

Briefing note

To:	Schools Forum	Author:	Christina Ponting
Date:	4 th December 2017		

Title of Briefing: Services in Receipt of Funding – Clarity for Schools Forum/Schools

Background:

Schools Forum has receive regular reports and updates to support their decision making in relation to 'centrally retained sums from the DSG' and 'De-delegation' sums. The May 2017 Schools Forum agreed to support consistency in the information they received and noted that they required all services in receipt of funding to provide an annual report to Schools Forum in December 2017. Once in receipt of these reports Schools Forum would then consider the information and determine whether or not further discussion/ presentation was required at a later Schools Forum meeting. Schools Forum also agreed that this requirement for clarity would be added to the Forward Plan for December of each year.

Current Position:

The services currently in receipt of funding are noted below and the associated reports are provided in Appendices at the end of this report:

Centrally retained sums from the DSG

Service Manager/Area	Agreed retention for 2017/18 £	Title of Service Provided	How clarity on service provision is provided currently to Schools Forum	Appendix
Jo Suddes, Jonathan Chicken, Tim Downing	652,508	Budget to fund the Schools Support Service	update provided to Schools Forum in the 16/17 Academic Year	A
Mark Longstaff	52,044	Budget to support vulnerable schools. Allocations to individual schools made annually by School Improvement staff	update provided to Schools Forum in the 16/17 Academic Year	B
Angela James	95,000	Budget to maintain High Borrans Outdoor education facility	Forum have received periodic updates since 2013/14	C
Ian Wilkinson/Jim Stephenson	100,398	Budget for the Education Improvement Partnership (secondary schools).	update provided to Schools Forum in the 16/17 Academic Year	D
Sue Graham	30,125	Budget to support the informational requests of the Schools Forum and improved budgetary awareness across all schools.	Information/support provided to Schools and Schools Forum on a regular basis	E
Mark Longstaff	624,951	Collective contribution to ongoing pension costs	Budget sits within NTC for managing/monitoring only –	F

		incurred when allowing teachers to leave schools prematurely.	Forum have received presentations since 2013/14	
Ian Betham	30,000	Budget for costs associated with de-commissioned school buildings.	Forum have received periodic updates since 2013/14	G
Val Johnson	141,570	School admissions service	Forum have received periodic updates	H
Val Johnson	100,000	DSG contribution to Home to School Transport costs	Forum have received periodic updates	I
Janice Gillespie	250,000	Support for Schools with Falling Rolls	Budget sits within NTC for managing/monitoring purposes only - Forum have received regular reports on this item	J
Total	2,076,596			

De-delegation

Service Area	Total de-delegated 2017/18	Rates per pupil £	Title of Service Provided	How clarity on service provision is provided to Schools Forum currently	Appendix
Janice Gillespie	131,469	5.62	Budget to support mainstream maintained schools in financial difficulty	Budget sits within NTC for managing/monitoring purposes only - Forum have received regular reports on this item.	K
Christina Ponting	38,365	1.64	Support for vulnerable Head teachers for those incidents where independent support and advice is necessary	Service defined within an SLA provided to all schools – Forum have received periodic updates since 2015/16	L
Angela James	380,132	1,212.00	Support for minority ethnic pupils and underachieving groups. (EMTAS) NB: rate per pupil only applies to pupils that meet the EAL threshold	update provided to Schools Forum in the 16/17 Academic Year	M
Barbara Patterson	36,961	1.58	Assessment of Free school meals eligibility	Periodic reports have been provided to Schools Forum	N
Mark Longstaff	578,509	24.73	The current central scheme to cover staff costs – supply cover. i.e. the maternity/ paternity/ adoption cover scheme, including Union facility time costs and Jury Service.	Service defined within an SLA provided to all schools – Forum have received periodic updates since 2015/16	O
Total	1,165,436				

Recommendation

1. Schools Forum to note this report.
2. Schools Forum to determine if they wish to request a service area to provide additional information, and if so:
 - a. what they wish to have further clarity on,
 - b. whether they wish to receive this report in writing or via a presentation;
 - c. when they wish to receive this clarity (and if in person/ presentation how).
3. Schools Forum to agree to the inclusion of the Schools Procure Officer (SPO) annual report within this process for coming years. If agreed, the SPO will present a separate report in January 2018 on this template, but thereafter their annual update would be part of this process.
4. Change the reference on the original (and future reports) to reflect the descriptors given by/ updated by the service managers.

