



Forward Plan of Key (and Non-Key) Decisions and Policy Framework Matters

Weekly version of Plan published on 23 May 2025

The Council is required to publish a document which sets out details of planned key decisions at least 28 calendar days before they are due to be taken. This Forward Plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either a Cabinet Member or an Officer.

In addition to key decisions, the Forward Plan lists other business that is scheduled to be considered at Cabinet or Council during the period of the Plan, including any reports for information. The Plan is updated on a weekly basis and the latest version is published on the Council's website usually on a Friday. Where possible the Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled, and new items added as new circumstances come to light. Please ensure therefore that you refer to the most up to date plan.

Unless otherwise indicated, if you require any further information or wish to make representations about any of the matters contained in the Forward Plan, please contact the appropriate officer, detailed against each entry.

The Cabinet meets regularly and comprises the following elected members:

Karen A Clark	Elected Mayor
Councillor Carl Johnson	Deputy Mayor
Councillor Peter Earley	Cabinet Member for Supporting and Protecting Children
Councillor Sandra Graham	Cabinet Member for Community Safety and Climate Emergency
Councillor John Harrison	Cabinet Member for Housing
Councillor Janet Hunter	Cabinet Member for Adult Social Care
Councillor Hannah Johnson	Cabinet Member for Environment
Councillor Anthony McMullen	Cabinet Member for Finance and Resources
Councillor Steven Phillips	Cabinet Member for Education, Inclusion, Employment and Skills
Councillor Joan Walker	Cabinet Member for Public Health and Socio-Economic Inequalities

Whilst the majority of the business at the meetings of Cabinet and Council listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains for example confidential, commercially sensitive, or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of one or more of the Cabinet meetings listed in this Forward Plan are likely to be held in private because the agenda and reports for the meeting contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those items of business that are likely to be considered in private are identified in this Forward Plan.

Any representations regarding the intention by Cabinet to consider reports in private should be made to the Director of Resources, Email – democraticsupport@northtyneside.gov.uk, Address North Tyneside Council, Quadrant, The Silverlink North, Cobalt Business Park, North Tyneside, NE27 0BY

PLEASE NOTE:

Those items featured in bold on the Forward Plan are new entries to the Plan.

MAY

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
DIRECTORS OF SERVICE (AS APPROPRIATE)						
1. This is a recurring item	May 2025	Director(s) of Service	The awarding of contracts to preferred bidders in accordance with the delegated authority given to each Director of Service by Cabinet in March and/or October 2022, March and/or October 2023, and March and/or October 2024 in accordance with, UK public law procurement legislation and to undertake all ancillary steps needed to implement that award. (All Wards)	Director(s) of Service	Cabinet reports and minutes: 28 March and 17 October 2022, 27 March and 16 October 2023, 18 March and 14 October 2024	Sarah Heslop (0191) 643 5456 John Barton (0191) 643 5354
ENVIRONMENT						
2. 6 February 2025	May 2025	Director of Environment	Dry Mixed Recycling Contract Award To approve the award of a contract for the	Internal consultation has taken place with the relevant Cabinet Member and Directors of Service. Soft market testing was	Dry Mixed Recycling Contract Award 'exempt' report	Paul Nelson (0191) 643 646

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			processing and treatment of dry mixed recycling. (All Wards)	carried out to support the procurement exercise.		

(The report will contain 'exempt' information which falls within Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2011 and paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).

HOUSING AND PROPERTY SERVICES

3. This is a recurring Item	May 2025	Director of Housing and Property Services	Agreeing leases for temporary accommodation as appropriate To agree terms with private landlords and registered social landlords to lease accommodation for the purposes of providing temporary housing for homeless households. (All Wards)	Cabinet member for Housing	Cabinet Member Briefing Note – Temporary Accommodation Provisions 13 July 2023 Delegated Authority Report for each property	Robert Peach 07974576848
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(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).

4.	May 2025	Director of Housing and	Delegated Decision Report – Warm Homes	Cabinet Member for Housing	Cabinet Report 17 th March 2025: Acceptance of	Rob Peach
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9 April 2025		Property Services	<p>Local Grant (Procurement of delivery Partner</p> <p>The Director of Housing and Property Services having consulted with the Cabinet Member for Housing, Director of Resources and Head of Law to appoint and enter a contract with the Authority's chosen delivery partner for this programme.</p> <p>(All Wards)</p>	Head of Legal Director of Resources	Warm Homes Local Grant (WHLG) from Department for Energy Security and Net Zero (DESNZ) and procurement of delivery partner	<p>0797 457 6848</p> <p>Julia Orton</p> <p>0191 643 6202</p>
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(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).

