



North Tyneside Council

North Tyneside Council - Parking Control

Community Worker Permit – Application Form

Individuals working for organisations that provide emergency or urgent health or social care cover to patients in the community and who are required to undertake 'on-call' duties may apply for a Community Worker Parking Permit.

The Permit is an All Zone Permit that will enable the holder to park in any on-street permit zone in the borough for a limited period of time when the holder is responding:

- to an urgent or emergency situation; or
- whenever the condition of the patient/client necessitates a home visit.

You are only allowed **one** Community Worker Permit per applicant.

YOUR APPLICATION WILL BE RETURNED TO YOU AND THE ISSUE OF YOUR PERMITS MAY BE DELAYED IF THE FORM IS INCORRECTLY OR PARTIALLY COMPLETED, OR IF THE DOCUMENTATION IS NOT ATTACHED.

Part 1 – Your Particulars

Home Address: _____

Surname: _____

Mr/Mrs/Miss or other title: _____

Forenames in full: _____

Postal Code: _____

Location of work: _____

Telephone No. (Home) _____

Telephone No. (Business) _____
(We may need to contact you at short notice)

Part 2 – Vehicle Particulars

Are you the registered keeper?

Registration No. _____

YES

NO

Make and Type _____

If no, who is the registered keeper? (name and address)

Colour _____

If the vehicle is a goods vehicle, does the overall height exceed 3.2 metres (10ft 6ins), length exceed 6.5 metres (21ft 4ins) or maximum gross weight exceeds 5 tonnes?

Postal Code _____

YES

NO

Is the vehicle kept and used by you?

YES

NO

Part 3 – Enclosures

You must provide an official letter from the NHS Trust, Primary Care Trust or the manager of the practice or organisation confirming eligibility with your application form.

You must provide proof that your vehicle is driven by you. Please refer to the Notes for Guidance associated with this permit.

Payment
£25.00

Enclose your cheque or postal order made payable to 'North Tyneside Council' with your application form.

Part 4 - Parking Terms and Conditions

- The Council cannot guarantee a parking space will always be available to you.
- It is your responsibility to ensure your vehicle is legally parked at all times.
- The Permit must be displayed together with a time clock, which should be set to indicate the time of arrival. The maximum permitted length of stay per visit is 3 hours with no return within 3 hours i.e. you cannot reset the arrival time once the previous period expires.
- The Permit **must not be used:**
 - a) in connection with any routine non-emergency 'home visit' or where the patient/client is able to attend an appointment in person.
 - b) parking near or outside hospitals, clinics, health centres, practices or the holders normal work base (if parking facilities are required they should be provided by the employer).
- The Permit and time clock must be displayed together on the dashboard of the vehicle so that the details are clearly visible through the windscreen for the duration of the home visit and removed from display on the termination of each emergency call-out or home visit. The Permit must not be displayed when not in use.
- You may not park in suspended parking bays. This will result in a parking ticket being issued. Please check times carefully when a suspension is in force.

Part 5 - Vehicle terms and conditions

- Your vehicle must be able to fit within the markings of the parking place, if applicable, AND be:
 - i. a passenger vehicle that can carry no more than 13 people including the driver
 - ii. a vehicle that does not exceed six metres in length
 - iii. has an unladen weight not exceeding 3.5 tonnes.
- Your vehicle must have a valid road tax licence. The permit is not valid if the vehicle is untaxed.
- A clock must be displayed with this permit type and set to the time of arrival. The permit is not valid if the clock is not displayed.

Part 6 – Declaration

I hereby certify that *

- I will only use the permit in accordance with the Terms and Conditions outlined.
- All the information given in this application is correct

I shall immediately surrender the permit to the Council in the event of any of the following circumstances occurring:

- I change my job.
- The vehicle is sold/disposed of.
- The Council withdraws the permit.

Signature _____

Date _____

*It is an offence for a person knowingly to make a false statement for the purpose of obtaining a parking permit. The Council will not hesitate to prosecute and conviction will result in substantial penalties.

Please send the completed application form with your payment and enclosures to:

Parking Control
North Tyneside Council
Quadrant East
The Silverlink North
Cobalt Business Park
NE27 0BY