Appendices:

Title of Briefing: Services in Receipt of Funding – Clarity for Schools Forum/Schools

A: Budget to support the School Improvement support services

Service Managers:	Jo Suddes, Jonathan Chicken, Tim Downing
Title of Service Provided:	<ol style="list-style-type: none"> 1. Early Years and School Improvement Service 2. Schools' MIS/SIMS ICT Refresh 3. Education to Employment
Annual Amount Service Receives £	<ol style="list-style-type: none"> 1. £520,000 2. £ 68,000 3. £ 64,000 <p>Total = £652,000 Budget Year 17/18</p>
A description of what the service provides to schools because of this funding allocation	<p><u>The Early Years and School Improvement Service (£520k)</u> Support to improve the impact of leadership and management in schools including:</p> <ul style="list-style-type: none"> – challenge to sustain and improve standards – challenge and support to improve standards of behaviour and attendance – experience and updates from trained and practising inspectors – extensive support in preparation for and during Ofsted inspection – school development partner programme – recruitment of senior leaders in schools – contribution to leadership programmes – support for vulnerable schools – 1:1 pastoral support for headteachers – unlimited access to a duty officer – assisted and departmental reviews. <ul style="list-style-type: none"> • Curriculum development and support including: <ul style="list-style-type: none"> – specialist English, maths and science support across all phases – EYFS supporting quality of provision, inc. 2YO offer – developing the quality of provision at post-16 – teaching and learning development programme – enhanced support and training offer for NQTs – development of sound assessment practice – Music Hub – ICT and computing curriculum support – health and wellbeing support – PE team support for curriculum, competition, outdoor education and swimming • Lead the training and application of research-based best practices including: <ul style="list-style-type: none"> – BLAST – Reciprocal Reading – Inference training – Reading Recovery – Boosting Reading Potential

	<ul style="list-style-type: none"> – Talk for Writing – Early Excellence – Fresh Start – Numbers Count – Maths Makes Sense – Success @ Arithmetic – First Class @ Number – Every Child programmes <ul style="list-style-type: none"> • Support and leadership of inclusion in schools <ul style="list-style-type: none"> – Supporting provision for disadvantaged and SEND pupils – Representing schools strategically – Advice and training on intervention – SENCO surgeries – Lead SENCO programme – Development of SEND documentation and resources such as the SEND Handbook. <p><u>Schools' MIS / ICT Hardware Refresh (£68k)</u></p> <ul style="list-style-type: none"> • Historical agreement • Funds the capital costs of the computer infrastructure that schools' management system (SIMS) and remote admin environment (RDS) runs on. • Year 5 of 5 (final year in 2017-2018) • This funding will not be required in 2018-2019. <p><u>Employment and Skills - Education to Employment (£64k)</u></p> <p>The Service provides:</p> <ul style="list-style-type: none"> – Support for schools to understand and make use of the Apprenticeship Levy, including developing apprenticeship opportunities – CCIS data-system provision for Tracking of school leaver destinations – Mentoring to schools completing IAG Quality awards – Management support to develop alternative curriculum options and progression pathways – SEND Pathways to Employment from 16 – Supporting Events: <ul style="list-style-type: none"> • 'Get Up & Go' apprenticeship fair • Interview skills days, • attending school assemblies, • supporting progression events.
what schools would/ would not receive if this additional funding was not available	Schools would receive the statutory services detailed below.

Note of any statutory provision(s) within the service area.	<ol style="list-style-type: none"> 1. Challenge to schools causing concern 2. Intervention for schools in an Ofsted category 3. Assessment and moderation for EYFS, phonics, KS1 and KS2 4. Appropriate body for NQTs 5. Basic advice and support for critical incidents 6. Support for SACRE 7. Sign off of risk assessment for educational visits 8. Attendance at Ofsted inspection feedback on behalf of the local authority.
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B: Budget to support Vulnerable schools

Service Manager:	Mark Longstaff
Title of Service Provided:	Budget to support vulnerable schools.
Annual Amount Service Receives £	£52,044 2017/18
A description of what the service provides to schools because of this funding allocation	The focus of this support has been to provide tailored strategic support from outside of school to ensure rapid impact on the direction of teaching and learning and outcomes for children/ young people.
What schools would/ would not receive if this additional funding was not available	Where a school is identified in needing this additional support they would not be able to access a contribution from this funding.
Note of any statutory provision(s) within the service area.	None: this is not a statutory function.