REGENERATION AND ECONOMIC DEVELOPMENT

5. This is a recurring item	May 2025	Director of Regeneration and Economic Development	<p>Officer delegation – Traffic Matters</p> <p>To advertise the making of Traffic Regulation Orders (including but not limited to changes to speed limits and amendments to parking arrangements) and proposals to introduce road humps or</p>	Publication of the relevant Order or Notice, including details of the procedure to submit objections or make representations.	<u>North Tyneside Transport Strategy</u>	<p>Andrew Flynn (0191) 6436083</p> <p>Nicholas Bryan (0191) 6436622</p> <p>Nick Saunders (0191) 6436598</p>
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			<p>pedestrian crossings; to take all steps up to and including the making, variation and/or revocation of all types of Traffic Regulation Orders when no objections are received; to take all steps up to and including determining if road humps should be installed or pedestrian crossings established when no representations are received; and the issue of Notices under relevant legislation including the Highways Act 1980 and Road Traffic Regulation Act 1984.</p> <p>(Wards as report)</p>			
<p>6.</p> <p>17 April 2025</p>	<p>April /May 2025</p>	<p>Director of Resources</p>	<p>Contract for General Maintenance and Improvement Works for Public Rights of Way and Watercourses</p> <p>To enter into a contract for general maintenance and improvement works</p>	<p>Cabinet Members and the Senior Leadership Team</p>	<p>Extraordinary Cabinet Report dated 10 June 2024 'Strategic Partnership Update'</p> <p>Equality Impact Assessment</p>	<p>Paul Watson 0345 200 0101</p> <p>Andrew Flynn 0191 643 6083</p> <p>Gary Walker 0191 643 6219</p>

			in relation to public rights of way and watercourses. (All Wards)			
(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information.))						
7. This is a recurring item	May 2025	Cabinet Member for Environment	Traffic Regulation Orders, Road Humps and Pedestrian Crossings - To consider any objections to any Traffic Regulation Orders and any representations on any proposals to introduce road humps or pedestrian crossings, and when required to determine such orders or determine if road humps should be installed or pedestrian crossings established. (Wards as report)	Ward Members	https://my.northtyneside.gov.uk/category/1237/transport-strategy	Andrew Flynn (0191) 6436083 Nicholas Bryan (0191) 6436622 Nick Saunders (0191) 6436598
8. 7 March 2025	April /May 2025 Deferred from April	Director of Regeneration and Economic Development	North Shields Cultural Quarter UKSPF Transition Funding	Director of Resources Director of Housing and Property	Grant Funding Agreement from North of Tyne Combined	Vicky Cuthbertson 0191 643 1441

			Decisions that are taken to enter into Grant Funding Agreement with North East Combined Authority to accept an external grant. (All Wards)		Authority	
9. 7 March 2025	April / May 2025 Deferred from April	Director of Regeneration and Economic Development	Business Factory UKSPF Transition Funding Decisions that are taken to enter into Grant Funding Agreement with North East Combined Authority to accept an external grant (All Wards)	Director of Resources Director of Housing and Property External Stakeholders	Grant Funding Agreement from North of Tyne Combined Authority	Julie Dodds 0191 643 1441
RESOURCES						
10. This is a recurring item	19 May 2025 if required	Cabinet/ Cabinet Member/ Officer as required	North Tyneside Trading Company - Decisions which authorise business opportunities for the North Tyneside Trading Company (All Wards)	Will depend upon opportunity being considered.	Will depend upon opportunity being considered	Jon Ritchie (0191) 643 5701
11.	May 2025	Director of Resources	Strategic Partnership	Cabinet Members	Supply Chain Cabinet report	Sarah Heslop (0191) 643 5456

This is a recurring item			Update Decision regarding the award of contracts following a procurement to support the transition of services from Capita to the Authority. (All Wards)	Directors Heads of Service	dated 29 November 2021. Strategic Partnership Update Cabinet Report dated 10 June 2024	
(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).						
12. This is a recurring item	May 2025	Director of Resources	Business Rates Discretionary Relief To consider and determine the application of Business Rates Discretionary Relief (All Wards)	Consultation has taken place with various officers of the Authority	Business Rates Discretionary Relief (exempt reports)	Tracy Hunter (0191) 643 7228
The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).						
13. This is a recurring item	May 2025	Director of Resources	Exception to the application of Council Tax Premium To consider and determine the waiver of Council Tax Premium in	Consultation has taken place with various officers of the Authority	Reports to Council on 23 November 2023 and 18 January 2024 and (exempt reports)	Tracy Hunter (0191) 643 7228

