

Record of Delegated Executive Decision(s)

1. Subject of decision

Contract 48 – to establish a Dynamic Purchasing System (DPS) for Aids and Adaptations

2. Name and Title of Decision Maker

Peter Mennell – Director of Housing and Property Services

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive summary (taken from written report)

At its meeting on 27 March 2023, Cabinet agreed that the Director of Housing and Property Services in consultation with the Director of Resources, Head of Law and the Cabinet Member for Housing undertake a procurement exercise for the proposed housing specialist works and to award contracts to those bidders successful in the procurement process who provide the Authority with the most economically advantageous tenders and in line with the agreed Investment Plan. Minor building works, including damp remediation works, as a responsive service falls under the housing specialist works approval.

The report to Cabinet in March 2023 (titled Procurement Plan 2023-24) can be accessed via the following [link](#).

The Authority have opted to establish a DPS as it is deemed the most appropriate option to meet its requirements and will enable a clear, consistent and compliant route to market.

Eleven suppliers have passed the compliance checks to be set up on the DPS in Round One, and the DPS will be open to new entrants throughout its lifespan to allow coverage for ever changing requirements, including but not limited to new regulations and central government requirements

5. Alternative Options considered

Not establishing the Dynamic Purchasing System and commencing a new procurement process.

6. Decision(s)

To establish a Dynamic Purchasing System for Aids and Adaptations (Contract 48)

7. Reasons for the Decision(s)

The Authority will be able to tender for work outside existing frameworks to supplement the internal workforce as and when required by way of a mini competition to determine the best value for money for the authority.

8. Date Decision Made

17th October 2023

9. Is this decision subject to call-in and if so expiry date of call-in period

Yes, the call-in period expires at 5.00pm on 24 October 2023

10. Date of Publication

17 October 2023

11. Implementation Date (if decision not called in)

After 5.00pm on 24 October 2023