C: Budget to support High Borrans

Service Manager:	Angela James
Title of Service Provided:	High Borrans Outdoor Education Centre
Annual Amount Service Receives £	£95,000 2017/18 Budget

A description of what the service provides to schools because of this funding allocation	<ol style="list-style-type: none"> 1. Reduces the cost for pupils to attend the facility. Instead of £286+ per pupil, the grant enables all North Tyneside (NT) schools to have a subsidised cost of £205 per pupil. 2. Out of borough schools are charged at the commercial rate of £286+ per pupil. 3. NT schools have preference for booking over all other groups in order meet the required demand. 4. NT schools can still access single occupancy provision where possible, though sharing is encouraged. A significant number of schools prefer the existing arrangement. Smaller groups who do share as pairs, still have individual school course provision. 5. Bespoke courses tailored to meet school request and short courses flexible programming upon request. 6. Maintained employee-based staffing ensures consistency and known experience of instructors. Our staff have the ability to build relationships with school staff and therefore do not rely solely on freelance/casual staffing. 7. Subsidised travel with tendered bus company. Reduces return travel costs with preferred and vetted supplier from £900 to £760. 8. The centre maintains high standards of provision to nationally accredited levels. Including: AHOEC Gold Award, AALA License, Adventuremark status, LOTc accreditation and South Lakes 5star food hygiene rating. 9. The centre maintains supplies of clothes and equipment and regularly invests in new onsite activities such as camping and archery.
What schools would/ would not receive if this additional funding was not available	Provision in its current form would cease. The centre would be likely to operate as a commercial operation on a full cost recovery basis. This would be similar to other existing commercial providers.
Note of any statutory provision(s) within the service area.	No statutory provision.

D: Budget for EIP

Service Manager:	Ian Wilkinson/ Jim Stephenson
Title of Service Provided:	Budget for the Education Improvement Partnership (EIP) (Secondary schools)
Annual Amount Service Receives £	£100,398 Budget Year 2017/18