			respect of a specific property/properties (All Wards)			
The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).						
14. 21 March 2025	15 May 2025	Annual Council	Annual Report of the Standards Committee (All Wards)	N/A	N/A	Stephen Ballantyne 0191 643 5329
15. 21 March 2025	15 May 2025	Elected Mayor	Appointments to Outside Bodies exercising Executive Functions To appoint Members to serve on those outside bodies that exercise executive functions for the 2025/26 municipal year. (All Wards)	Cabinet Members	North Tyneside Council Constitution (Part 3.4 (3) Scheme of delegation to individual Cabinet members and Part 3.6 – Outside Bodies) Local Authorities (Arrangements for the Discharge of Functions) (England) (Amendment) Regulations 2001	Allison Mitchell 0191 643 5720
16. 21 March 2025	15 May 2025	Annual Council	Overview and Scrutiny Annual Report 2024/25 For the Council to receive and note the Overview and Scrutiny Annual Report 2024/25	Members of the Overview and Scrutiny Co-ordination and Finance Committee	Report to Overview and Scrutiny Co-Ordination and Finance Committee on 24 March 2025.	Allison Mitchell 0191 643 5720

			(All Wards)			
17. 21 March 2025	15 May 2025	Annual Council	<p>Appointment of Committees, Allocation of Seats on Committees to Political Groups, Appointment of Chairs and Deputy Chairs of Committees, and associated matters for the 2025/26 municipal year</p> <p>To agree the appointment of Committees, allocation of seats on Committees to Political Groups, appointment of Chairs and Deputy Chairs of Committees, Appointment of Members to Outside Bodies exercising non-executive functions and associated matters.</p> <p>(All Wards)</p>	<p>Elected Mayor</p> <p>Group Leaders</p> <p>Chief Executive</p> <p>Head of Governance</p> <p>Monitoring Officer</p> <p>Section 151 Officer</p>	<p>Local Government and Housing Act 1989</p> <p>Local Government (Committees and Political Groups) Regulations 1990 and amendment regulations</p> <p>North Tyneside Council Constitution</p>	<p>Allison Mitchell</p> <p>0191 643 5720</p>
18. 9 April 2025	8 May 2025	Elected Mayor	<p>Appointment of Constituent Council Member and Substitute</p> <p>Constituent Council</p>	<p>Elected Mayor and the Senior Management Team</p>	<p>North East Mayoral Combined Authority (Establishment</p>	<p>John Barton</p> <p>0191 643 5354</p>

			<p>Members to the North East Mayoral Combined Authority.</p> <p>To appoint a Constituent Council Member and two Substitute Constituent Council Members to the North East Mayoral Combined Authority as required by the North East Mayoral Combined Authority (Establishment and Functions) Order 2024</p> <p>(All Wards)</p>		and Functions) Order 2024.	
19. 11 April 2025	19 May 2025	Cabinet	<p>Recruitment of the Director of Public Health</p> <p>(All Wards)</p>	Mayor and Cabinet Member for Public Health and Wellbeing	Job Description and Person Specification	Rachel Hegarty 0773 9473787
20. 11 April 2025	19 May 2025	Cabinet	<p>Recruitment of the Chief Executive (Head of Paid Service)</p> <p>(All Wards)</p>	Mayor and Cabinet Member for Public Health and Wellbeing	Job Description and Person Specification	Rachel Hegarty 0773 9473787
21. 11 April 2025	15 May 2025	Annual Council	<p>Freedom of the Borough Procedure</p> <p>To consider the revision</p>	Elected Mayor and Deputy Mayor	None	Stephen Ballantyne 0191 643 5329

			of the Authority's procedures relating to the consideration of nominations for Freedom of the Borough (All Wards)			
22. 17 April 2025	15 May 2025	Extraordinary Council	Freedom of the Borough Nomination For Council to consider a nomination for an Award of the Freedom of the Borough of North Tyneside (All Wards)	Overview and Scrutiny Co-ordination and Finance Committee Nominee for the Award Elected Mayor	Not Applicable	Allison Mitchell 0191 643 5720
23. 21 March 2025	15 May 2025	Annual Council	Annual Review of the Constitution To approve any changes to the Constitution following the Annual Review of the Constitution and associated documents. (All Wards)	Constitution Task Group All Members of the Council Chief Executive and Director of Resources Senior Leadership Team Head of Governance Head of Law	Local Government Act 2000 North Tyneside Council Constitution Constitutions of other Mayoral authorities Notes of meetings of the Constitution Task Group	Allison Mitchell 0191 643 5720
24. 28 March 2025	19 May 2025	Cabinet	Corporate Risk Management Summary Report	Elected Mayor; Deputy Mayor ;	N/A	Iain Pattison 0191 643 5738

