycling, promote active forms of travel and give them greater priority in design. The Local Plan aimed to ensure sustainable access throughout the Borough and make walking



and cycling an attractive and safe choice for all. This meant that for cycling it was essential to focus on securing the following outcomes, which directly linked to the North Tyneside Transport Strategy:

1. helping more people to cycle;
2. helping to improve cycling safety;
3. designing cycling into highways and infrastructure investment;
4. delivering a continuous network of strategic cycle routes; and
5. helping more residents to be physically active.

The proposed actions for cycling in the period of the strategy were as follows:

- deliver and support cycling initiatives which support health, safety and sustainability, e.g. cycling training;
- develop a network of routes suitable for everyday cycling, designed in line with good practice;
- improve connectivity between cycling and other forms of transport, making it easier to cycle as part of a longer journey;
- use digital information to improve the operation of the highway network and support cycling and walking, e.g. improving co-ordination of traffic signals and travel time monitoring; and
- design cycling into highways and infrastructure investment and regeneration projects.

The indicators of success were detailed in the report.

It was proposed that the engagement process on the Cycling Strategy would last for at least four weeks, details of which were given in the report.

The draft North Tyneside Cycling Design Guide set out requirements for the design of infrastructure, which supported everyday cycling, this guide was to be applicable to all highway projects, not only those where cycling was the primary focus. The draft guide added further detail of the Authority's requirements following the approval by Cabinet in May 2017 of the revised Supplementary Planning Document LDD12 – Transport and Highways.

Mr Layton, North Tyneside Joint Trade Union Committee, welcomed the report and sought assurance that the design of the cycle ways would be safe, for example they would be well lit. The Cabinet Member for Housing and Transport explained that all of the safety elements would be taken on board as part of the consultation process.

Cabinet considered the following decision options: either to approve the recommendations as detailed in paragraph 1.2 of the report, or alternatively not approve the recommendations.

**Resolved** that (1) the commencement of a process of public engagement on the draft North Tyneside Cycling Strategy, attached as Appendix 1 to the report, be approved and Cabinet receive a further report once this process is complete; and

(2) the commencement of a process of engagement with user groups on the draft North Tyneside Cycling Design Guide, attached as Appendix 2 to the report, be approved and Cabinet receive a further report once this process is complete.

(Reason for decision: Approval of the Strategy will clearly set out the Authority's aspirations for cycling in the borough, in accordance with the adopted North Tyneside Transport Strategy, and allow the Authority to secure improvements through the planning process, shape future decisions and support future funding bids for transport-related projects or initiatives.)

### **CAB114/01/18 Exclusion Resolution**

**Resolved** that under Section 100A (4) of the Local Government Act 1972 (as amended) and having applied a public interest test as defined in Part 2 of Schedule 12A of the Act, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act.

### **CAB115/01/18 Strategic Property Update (Chirton, Camperdown and Riverside Wards)**

Cabinet considered a report which provided options for a revised Depot solution.

The Authority was currently reviewing its property portfolio to ensure that it had an estate that was fit for purpose, efficient and supported the priorities of the Mayor and Cabinet. This work included the review of its Depot provision as part of a long term reduction in buildings to improve efficiency.

Cabinet had previously considered and agreed a number of detailed proposals for the Depot solutions, these were outlined in the report.

As part of the previously agreed solution a number of associated sub projects had been agreed and had been progressed in meeting the needs for front line services. They included:

- the relocation of the Authority's Care Call Service from Perth Gardens, Wallsend to the White Swan Centre, Killingworth
- the arrangements to relocate the Authority's security and CCTV control room from the Killingworth site to the White Swan Centre, Killingworth
- working in partnership with Heritage England to understand the requirements to address the Asbestos Remediation works at the Killingworth site
- reducing the storage requirements within our archive arrangements.

Following Cabinet's decisions in 2015, 2016 and 2017, which were outlined in the report, there had been some recent material changes. They were:

- the current agreement for construction and housing repairs and maintenance services with Kier Group Plc would end on 31st March 2019
- the Authority, since 2010, had faced unprecedented reductions in Government spending and continued to be under significant financial pressure in future years

- the potential Capital receipts for the Killingworth site were likely to be less than originally anticipated, together with the commercial arrangements and timings associated with the Killingworth site disposal, this had now developed into a hard and rapidly approaching deadline
- the Authority's Trading Company had been established and proven to now have some capacity to build for profit.

In the last two months Officers had been working with Cabinet Members from both the Strategic Property Group and Investment Programme Board to review the current arrangements and sense check the current plan for the Depot solution. This had resulted in an alternative solution that may offer better value for money to the Authority.

In order to ensure that the Authority delivered the best value option for the Authority's Depot requirements, the report provided information on three revised Depot solutions. The options appraisal which identified the risks and opportunities was detailed in the report.

Cabinet considered the following decision options; either to approve the recommendations at paragraph 1.2 of the report and progress with option 2 for the new depot solution at the Killingworth Site; or alternatively ask officers to undertake further work on the Depot solution and report back to a future meeting.

**Resolved** that (1) it be agreed that the material changes described in the report warrant a new option for the Authority's future depot requirements;

(2) the Killingworth Site be no longer surplus to the Authority's requirements and all or parts of it be retained for future service delivery;

(3) officers be authorised to end the current negotiations with the preferred developer of the Killingworth Site;

(4) officers, in consultation with the Head of Finance (as Section 151 Officer), be authorised to consider appropriate financing models to support the revised depot delivery solution and to seek external advice if appropriate;

(5) the Head of Commissioning and Investment, in consultation with the Chief Executive, the Head of Law and Governance, the Head of Finance (as Section 151 Officer) and the Elected Mayor, be authorised to:

(i) declare any areas of land within the Killingworth Site that are subsequently considered as not being required to support the operational arrangements for the Depot offer as surplus to the Authority's requirements and available for disposal by an appropriate method of marketing;

(ii) agree to the terms of disposal of any parts of the Killingworth Site subsequently declared surplus to the Authority's requirements in accordance with Resolution (5)(i); and

(iii) deal with any ancillary matters arising that are consistent with the preceding resolutions; and

(6) it be noted that as the final solution is developed the capital and revenue implications associated with this project will be finalised in consultation with the Head of Finance (as Section 151 Officer) and the Cabinet Member for Finance and Resources.

(Reason for decision: As outlined in paragraphs 1.5 and Appendix A to the report Option 2 is considered the best value option way forward for the Authority in delivering its future depot requirements, in terms of timing, borrowing, cash flow and deliverability.)

**CAB116/01/18 Date and Time of Next Meetings**

Wednesday 24 January 2018 at 6.00pm (Extraordinary Meeting)  
Monday 12 February 2018 at 6.00pm (Ordinary Meeting)

**Minutes published on Thursday 18 January 2018.**

**The decisions contained within these Minutes may be implemented (unless called in by 3 Non-Executive Members for consideration by the Overview, Scrutiny and Policy Development Committee) immediately following the expiry of the call-in period; i.e. 5.00pm on 25 January 2018.**