<p>A description of what the service provides to schools because of this funding allocation</p>	<p>Philosophy of Education Improvement Partnership (EIP)</p> <p>The acknowledgement that more can be achieved through collaborative work continues to be the key principal that governs the EIP and contributes to its success.</p> <p>Headteachers and senior leaders continue to appreciate the quality of the delivery. More importantly they also continue to acknowledge that depending on the needs of other colleagues they may not achieve 'value for money' as an individual school. The needs of the partnership of schools continue to drive them.</p> <p>This year even more staff from North Tyneside have been involved, either as participants or leaders in the work of EIP; in many of these cases this work has contributed to real impact. However, the EIP Executive is not complacent. Its members recognise the pressures that such activities may come under as budgets diminish. In addition the important work of supporting the most vulnerable young people continues in the face of major changes to assessment standards and content levels nationally.</p> <p>EIP is funded in part by a contribution from Schools Forum (£100,398) but this is supplemented by contributions from 11 High Schools and the 4 Middle Schools (contributions vary according to a formula based on size and their previous use of the PALS service) (2016/17 contributions of £260,064 in addition to the £100,398).</p> <p>Some of the services provided by EIP include (among others) a contribution to Cost of Core Team (School Support Team), contributions to Placement Provision, support for core subjects of English, Maths and Science, support for other subjects such as MFL and Humanities. Important work on Behaviour and Inclusion has also occurred through the work of EIP and its members, as has Leadership Development of staff at all levels. Some vital work in the areas of Work Experience/IAG, vulnerable groups and support for the Lead SENCO initiative have also been supported and provided by EIP.</p> <p>Successes and achievements</p> <p>Post 16 achievement The work of the School Improvement Team beyond statutory activity – Post 16 is, along with Heads of Sixth Form and teaching staff, improving results at key stage 5 year-on-year. Historically, achievement at this key stage has been low overall when compared to that nationally, but improvements over the past 4 years now place North Tyneside in-line with those national averages. However, there is still work to do as we strive for outcomes which are higher, consistently, than those achieved across the country. Post 16 networks have never been stronger and there is now far greater rigour and consistency around all aspects of post 16 leadership, management, accountability and improvement planning.</p> <p>Senior Leadership Development An extensive programme is provided which has included the following:</p>
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	<p>Middle Leadership Development - Four afternoon sessions have been co-ordinated by and delivered by staff from two schools. Last year these sessions were attended by 12 delegates from 5 schools. The course, held in twilight sessions, provided participants with the opportunity to engage with colleagues at a similar stage of their career to explore some of the challenges facing middle leaders today and to provide advice and support around some of the key aspects of the role. Evaluations were very positive – 100% good or better, 80% excellent.</p> <p>Aspiring Senior Leadership Development - Three sessions have been delivered by several staff from one of our schools – aimed at those beginning to think about Senior Leadership Team roles in the next couple of years. The aim is to develop an understanding of what senior leadership involves and to help delegates put themselves in a position where they are ready for that role. Attended by 12 staff from 5 schools last year.</p> <p>Getting Ready for your Next Promotion - Four whole days for current Assistant Headteachers who are considering going for their next promotion in the near future. The days were spent in four different secondary schools. Twelve attendees over the last three years and very positive evaluations (and several successful in getting a promotion).</p> <p>Breakfast meetings for deputy heads and senior assistant heads - Four breakfast meetings for senior staff in schools to share good practice. These sessions were facilitated by two different North Tyneside Headteachers each time – each meeting had a specific focus and one session had an external speaker. The sessions were attended by over 30 different staff from 12 schools.</p> <p>Governance and oversight of the work of the School Support Team (SST) The school support team support execute the inclusive policies and practices agreed through the Local Authority and Education Improvement Partnership and wider school estate for pupils at risk of exclusion. The team aim to prevent exclusions, reduce absences from school and support educational achievement. This may often include cross border working with our respective neighbours. They enable young people and/or schools to access alternate education placements. This can occur when young people and/or schools believe that the current education placement is no longer able to support the young person's learning outcomes. The team also supports the transition of the young person from the current educational provision to an alternative school/college. Following transfer, the young person may continue in the new alternative provision or indeed at times, request a return to their original school following a trial period.</p> <p>Supporting the work of the Fair Access process The school support team also support negotiations in relation to managed moves and hard to place pupils through the Fair Access protocol as agreed with schools. This involves supporting the transition of young people</p>
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	<p>from one school to another when a school is no longer able to meet the young person's learning outcomes and the young person has demonstrated a significant level of challenge to the operational running of the school such that the school is no longer willing / able to meet the needs of the child. The secondary support team hear the views of the young person and parents and provide support to schools and work with parents on all matters in relation to the development and implementation of Pastoral Support Programmes (PSP), Individual Education Plans (IEP), use of Parenting Contracts and appropriate support/referral routes for pupils with SEN. The secondary support team ensure that the views of a range of Secondary Headteachers are heard during the Fair Access process.</p> <p>PALS is meeting the needs that schools are presenting to them and achieves excellent outcomes for young people. Ofsted (2014) stated 'students at PALS make outstanding progress in their studies'. Arrangements for students at PALS remain flexible to respond to support maximising achievement. All learning is completed in a small group setting. Groups rarely are higher than 4 or 5 students. All learning in those groups is personalised to the students' needs and Achievement Plan. All pupils attending PALS do so full time. Students are expected to complete two days on a vocational placement (WBL). The two days pupils attend WBL placements form part of their statutory education and, as such, are subject to the same high expectations. PALS staff have experience and high quality training in key areas that support breaking down barriers to achievement for PALS students – key barriers students face at PALS are substance mis-use, attachment issues and low aspirations. PALS works with a range of outside agencies to ensure students have access to a range of supporting services.</p> <p>PALS is preparing the young people well for adulthood. A good % of PALS students secure a September post 16 destination, 9.6% NEET in summer 2017, significantly better than the national average for alternate provision.</p>
what schools would/ would not receive if this additional funding was not available	<p>The funding combines with the additional resource that secondary schools contribute and enable them to deliver the services outlined above.</p> <p>Without this funding approximately 28% of provision would not be available. This would be equivalent to the removal of the current spend on and impact of the Leadership Development work and Post-16 work</p>
Note of any statutory provision(s) within the service area.	<p>None.</p> <p>This provision either enhances the statutory provision or provides support in areas that would otherwise be down to a school to secure itself.</p>

E: Budget to support Schools Forum

Service Manager:	Sue Graham
Title of Service	Budget to support the informational requests of the Schools Forum and