			<p>To consider and endorse the latest review of the key corporate risks undertaken by the Senior Leadership Team.</p> <p>(All Wards)</p>	<p>Cabinet Member for Finance and Resources;</p> <p>Cabinet Members with ownership of individual Corporate Risks;</p> <p>Chief Executive</p> <p>Senior Leadership Team.</p>		<p>Vicky Soulsby</p> <p>0191 643 5871</p>
<p>(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).</p>						
INTERIM DIRECTOR OF CORPORATE STRATEGY AND CUSTOMER SERVICE						
<p>25.</p> <p>4 April 2025</p>	19 May 2025	Cabinet	<p>Corporate Equality, Diversity and Inclusion Policy</p> <p>To consider the findings of the scheduled review of the Authority's Equality and Diversity Policy.</p> <p>To agree the updated Equality and Diversity Policy.</p> <p>(All Wards)</p>	<p>Externally: the following were invited to share their views: AgeUK, Youth Council, Church of England, Catholic Church, North East Sikh Service, Ethnic Diversity Taskforce (which includes Black, Farsi, Muslim and Jewish community representatives, Show Racism the Red Card, Department for Work and Pensions, North Tyneside VODA, unions, health services, fire and rescue, police and Nexus), Deaflink, Becoming Visible, Deaf Awareness North East, North Tyneside Disability Forum, Learning Disability North East, North Tyneside Women's Voices, Barnardos, Peary House, YMCA, Walking With, Justice Prince, New Prospects, North Tyneside Carers</p>	<p>Report to 27 March 2023 Cabinet - Corporate Equality and Diversity Policy and Corporate Equality Objectives Review Equality Act 2010 (legislation.gov.uk)</p> <p>Equality Act 2010: Guidance</p> <p>Government Equalities Office and Equality and Human Rights Commission – updated 16 June 2015</p>	<p>Haley Hudson</p> <p>0743 200 6738</p> <p>Anne Foreman</p> <p>0191 643 2225</p>

				<p>Centre, North East Equality Officers' Network and NTSP Equality Group, Our North Tyneside Voice Members and local people.</p> <p>Internally: Staff Networks, Cabinet Member for Inclusion, Employment and Skills, Senior Leadership Team (SLT), Corporate Equality Group (CEG), Trades Unions and employees.</p> <p>Depending on the stakeholder group a variety of engagement methods were used between 9 December 2024 – 31 January 2025. These included an online survey (promoted via the Our North Tyneside Voice engagement hub (which 270 individuals and organisations responded to), direct mail to key stakeholder groups, including trades unions), promotion via social media and Teamwork, a paper survey (available in the Authority's Community Hubs), discussions at the Staff networks, with the Cabinet member and SLT, workshops with Corporate Equality Group and the Youth Council.</p>		
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DIRECTOR OF CHILDREN'S SERVICES						
26. 17 April 2025	19 May 2025	Director of Children's Services	<p>Fostering Accredited Fee Proposed Increase</p> <p>Proposed increase to the lowest Accredited Foster Carer's current fee to facilitate recruitment and retention of foster carers in North Tyneside.</p> <p>(All Wards)</p>	<p>Senior leadership team for Supporting and Protecting Children.</p> <p>Fostering service and Fostering support groups.</p>	<p>North Tyneside Council: Decision making</p> <p>Minutes from Cabinet meeting 28/11/22 which agreed delegated decision making on financial fostering matters to the Director of Childrens Services, Julie Firth.</p>	<p>Jackie Ingram</p> <p>Senior Manager, Children in Care</p>
PUBLIC HEALTH						
27. 14 March 2025	May 2025	Director of Public Health	<p>Animal Health and Welfare Enforcement and Penalty Notice Guidance</p> <p>To approve guidance which sets out the process for issuing Penalty Notices under the Animals (Penalty Notices) Act 2022.</p> <p>(All Wards)</p>	Cabinet member for Public Health and Wellbeing, Director of Resources and Head of Law.	Animals (Penalty Notices) Act 2022	Joanne Lee (0191) 643 6901
This item was previously listed for a decision to be made in April, it has been necessary to move the decision to being made in May.						

