



**Green North Tyneside Board Minutes  
Tyne Met College, Coast Road Campus  
6<sup>th</sup> March 2014**

**Attendance:**

- |                          |  |
|--------------------------|--|
| Ian McKee (Chair)        | North Tyneside Coalition of Disabled People  |
| Clare Swift (Vice Chair) | NHS North East Ambulance Trust               |
| Cllr John Stirling       | NTC – Cabinet Member Sustainable Development |
| Ann Marie Crozier        | Tyne Met College – Deputy Principal          |
| Audrey Kingham           | Tyne Met College                             |
| Josh Gilroy              | Young Cabinet Member for the Environment     |
| Anne Taylor              | NTC Young Mayor Support Officer              |
| Graeme Hurst             | Tyne & Wear Fire & Rescue Service            |
| Tony Baines              | Northumbria Water Ltd                        |
| Sathish Sethuraman       | NHS Northumbria Health Care Trust            |
| Paul Nelson              | NTC – Environmental Sustainability Manager   |
| Michael Keenlyside       | NTC – Environmental Sustainability Officer   |
| Tony Turnbull            | NTC - Environmental Sustainability Advisor   |
| Craig Anderson           | NTC – Policy and Performance Manager         |
| Peter Hedley             | Business Forum                               |
| David Stocks             | Friends of the Earth                         |
| Lesley Tudor-Snodin      | National Energy Action                       |
| Helen Law                | Infinite Playgrounds                         |
| Samuel McGeever          | Infinite Playgrounds                         |

**Apologies:**

- |                |                                     |
|----------------|-------------------------------------|
| Phil Scott     | NTC Head of Environment and Leisure |
| Michelle Preen | Northumbria Police                  |
| Susan Wear     | Port of Tyne Authority              |
| Mike Blades    | NHS Northumbria Health Care Trust   |

<b>1. Apologies, Welcome &amp; Introduction</b>	
The Chair welcomed everyone to the Green North Tyneside Board	
<b>2. Presentation from Infinite Playgrounds</b>	
<p>Michael Keenlyside introduced Infinite Playgrounds, who won the Best Green Business Award and Best Overall Business Award at the recent North Tyneside. Helen Law and Samuel McGeever gave a presentation on the company.</p> <p>Slides are attached to these notes.</p> <p>Peter Hedley gave some very positive feedback on the award submission after being on the judging panel.</p> <p>The Chair thanked Helen and Samuel for the presentation.</p>	

<b>3. Presentation from Lesley Tudor-Snodin – National Energy Action</b>	
<p>Lesley Tudor-Snodin gave an update presentation on the Energy hotshots project.</p> <p>Slides are attached to these notes.</p> <p>Michael Keenlyside will bring the final outcome results and the toolkit to the June Board.</p> <p>Josh Gilroy thanked the board for the innovative project and asked how we could build the learning into formal teaching at our secondary schools. The board agreed that once the toolkit is available we can approach the Children and Young People board of the NTSP to ask advice on replicating the project in schools. Cllr Stirling also agreed to raise the issue with Cllr Grayson, Cabinet Member for Children, Young People and Learning.</p> <p>Lesley thanked the board and particularly Tyne Met College for the support during the project. Ann Marie thanked Lesley for the great work in supporting the participating students.</p>	<p><b>MK</b></p> <p><b>IM</b></p> <p><b>JS</b></p>
<b>4. European Funding – Craig Anderson</b>	
<p>Craig Anderson provided the board with an overview of European Funding which the North East Local Enterprise Partnership is available to bid for.</p> <p>Papers are circulated with the minutes.</p> <p>Direct calls for bids are expected in Autumn.</p> <p>Paul Nelson explained that Council officers have submitted outline project ideas and once more detailed proposals are needed Cllr Stirling will be consulted.</p> <p>Ian McKee asked Craig Anderson to consider how non Council partners of the NTSP will be asked to submit and / or develop bids.</p>	<p><b>CA</b></p>
<b>5. Host presentation – Tyne Met College</b>	
<p>Ann Marie Crozier and Audrey Kingham gave the host presentation for Tyne Met College.</p> <p>Slides are attached to these notes.</p>	
<b>6. Minutes &amp; Matters Arising from the last meeting 2<sup>nd</sup> December 2013</b>	
<p>An additional 17,000 room thermometers have been purchased. 5,000 will be distributed by Graeme Hurst and the Tyne &amp; Wear Fire &amp; Rescue Service.</p> <p>Paul Nelson gave an update on the Warm Zone programme, including how the programme is adjusting to the changes to the Energy Company Obligation.</p>	
<b>7. Terms of Reference</b>	

<p>Paul Nelson circulated an updated version of the Terms of Reference for the Board and noted the changes to update membership and to align with the Our North Tyneside Plan. To be circulated with these notes for consideration and agreement.</p> <p>Paul Nelson explained that the terms of reference state that the Chair and Vice Chair are to be elected at the first meeting of alternative financial years. That would mean the June 2014 meeting. Paul Nelson to email Board members for Chair and Vice Chair nominations. We will also take nominations at the June Board and take a vote.</p>	<p><b>ALL</b></p> <p><b>PN</b></p>
<p><b>8. Task and Finish Group – Energy efficiency and carbon reduction in community facilities</b></p>	
<p>Tony Turnbull gave an overview on the task and finish group aimed at helping community centres to reduce energy consumption and carbon emissions.</p> <p>The event will take place on 9<sup>th</sup> July and will include representatives from community centres and key stakeholders. There will be three workshops and at the end of the event we anticipate the establishment of a task and finish group to deliver the action plan derived from the workshops. A representative of the task and finish group will report progress against the action plan to the Board.</p> <p>Tony Turnbull will request board members to suggest a number of themes and intended outcomes for the workshops.</p> <p>Tony Turnbull gave some detailed prices and descriptions for the potential venues for the event. Members of the board agreed to use the Blue Flame centre in Longbenton as it was presented to be good value for money with good facilities, parking and public transport.</p> <p>Tony Turnbull proposed the use of two paid facilitators for the event. Further thought is needed on this.</p> <p>Tony Turnbull to consider how to manage registrations for the event. Peter Hedley has suggested using the <a href="http://www.eventbrite.co.uk">www.eventbrite.co.uk</a> online system.</p>	<p><b>TT</b></p> <p><b>TT/PN</b></p>
<p><b>9. Chair’s report to the NTSP executive</b></p>	
<p>Ian McKee gave an overview of his Chair’s report to the NTSP executive.</p> <p>Report is attached with these notes.</p>	
<p><b>10. Delivery plan and performance indicators</b></p>	
<p>Paul Nelson explained that the NTSP executive would like each of the Theme’s to have a delivery plan and performance indicators. Paul Nelson is to review the previous delivery plan and circulate to board members for updates.</p>	<p><b>PN</b></p>
<p><b>11. GNT budget</b></p>	
<p>Paul Nelson reported that there is no capital budget left, but £46,428 revenue.</p>	<p><b>PN</b></p>
<p><b>Any Other Business</b> David Stocks asked if the Board would be consulted on the refurbishment of the</p>	

<p>Whitley Bay Dome. Cllr Stirling advised that the Mayor was going to run a public consultation.</p> <p>Michael Keenlyside told the board that he had met with Tesco Bank to discuss their using the Boards Carbon Award template. We expect that this approach is to be rolled out nationally within the Tesco Bank group.</p>	
<p><b>Next Meetings</b></p>	
<p>June – agreed to be hosted by the Council.  September – David Stocks requested that we consider using a community centre, potentially linked to the task and finish group to come out of the July event.  December – to be confirmed.</p>	<p><b>PN</b></p>