Provided:	improved budgetary awareness across all schools.
Annual Amount Service Receives	£30,125 Budget Year 17/18
A description of what the service provides to schools because of this funding allocation	<p>This budget provides funding to allow the provision to Schools Forum and its associated Sub Group of analysis and interpretation of legislation and operational guidance in the distribution of funding across schools and to support decision making around retained and de-delegated funding and changes to the Scheme for Financing Schools. The funding provides resources to manage the consultation process open to all schools around the funding formula each year.</p> <p>This budget also provides administrative support around the forward plan and web site maintenance for Forum reports. It also provides room hire and catering funding.</p>
what schools would/ would not receive if this additional funding was not available	If this funding were not available the services outlined above which support the key consultative and decision making functions of the Forum would be significantly reduced.
Note of any statutory provision(s) within the service area.	<p>There is a statutory requirement to hold four Schools Forum sessions each year. North Tyneside chooses to hold eight sessions. The primary function of Schools Forum is to act as a consultative body on some issues and a decision making body on others.</p> <p>The forum acts in a consultative role for:</p> <ul style="list-style-type: none"> • changes to the local funding formula (the local authority makes the final decision) • proposed changes to the operation of the minimum funding guarantee • changes to or new contracts affecting schools (school meals, for example) • arrangements for pupils with special educational needs, in pupil referral units, and in early years provision <p>The forum decides:</p> <ul style="list-style-type: none"> • how much funding may be retained by the local authority within the dedicated schools grant (for example, providing an admissions service, or providing additional funding for growing schools) • any proposed carry forward of deficits on central spend from one year to the next • proposals to de-delegate funding from maintained primary and secondary schools (for example, for staff supply cover, insurance, behaviour support) • changes to the scheme of financial management

F: Budget to support legacy Teachers Pensions Costs

Service Manager:	Mark Longstaff/ Christina Ponting
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Title of Service Provided:	Collective contribution to on-going pension costs incurred when allowing teachers to leave schools
Annual Amount Service Receives £	£624,951 Budget Year 17/18
A description of what the service provides to schools because of this funding allocation	<p>This is a legacy budget provision for ex-teachers who have left employment and been provided with release of their pension at their point of leaving. The decision making was applied at a local level and provided for mandatory and/ or enhanced pension being released to teachers under set circumstances. This fund was available to all maintained schools.</p> <p>The fund has been closed to all new applications for some time and the current fund provides for those historic members (and/ or their active dependents where this applies).</p> <p>The fund provides for the on-going costs of these legacy members and will continue over time until all members and/or their dependents are no longer eligible to be in receipt of a pension/ dependents payment.</p> <p>The associated cost for individual members are indexed linked so whilst membership will be reduced over time there is no direct correlation to a reduction in the costs, as index linking will continue to apply to active members.</p>
What schools would/ would not receive if this additional funding was not available	The policy now is that schools have an ability to exercise their discretion in some circumstances in relation to teacher's pensions. However, for these legacy school decision, each school would need to pick up the cost of their ex-employees and fund the associated costs directly to teacher's pensions.
Note of any statutory provision(s) within the service area.	None: this is not a statutory function.

G: Budget to support De-commissioned Schools Buildings

Service Manager:	Iain Betham
Title of Service Provided:	De-Commissioned School Buildings
Annual Amount Service Receives £	£30,000 Budget Year 18/19
A description of what the service provides to schools because of this funding allocation	<p>Budget costs associated with the de-commissioning of school land and buildings.</p> <p>The land and buildings that are covered under this budget head are both current and planned and will include any miscellaneous costs (current and legacy) associated with new build school projects as part of the Governments Priority Schools Building Programme Investment Initiative as well as the planned relocation of Backworth Park Primary School and any other premises as part of the wider school estate.</p>

what schools would/ would not receive if this additional funding was not available	Any costs associated with de-commissioned land and buildings across the school estate would need to be met from individual school budgets.
Note of any statutory provision(s) within the service area.	Annual returns to the DfE associated with school condition, suitability and sufficiency. The co-ordination of the publication of Statutory School Notices linked to School Organisation Matters

H: Budget to support Schools Admissions

Service Manager:	Val Johnson
Title of Service Provided:	School Admissions Service
Annual Amount Service Receives £	£141,570 Budget Year 17/18
A description of what the service provides to schools because of this funding allocation	<p>The allocation of school places are subject to the following Statutory Regulations and Guidance:</p> <ul style="list-style-type: none"> • Section 84 of the School Standards and Framework Act 1998 (SSFA 1998). • School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements)(England) Regulations 2012 (hereafter the "School Admissions Regulations 2012") New Code December 2014 • The School Admissions (Infant Class Sizes) (England) Regulations 2012. • The School Admissions(Appeals)(England) Regulations 2012, New Code December 2014 • The purpose of the Code is to ensure that all school places for maintained schools and Academies (excluding maintained special schools) are allocated and offered in an open and fair way. • The Code imposes mandatory requirements in relation to the discharge of functions relating to school admissions and there is a statutory duty to act in accordance with the Code. • The Local Authority is responsible for the co-ordination and allocation of school places to all residents within the North Tyneside area. This includes all Voluntary Aided and Trust Schools even though the individual VA/Trust School are their own admissions authority. This process is on-going throughout the academic year. • Local Authorities have a key role in providing information to parents on admission arrangements and schools in their area and in co-ordinating school admissions for parents for all state funded schools. • Local Authorities will also be notified and have oversight of the outcome of all in-year applications. • The Local Authority will collate and publish all the admission arrangements in the area in a single composite prospectus. • The admissions and appeals process is subject to statutory deadlines and timescales that must be followed and co-ordinated with neighbouring LA's and Admission Authorities. This arrangement can be subject to statutory notices and publication. • Section 88P of the School Standards and Framework Act 1998