JUNE

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
DIRECTORS OF SERVICE (AS APPROPRIATE)						
1. This is a recurring item	June 2025	Director(s) of Service	The awarding of contracts to preferred bidders in accordance with the delegated authority given to each Director of Service by Cabinet in March and/or October 2022, March and/or October 2023, and March and/or October 2024 in accordance with, UK public law procurement legislation and to undertake all ancillary steps needed to implement that award. (All Wards)	Director(s) of Service	Cabinet reports and minutes: 28 March and 17 October 2022, 27 March and 16 October 2023, 18 March and 14 October 2024	Sarah Heslop (0191) 643 5456 John Barton (0191) 643 5354
HOUSING AND PROPERTY SERVICES						
2. 25 April 2025	23 June 2025	Cabinet	Housing and Property Services Annual Complaints Performance and Service Improvement	N/A	Housing Ombudsman Complaint Handling Code April 2024	Peter Mennell 07583 140 037 David Foster 0191 643 7801

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			<p>Report 2024-2025</p> <p>Agree the Housing and Property Annual Complaints Performance and Service Improvement Report 2024-2025 and its publication on the Authority's website.</p> <p>(All Wards)</p>		Housing Act 1996 (as amended)	Fiona Robson 07542 965 216
<p>2.</p> <p>This is a recurring Item</p>	June 2025	Director of Housing and Property Services	<p>Agreeing leases for temporary accommodation as appropriate</p> <p>To agree terms with private landlords and registered social landlords to lease accommodation for the purposes of providing temporary housing for homeless households.</p> <p>(All Wards)</p>	Cabinet member for Housing	<p>Cabinet Member Briefing Note - Temporary Accommodation Provisions 13 July 2023</p> <p>Delegated Authority Report for each property</p>	Robert Peach 07974576848

(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
Corporate Strategy and Customer Service						
3. 25 April 2025	23 June 2025	Cabinet	<p>2024/25 Performance and Financial Management Report to 31 March 2025.</p> <p>Note the Performance and Financial position and note the update on the budget and performance measures of each Service to 31 March 2025 and agree any recommendations that may be required (depending on the outcome of the monitoring exercise).</p> <p>(All Wards)</p>	<p>Internal consultation: Mayor and Cabinet Members Senior Leadership Team Deputy Mayor Cabinet Member for Finance and Resources Senior Finance Officers</p> <p>External Consultation: The 2024/25 budget was completed after widespread consultation and community engagement in line with the Authority's approved Budget Engagement Strategy</p>	<p>The following background papers and research reports have been used in the compilation of this report and are available at the offices of the author: Revenue Budget 2024/25 Investment Plan 2024-2029 (Agenda reports pack 15 February 2024 - Appendix D(i)) Reserves and Balances Policy 2024-25 (Agenda reports pack 15 February 2024 - Appendix G)</p>	<p>Haley Hudson 0743 200 6738</p> <p>Jon Ritchie 0191 643 5701</p> <p>Pam Colby 0191 643 7252</p> <p>David Mason 0191 643 3293</p>

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
					2024 Budget Scrutiny Sub-Group Report (Agenda reports pack 15 February 2024 – Appendix I) North Tyneside Safety Valve Agreement 2022-2023	
4. 23 May 2025	23 June 2025	Cabinet	Development of the Council Plan and Engagement Approach To seek Cabinet’s approval to agree the initial proposals and carry out engagement with residents, businesses and other key stakeholders to shape the development of the new Council Plan following the mayoral election in May 2025	Public engagement through the Big Community Conversation, external communications (including our website and social media channels), with key stakeholders including the NTSP, Business Forum, Schools Forum, Trade Unions, Voluntary and Community Sector, Youth Council, SEND Youth Forum, Residents Panel and State of the Area Event. Policy development and scrutiny through Overview & Scrutiny Co-ordination	North Tyneside Council Constitution 2025-2029 Financial Planning and Budget Process: Elected Mayor and Cabinet Budget and Council Tax Requirement Resolution for 2025-26	Haley Hudson, Interim Director of Corporate Strategy and Customer Services (0191) 643 6738 Pam Colby, Head of Policy Performance and Research (0191) 643 7252

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			(All Wards)	and Finance Committee.		
REGENERATION AND ECONOMIC DEVELOPMENT						
5. 1 November 2024	23 June 2025	Cabinet	North Tyneside Travel Safety Strategy To approve engagement on the draft updated North Tyneside Travel Safety Strategy All Wards)	Cabinet Member for Environment Director of Regeneration and Economic Development	North Tyneside Transport Strategy North East Transport Plan North Tyneside Travel Safety Strategy	Paul Watson 0345 2000 101(m) Andrew Flynn (0191) 643 6083 John Cram (0191) 643 6122 Samantha Lacy 0345 2000 101(m)
(This item previously appeared on the Forward plan as an item of business for the Cabinet meeting on 17 February 2025. The decision has been deferred to allow further work to be undertaken on the development of the Speeding Prevention Plan which is to be an appendix to the proposed updated Travel Safety Strategy.)						
6. This is a recurring item	June 2025	Director of Regeneration and Economic Development	Officer delegation - Traffic Matters To advertise the making of Traffic Regulation Orders (including but not limited to changes to speed limits and amendments to parking arrangements) and proposals to introduce road humps or pedestrian crossings; to	Publication of the relevant Order or Notice, including details of the procedure to submit objections or make representations.	North Tyneside Transport Strategy	Andrew Flynn (0191) 6436083 Nicholas Bryan (0191) 6436622 Nick Saunders (0191) 6436598

