

Record of Delegated Executive Decision(s)

1. Subject of decision

Contracts for the Provision of:

- Fresh and Prepared Fruit, Vegetables Bread & Milk
- Groceries & General Provisions
- Fresh Meat & Poultry

2. Name and Title of Decision Maker

Mark Longstaff, Director of Commissioning and Asset Management (*pp Iain Betham as Director cover whilst Mark Longstaff is on annual leave*)

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive summary

The Authority undertakes a wide variety of duties and delivers a vast range of services to the people of North Tyneside via third parties. In turn this means that the Authority continues to spend a significant proportion of its budget on goods and services. In accordance with Contract Standing Order 8(6), as the procurements identified in appendix 1 to the Cabinet Report dated 4th April 2021 will exceed individually £500,000, this report seeks approval to proceed with relevant procurement exercises throughout the financial year and award contracts in accordance with UK public procurement legislation to the most advantageous tenders. This will ensure contracts are procured efficiently and ensure value for money is achieved.

This report seeks authority to award the contract(s) to the successful contractors for the Provision of:

- Fresh and Prepared Fruit, Vegetables Bread & Milk
- Groceries & General Provisions
- Fresh Meat & Poultry

5. Alternative Options considered

Not to approve the recommendation in paragraph 1.2 of this report and commence a new procurement process.

6. Decision(s)

To approve the recommendation in paragraph 1.2 of this report and award contracts to the tenderers who represent the most economically advantageous tenders.

7. Reasons for the Decision(s)

The bids submitted and the contractors identified in Appendix 1 as the highest scoring bidders represent the most economically advantageous to the Authority, based on the specification and the response provided. If a new procurement process is commenced this will delay the implementation of the new contracts and may have an impact on service provision.

8. Date Decision Made

14 July 2021

9. Is this decision subject to call-in and if so expiry date of call-in period

Yes, the call-in period will expire at 5pm on Thursday 22 July 2021

10. Date of Publication

15 July 2021

11. Implementation Date (if decision not called in)

After 5pm on 22 July 2021