	<p>(SSFA 1998) requires local authorities to make reports to the adjudicator about such matters connected with 6 relevant school admissions as required by the Code and include an assessment of the effectiveness of Fair Access Protocols and co-ordination in their area, how admission arrangements affect the interests of looked after children, previously looked after children and the number and percentage of lodged and upheld parental appeals.</p> <ul style="list-style-type: none"> • The report must be published by the LA locally. The Schools Adjudicator will report annually to the Secretary of State on Fair Access. • Any decision of the Adjudicator will be binding on the admission authority. It will be for the admission authority to implement those decisions without undue delay.
what schools would/ would not receive if this additional funding was not available	Statutory requirement on Admissions Authorities and LA's
Note of any statutory provision(s) within the service area.	See note above, this funding provides for schools to undertake their elements of this. The LA provides for its statutory duties separately.

I: Budget to support Home to School Transport

Service Manager:	Val Johnson
Title of Service Provided:	Home to School Transport Costs
Annual Amount Service Receives £	£100,000 Budget Year 17/18
A description of what the service provides to schools because of this funding allocation	<ul style="list-style-type: none"> • The Authority currently spends in excess of £2m per year on transport for children and this is increasing • Mainly in support of children with SEN or disability. As at end of October the number of children supported was approximately 700 • Of which just under 100 pupils are supported in attending Resource Provision across the borough • This is a contribution to support travel arrangements in establishing Resource Provision across the borough.
what schools would/ would not receive if this additional funding was not available	Children would not be able to go to and from school where they are not able to make this journey independently or the duration was not reasonable/easy for them to make.
Note of any statutory provision(s) within the service area.	See notes above, this funding provides additional support; the LA provides for its statutory duties separately.

J: Budget to support Falling Rolls

Service Manager:	Janice Gillespie
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Title of Service Provided:	Support for Schools with Falling Rolls
Annual Amount Service Receives	£250,000 Budget Year 17/18
A description of what the service provides to schools because of this funding allocation	<p>An amount of £250,000 has been centrally retained since 2015/16 to support Schools with falling rolls. This funding is set aside to support schools who meet agreed locally set criteria who have experienced substantial short term falls in pupils due to exceptional circumstances. This has been made available in the past to schools who suffer a fall of 5% or more in pupil numbers. This is separate from the de-delegated amount identified to support schools in financial difficulty. A total of £200,000 was allocated across five schools in 2016/17. The remainder was carried forward to 2017/18.</p> <p>This budget sits with NTC for management and monitoring purposes only. Schools Forum decides how this funding is applied usually on the basis of a recommendation from a Sub group of Schools Forum who consider the issues in detail. This funding is considered alongside funding available for schools in financial difficulty.</p>
what schools would/ would not receive if this additional funding was not available	Funding would not be available to support schools with unexpected falls in rolls allowing a transition period to adjust spending to the reduced level of funding available.
Note of any statutory provision(s) within the service area.	None

K: Budget to support mainstream schools in financial difficulty (Head room)

Service Manager:	Janice Gillespie
Title of Service Provided:	Budget to support mainstream schools in financial difficulty
Annual Amount Service Receives £	£131,000 (rate 5.62 per pupil) Budget Year 17/18
A description of what the service provides to schools because of this funding allocation	<p>This budget makes a small contribution to the historic deficits currently experienced.</p> <p>Budget sits within NTC for managing/monitoring purposes only - Forum have received regular reports on this item and ultimately decides the application of this funding usually based on the recommendation of a Sub Group of Forum who consider individual applications from schools against the criteria set.</p> <p>Headroom funding is available to those schools with approved deficit budgets for the year subject to the forecast outturn balance being within the approved level. Seven schools were eligible for funding in 2016/17. At this point in time 10 schools are in the process of having deficits approved for 2017/18.</p>

what schools would/ would not receive if this additional funding was not available	This funding makes a small contribution to schools in financial difficulty who meet the criteria agreed by Schools Forum.
Note of any statutory provision(s) within the service area.	None