			<p>take all steps up to and including the making, variation and/or revocation of all types of Traffic Regulation Orders when no objections are received; to take all steps up to and including determining if road humps should be installed or pedestrian crossings established when no representations are received; and the issue of Notices under relevant legislation including the Highways Act 1980 and Road Traffic Regulation Act 1984.</p> <p>(Wards as report)</p>			
<p>7.</p> <p>This is a recurring item</p>	June 2025	Cabinet Member for Environment	<p>Traffic Regulation Orders, Road Humps and Pedestrian Crossings – To consider any objections to any Traffic Regulation Orders and any representations on any proposals to introduce road humps or pedestrian crossings,</p>	Ward Members	https://my.northtyneside.gov.uk/category/1237/transport-strategy	<p>Andrew Flynn (0191) 6436083 Nicholas Bryan (0191) 6436622 Nick Saunders (0191) 6436598</p>

			and when required to determine such orders or determine if road humps should be installed or pedestrian crossings established. (Wards as report)			
8. This is a recurring item	June 2025	Director of Regeneration and Economic Development	Road Safety Related matters connected to the Northumbria Road Safety Partnership To take decisions as necessary relating to road safety-related education, prevention and enforcement work, in the context of working in partnership with Northumbria Police and other local authorities in the region through the Northumbria Road Safety Partnership (NRSP). (All Wards)	Cabinet Member for Environment	<u>North Tyneside Transport Strategy</u> <u>North East Transport Plan</u> <u>North Tyneside Travel Safety Strategy</u>	Paul Watson 0345 2000 101 Andrew Flynn (0191) 643 6083 Nick Saunders (0191) 643 6598
9. 16 May 2025	23 June 2025	Cabinet	North Tyneside Local Plan Consultation and Statement of	Preparation of the emerging Local Plan consultation document has	National Planning Policy Framework, 2024	Martin Craddock, (0191) 643 6329

			<p>Community Involvement 2025</p> <p>To approve commencement of the first stage of consultation on the emerging North Tyneside Local Plan in accordance with the timetable for Local Plan preparation agreed by Cabinet on 17th February 2025; and publish an update to the Authority's Statement of Community Involvement.</p> <p>The decision is expected to recommend that Cabinet note the contents of the proposed documents, agree to publish and undertake public consultation on the emerging Local Plan's vision and spatial priorities and approve the Statement of Community Involvement 2025.</p> <p>(All Wards)</p>	<p>involved internal discussion with services across the Authority and has been guided by Local Plan Steering Group. The Authority's Engagement and Policy, Performance and Research teams have supported preparation of the updated Statement of Community Involvement.</p>	<p>Local Development Scheme, 2025</p> <p>North Tyneside Local Plan, 2017</p> <p>Statement of Community Involvement, 2020</p>	<p>Jackie Palmer, (0191) 643 6336</p>
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RESOURCES						
9. This is a recurring item	June 2025	Director of Resources	Strategic Partnership Update Decision regarding the award of contracts following a procurement to support the transition of services from Capita to the Authority. (All Wards)	Cabinet Members Directors Heads of Service	Supply Chain Cabinet report dated 29 November 2021. Strategic Partnership Update Cabinet Report dated 10 June 2024	Sarah Heslop (0191) 643 5456
(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).						
10. 9 May 2025	23 June 2025	Cabinet	Review of Council Tax Support April 2026 To agree that the Director of Resources carries out a consultation with both the public and the Major Precepting Authorities in respect of proposed changes to the Council's Council Tax Support Scheme for working age claimants. If it is agreed to start the consultation, subsequent reports on	Elected Mayor Deputy Mayor Cabinet Members Senior Leadership Team	Local Government Finance Act 1992	Jon Ritchie - 0191 643 5701 David Mason – 0191 643 3293 Tracy Hunter – 0191 643 7228

