

North Tyneside Council

Report to Director of Regeneration and Economic Development

Date: 2 September 2024

Title: Revised Tyneside Planning application validation checklist

Portfolio(s): Deputy Mayor	Cabinet Member: Councillor Carl Johnson
Report from Service	
Area:	Planning
Responsible Officer:	Julie Lawson, Planning, Tel: (0191) 643 6337
Wards affected:	All

PART 1

1.1 Executive Summary:

This report seeks approval of the Director of Regeneration and Economic Development for the adoption by this Authority of the revised Tyneside Planning application validation checklist at Appendix 1 to the report and its publication to the North Tyneside Council website.

1.2 Recommendation(s):

It is recommended that the Director of Regeneration and Economic Development:

- (1) notes the contents of the report; and
- (2) agrees that the revised Tyneside planning application validation checklist 2024 at Appendix 1 to the report be adopted by the Authority and it be published to the North Tyneside Council website as soon as possible.

Forward Plan:

Twenty eight days' notice of this decision has been given and it first appeared on the Forward Plan that was published on 27 October 2023.

1.3 Council Plan and Policy Framework

This report relates to the following priorities) in the 2021–25 Our North Tyneside Plan:

- A thriving North Tyneside
- A green North Tyneside.

1.4 Information:

1.4.1 Background

- 1.4.2 The current validation checklist was published in 2019 and can be accessed on the Authority's via the weblink in Section 1.9 below.
- 1.4.3 The checklist is published to advise potential planning applicants on what is required to be submitted with their applications. It is relevant for various types of planning consent including planning permission, advertisement consent, listed building consent and numerous prior approval consents.
- 1.5.4 The National Planning Policy Framework has been updated since 2019 and other legislative requirements mean that the Authority's validation requirements need to be updated. The Authority has worked in partnership with Gateshead, Newcastle upon Tyne, and South Tyneside authorities on the updating of the current validation checklist to ensure consistency across the Tyne and Wear area. Each of the Authorities will adopt and publish the validation checklist at the same time.

A consultation exercise was undertaken for four weeks between 15 March 2024 and 12 April 2024 with 86 local planning agents and consultees. Appendix 2 sets out the consultation responses and the group's response to those comments. Certain sections were amended as a result of the consultation responses. The Authority is now seeking agreement to publish the revised checklist.

1.5 Decision options:

The following decision options are available for consideration by the Director of Regeneration and Economic Development:

Option 1

Agree with the recommendations as set out at paragraph 1.2 of this report.

Option 2

Do not agree the recommendations as set out at paragraph 1.2 of this report.

Option 1 is the recommended option.

1.6 Reasons for recommended option:

Option 1 is recommended for the following reasons:

The proposed updated checklist has been consulted on with stakeholders and has been produced in partnership with neighbouring local planning authorities.

1.7 Appendices:

Appendix 1 – Updated Tyneside Planning Application Validation Checklist 2024

Appendix 2 – Tyneside Planning Application Validation Checklist-List of responses

Contact officers:

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1.8 Background information:

The following background papers/information have been used in the compilation of this report and are available at the office of the author:

- Current validation checklist:
<https://my.northtyneside.gov.uk/sites/default/files/web-page-related-files/Completed%20document%20Feb%202019.pdf>

PART 2 – COMPLIANCE WITH PRINCIPLES OF DECISION MAKING

2.1 Finance and other resources

There are no costs associated with this updated checklist.

2.2 Legal

The Director of Regeneration and Economic Development has a general delegation to take decisions on behalf of the Authority on all matters where he has managerial or professional responsibilities for his service areas. Planning related matters are matters over which the Director has managerial responsibility, including the adoption of the updated validation checklist.

2.3 Consultation/community engagement

2.3.1 Internal Consultation

Preparation of the proposed updated checklist has involved engagement with officers of this and other relevant Authorities where proposed changes may have specific implications for the service area.

2.3.2 External Consultation/Engagement

Preparation of the proposed updated checklist has involved engagement with other organisations relevant to the checklist as well as key planning agents who regularly submit planning applications.

2.4 Human rights

There are no human rights implications directly arising from this report.

2.5 Equalities and diversity

The updated checklist sets out the requirements for information to be submitted with certain planning applications. The checklist itself includes specific requirements around the equality and diversity aspects that would be addressed in application specific documents. Existing arrangements are in place for provision of information in alternative languages and formats if requested.

2.6 Risk management

There are no direct implications arising from this report.

2.7 Crime and disorder

There are no direct implications arising from this report.

2.8 Environment and sustainability

There are no direct implications arising from this report.

PART 3 – SIGN OFF

- Chief Finance Officer
- Monitoring Officer
- Interim Director of Corporate Strategy and Customer Service