L: Budget to provide for extra HR support for schools

Service Manager:	Christina Ponting
Title of Service Provided:	Support for vulnerable Head teachers for those incidents where independent support and advice is necessary
Annual Amount Service Receives £	£38,365 Budget Year 17/18 (£1.64 per pupil)
A description of what the service provides to schools because of this funding allocation	There is an SLA in place to clarify this and confidential reports have been provided to Schools Forum to confirm how this SLA operates in practice. This SLA provides for direct confidential help to Head teachers and/ or Governing Body, the support ensures that the matter causing concern is managed and where they need an enhanced level of support from a member of the Schools HR team. There is qualifying criteria in place and the usage per school is also closely monitored.
What schools would/ would not receive if this additional funding was not available	Schools would need to purchase any additional support on an individual school by school basis and the team may not be able to provide the support at point in time if the resources were not already in place.
Note of any statutory provision(s) within the service area.	None: this is not a statutory function

M: Budget to support EMTAS

Service Manager:	Moirra Banks
Title of Service Provided:	Support for minority ethnic pupils and underachieving groups. (EMTAS)
Annual Amount Service Receives £	£380,132 17/2018 Budget
A description of what the service provides to schools because of this funding allocation	<ol style="list-style-type: none"> 1. A team of specialist teachers and teaching assistants who provide intervention and support for EAL (English as an additional language) pupils. <ol style="list-style-type: none"> a. Support addresses achievement gaps and language barrier to diminish differences in outcomes for EAL

	<p>pupils through:</p> <ul style="list-style-type: none">i. Initial assessmentii. Advice, strategies and resources given to class teachersiii. 1 to 1 or small group support and teaching both by withdrawal and in-class support. <p>2. On-going assessment and monitoring of pupils achievement.</p> <p>3. Support for schools:</p> <ul style="list-style-type: none">a. after school clubs/homework clubs to adjust for EAL pupilsb. organising school trips and eventsc. parental support groupsd. attendance at parental meetingse. attendance at EHA meetings <p>In addition, the team undertake proactive work, to build capacity within schools in North Tyneside:</p> <ul style="list-style-type: none">• joint termly assessment meeting with each school’s EAL lead• strategies to support EAL pupils booklet• EAL census information• SCITT training• leading on regional EAL work through NALDIC regional interest group. <p>The EAL population has continued to rise in North Tyneside over time:</p> <table><tr><th>2010</th><th>2011</th><th>2012</th><th>2013</th><th>2014</th><th>2015</th><th>2016</th><th>2017</th></tr><tr><td>928</td><td>988</td><td>966</td><td>1101</td><td>1157</td><td>1208</td><td>1301</td><td>1316</td></tr></table> <p>The EMTAS team currently (November 2017) work across 44 schools (33 nursery, first and primary; 10 middle and secondary, 1 special school)</p> <p>Referrals and supported pupils:</p> <ul style="list-style-type: none">• November 2016 216 pupils• January 2017 206 pupils• March 2017 201 pupils• June 2017 205 pupils• November 2017 252 pupils <p>In the autumn term 2017, the service have received 77 new referrals including refugees.</p>	2010	2011	2012	2013	2014	2015	2016	2017	928	988	966	1101	1157	1208	1301	1316
2010	2011	2012	2013	2014	2015	2016	2017										
928	988	966	1101	1157	1208	1301	1316										
what schools would/ would not receive if this additional funding was not available	<p>The service would cease in its current form. Schools would then need to make (and pay for) their own arrangements to support EAL pupils.</p>																

Note of any statutory provision(s) within the service area.	None.
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N: Assessment of Free School Meals

Service Manager:	Tim Downing
Title of Service Provided:	Assessment of Free School Meals Eligibility
Annual Amount Service Receives £	36,961 Budget Year 17/18
A description of what the service provides to schools because of this funding allocation	<p>All claims for Free School Meals made to North Tyneside Council are made via the Employment and Skills Business Support Team.</p> <p>The Team can be contacted three different ways:-</p> <ol style="list-style-type: none"> 1. By phone 0191 643 2288 (option 2) 2. Online: my.northtyneside.gov.uk/freeschoolmeals 3. Paper form <p>Once the team gets an application or request for FSM they will check details on the Eligibility Checker Service (ECS) system. If the applicant is entitled to FSM then all details from the application form are entered onto EMS using, and the school/s and Catering Services are contacted by email to let them know the entitlement start date.</p> <p>The team will contact the parent to check details entered on the application form are correct and make sure they are in receipt of a qualifying benefit. Details are entered onto the EMS system.</p> <p>Daily reports are run to produce letters from claims that have been entered the day before, and weekly reports are uploaded /downloaded to and from the Department of Education ECS system to check continuing and new eligibility to meals.</p> <p>Each August 3 lists are compiled and issued detailing every schools FSM requirements:</p> <ol style="list-style-type: none"> 1. Pupils who are due to start the school, Admissions & Transfers (AT). 2. Pupils who attend the school - All Claims (AC). 3. Key Stage 1 pupils who have not yet registered for school meals to help protect pupil premium. <p>Just before the end of each half term, schools and catering services will receive a report showing meals that are due to stop on the first day of the holidays.</p> <p>Prior to the start of each half term, schools receive an updated list of all the pupils who are entitled to Free School Meals (All Claims). Schools can however request updated lists at other times of the year by emailing student.support@northtyneside.gov.uk</p> <p>Any claims that have already been registered will automatically move</p>