			<p>the outcome will be reported back to Cabinet (22 September) and Council (27 November). Ultimately, if changes are agreed by Council they would take effect from 1 April 2026.</p> <p>(All Wards)</p>			
<p>11.</p> <p>This is a recurring item</p>	<p>June 2025 if required, date to be confirmed</p>	<p>Cabinet/ Cabinet Member/ Officer as required</p>	<p>North Tyneside Trading Company - Decisions which authorise business opportunities for the North Tyneside Trading Company</p> <p>(All Wards)</p>	<p>Will depend upon opportunity being considered.</p>	<p>Will depend upon opportunity being considered</p>	<p>Jon Ritchie (0191) 643 5701</p>
<p>12.</p> <p>This is a recurring item</p>	<p>June 2025</p>	<p>Director of Resources</p>	<p>Business Rates Discretionary Relief</p> <p>To consider and determine the application of Business Rates Discretionary Relief</p> <p>(All Wards)</p>	<p>Consultation has taken place with various officers of the Authority</p>	<p>Business Rates Discretionary Relief (exempt reports)</p>	<p>Tracy Hunter (0191) 643 7228</p>
<p>The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>						

13. This is a recurring item	June 2025	Director of Resources	Exception to the application of Council Tax Premium To consider and determine the waiver of Council Tax Premium in respect of a specific property/properties (All Wards)	Consultation has taken place with various officers of the Authority	Reports to Council on 23 November 2023 and 18 January 2024 and (exempt reports)	Tracy Hunter (0191) 643 7228
The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).						
ENVIRONMENT						
14. 2 May 2025	June 2025	Director of Environment	Increase in Fixed Penalty Notice Costs To review and agree the revised Fixed Penalty Notice (FPN) charging structure (All Wards)	Cabinet Member for Environment, Legal Services	Cabinet report 9/10/2017- A new approach to tackling environmental crime	Kim Pye 07974 569908

JULY

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
DIRECTORS OF SERVICE (AS APPROPRIATE)						
1. This is a recurring item	JULY 2025	Director(s) of Service	The awarding of contracts to preferred bidders in accordance with the delegated authority given to each Director of Service by Cabinet in March and/or October 2022, March and/or October 2023, and March and/or October 2024 in accordance with, UK public law procurement legislation and to undertake all ancillary steps needed to implement that award. (All Wards)	Director(s) of Service	Cabinet reports and minutes: 28 March and 17 October 2022, 27 March and 16 October 2023, 18 March and 14 October 2024	Sarah Heslop (0191) 643 5456 John Barton (0191) 643 5354
HOUSING AND PROPERTY SERVICES						
2. This is a recurring Item	July 2025	Director of Housing and Property Services	Agreeing leases for temporary accommodation as appropriate To agree terms with	Cabinet member for Housing	Cabinet Member Briefing Note - Temporary Accommodation Provisions 13 July 2023	Robert Peach 07974576848

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			private landlords and registered social landlords to lease accommodation for the purposes of providing temporary housing for homeless households. (All Wards)		Delegated Authority Report for each property	

(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).

CORPORATE STRATEGY AND CUSTOMER SERVICE

3. 25 April 2025	28 July 2025	Cabinet	2025/26 Performance and Financial Management Report to 31 May 2025. Note the Performance and Financial Position and note the update on the budget and performance measures of each Service to 31 May 2025 and agree any recommendations that may be required (depending on the outcome of the	Internal consultation: Mayor and Cabinet Members Senior Leadership Team Deputy Mayor Cabinet Member for Finance and Resources Senior Finance Officers External Consultation: The 2024/25 budget was completed after widespread consultation and community engagement in line with the Authority's approved	The following background papers and research reports have been used in the compilation of this report and are available at the offices of the author: Revenue Budget 2024/25 Investment Plan 2024-2029 (Agenda reports	Haley Hudson 0743 200 6738 Jon Richie, 0191 643 5701 Pam Colby 0191 643 7252 David Mason 0191 643 3293
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			monitoring exercise). (All Wards)	Budget Engagement Strategy	<p>pack 15 February 2024 – Appendix D(i))</p> <p>Reserves and Balances Policy 2024-25</p> <p>(Agenda reports pack 15 February 2024 – Appendix G)</p> <p>2024 Budget Scrutiny Sub-Group Report</p> <p>(Agenda reports pack 15 February 2024 – Appendix I)</p> <p>North Tyneside Safety Valve Agreement 2022-2023</p>	
4. This is a recurring item	June 2025	Director of Regeneration and Economic Development	<p>Officer delegation – Traffic Matters</p> <p>To advertise the making of Traffic Regulation</p>	Publication of the relevant Order or Notice, including details of the procedure to submit objections or make representations.	North Tyneside Transport Strategy	<p>Andrew Flynn (0191) 6436083</p> <p>Nicholas Bryan (0191) 6436622</p> <p>Nick Saunders</p>

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/ Contact No.
			<p>Orders (including but not limited to changes to speed limits and amendments to parking arrangements) and proposals to introduce road humps or pedestrian crossings; to take all steps up to and including the making, variation and/or revocation of all types of Traffic Regulation Orders when no objections are received; to take all steps up to and including determining if road humps should be installed or pedestrian crossings established when no representations are received; and the issue of Notices under relevant legislation including the Highways Act 1980 and Road Traffic Regulation Act 1984.</p> <p>(Wards as report)</p>			(0191) 6436598

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5. This is a recurring item	July 2025	Cabinet Member for Environment	Traffic Regulation Orders, Road Humps and Pedestrian Crossings – To consider any objections to any Traffic Regulation Orders and any representations on any proposals to introduce road humps or pedestrian crossings, and when required to determine such orders or determine if road humps should be installed or pedestrian crossings established. (Wards as report)	Ward Members	https://my.northtyneside.gov.uk/category/1237/transport-strategy	Andrew Flynn (0191) 6436083 Nicholas Bryan (0191) 6436622 Nick Saunders (0191) 6436598
6. This is a recurring item	July 2025	Director of Regeneration and Economic Development	Road Safety Related matters connected to the Northumbria Road Safety Partnership To take decisions as necessary relating to road safety-related education, prevention and enforcement work, in the context of working	Cabinet Member for Environment	<u>North Tyneside Transport Strategy</u> <u>North East Transport Plan</u> <u>North Tyneside Travel Safety Strategy</u>	Paul Watson 0345 2000 101 Andrew Flynn (0191) 643 6083 Nick Saunders (0191) 643 6598

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
			in partnership with Northumbria Police and other local authorities in the region through the Northumbria Road Safety Partnership (NRSP). (All Wards)			
RESOURCES						
7. This is a recurring item	July 2025	Director of Resources	Strategic Partnership Update Decision regarding the award of contracts following a procurement to support the transition of services from Capita to the Authority. (All Wards)	Cabinet Members Directors Heads of Service	Supply Chain Cabinet report dated 29 November 2021. Strategic Partnership Update Cabinet Report dated 10 June 2024	Sarah Heslop (0191) 643 5456
(The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information)).						
8. This is a recurring item	July 2025 if required, date to be confirmed	Cabinet/ Cabinet Member/ Officer as required	North Tyneside Trading Company - Decisions which authorise business opportunities for the North Tyneside	Will depend upon opportunity being considered.	Will depend upon opportunity being considered	Jon Ritchie (0191) 643 5701

			Trading Company (All Wards)			
9. This is a recurring item	July 2025	Director of Resources	Business Rates Discretionary Relief To consider and determine the application of Business Rates Discretionary Relief (All Wards)	Consultation has taken place with various officers of the Authority	Business Rates Discretionary Relief (exempt reports)	Tracy Hunter (0191) 643 7228
The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).						
10. This is a recurring item	July 2025	Director of Resources	Exception to the application of Council Tax Premium To consider and determine the waiver of Council Tax Premium in respect of a specific property/properties (All Wards)	Consultation has taken place with various officers of the Authority	Reports to Council on 23 November 2023 and 18 January 2024 and (exempt reports)	Tracy Hunter (0191) 643 7228
The report will contain 'exempt' information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).						

Children's Services						
11. 17 April 2025	28 July 2025	Cabinet	SACRE Constitution For Cabinet to approve North Tyneside SACRE's Constitution (All Wards)	North Tyneside SACRE	SACRE Constitution	Lisa Ramshaw 07854 446547
(This item has been deferred to allow for further consultation to take place).						

PENDING

No/Date Published on Forward Plan	Date of Decision	Decision Maker(s)	Topic/Ward(s) Affected	Consultees/Consultation Process	Background Documents	Author/Contact No.
RESOURCES						
#. 17 January 2025	Future date to be confirmed	Cabinet	Newcastle International Airport – Governance Arrangements Consideration of revised governance arrangements at Newcastle International Airport (All Wards)	Cabinet and other local authority shareholders	Cabinet Report (exempt)	Stephen Ballantyne (0191) 643 5329
<p>(This item previously appeared on the Forward plan as an item of business for the Cabinet meetings on 17 February, 17 March and 10 March 2025 (Extraordinary meeting). The decision has been deferred to allow further consideration of the governance arrangements).</p> <p>(The report will contain ‘exempt’ information which falls within paragraph 3 of part 1 of Schedule 12A to the Local Government Act 1972 on information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>Any representations regarding the intention to consider this report in private should be made to the Director of Resources, email: democraticsupport@northtyneside.gov.uk Postal address: North Tyneside Council, Quadrant, Silverlink North, Cobalt Business Park, North Tyneside NE27 0BY))</p>						