	<p>up with the pupil, parents do not have to re-register each year providing the pupil continues at a North Tyneside school.</p> <p>Thereafter, Schools are issued with reminder notices for parents of Year 2 pupils in June/July that from September when they become Year 3 that they will no longer be eligible for Universal Free School Meals.</p> <p>All Key Stage 1 information is checked regularly to see if they qualify for Pupil Premium.</p> <p>The Business Support Team also works with Debt Recovery, preparing documents before debt is transferred to debt collectors or taken to court. The team also work with the EMS & SIMS team to make sure the schools get the right information for the School Census.</p> <p>As eligibility for Free School Meals entitles 16 -19 year olds to claim a set level of Bursary, the team works closely with school sixth forms to make sure those that are applying for 16-19 Bursaries and are entitled to FSM claim the meal. A list is also sent to schools of the pupils who are on FSM and not yet made a claim for Bursary so schools can encourage pupils to make the Bursary claim.</p>
what schools would/ would not receive if this additional funding was not available	The schools would not receive the services detailed above.
Note of any statutory provision(s) within the service area.	This is not a statutory service

O: Budget to support additional leave in schools

Service Manager:	Mark Longstaff/ Christina Ponting
Title of Service Provided:	Funded Special Leave & Trade Union Facility Time
Annual Amount Service Receives £	<p>£578,509 Budget Year 17/18</p> <p>Per Pupil - £ 24.73</p> <ol style="list-style-type: none"> 1. Funded Special Leave – £22.90 per pupil 2. Funded Trade union (TU)/ Professional Association (PA) Facility Time for Schools - £1.83 per pupil

<p>A description of what the service provides to schools because of this funding allocation</p>	<p>There is an SLA in place to clarify this and reports have been provided to Schools Forum to confirm how this SLA operates in practice. This SLA is two-fold:</p> <ol style="list-style-type: none"> 1. Funded Special Leave – applying to all teaching staff directly employed in Schools who are approved for absence for Maternity, Paternity, Adoption Leave & Jury Service 2. Funded Trade union (TU)/ Professional Association (PA) Facility Time for Schools applies to staff directly employed in Schools who undertake a role for a recognised TU/PA requiring them to be absence from work to support members of the same TU/PA who directly work in another School in North Tyneside. <p>Schools Forum make a collective decision on an annual basis to support these arrangements of behalf of maintained schools, excluding dedicated Nursery Schools, Special Schools and PRU's. Academy Schools also make an independent decision regarding inclusion.</p> <ul style="list-style-type: none"> • not all schools choose to purchase Funded Special Leave. • all schools within North Tyneside are part of the Funded Trade union (TU)/ Professional Association (PA) Facility Time arrangements. Two schools within the borough are excluded from this arrangement (they have chosen not to participate) and are therefore not able to access funded time (Percy Hedley and Parkside House School).
<p>what schools would/ would not receive if this additional funding was not available</p>	<p><u>Funded Special Leave</u> – schools would not be able to access funding support for when a member of staff takes maternity, paternity, adoption and jury service. This would not preclude schools from received the SMP/SMA credits but they would not receive the additional top up between statutory payments (where they apply) and the relevant actual salary. This SLA was established to support schools to access collective funding and for the monies that they received to pay for the replacement teacher.</p> <p><u>Funded Trade union (TU)/ Professional Association (PA) Facility Time</u> - schools would not be able to actively engage with consultation and/ or support their employees to access support for their trade union/ professional associations where they did not have dedicated representatives in schools. Schools would also need to directly consult on all policies and procedures, etc. at an individual school level as there would be no/ limited arrangements for this to be undertaken on their behalf collectively.</p>
<p>Note of any statutory provision(s) within the service area.</p>	<p>None: this is not a statutory function.</p>