



**Green North Tyneside Board Minutes  
Tyne and Wear Fire and Rescue,  
North Tyneside Community East Fire Station  
5<sup>th</sup> September 2013**

**Attendance:**

Ian McKee (Chair)	North Tyneside Coalition of Disabled People
Catherine Lyons	NTC Senior Manager, Waste & Environmental Sustainability
Cllr John Stirling	NTC – Cabinet Member Sustainable Development
Phil Scott	NTC Head of Environmental Services
Tony Turnbull	NTC Environmental Sustainability Advisor
Graeme Hurst	Tyne & Wear Fire & Rescue Service
Kevin Hepple	Tyne & Wear Fire & Rescue Service
Peter Hedley	Business Forum
Michael Blades	Northumbria Health Care Trust
Paul Nelson	NTC Environmental Sustainability Manager
Michael Keenlyside	NTC Environmental Sustainability Officer
Jen Carruthers Jones	NEA
Lesley Tudor-Snodin	NEA

**Apologies:**

Clare Swift	Northumbria Police and Vice-chair
Paul Buie	NTC-Head of Business and Regeneration
Ann Marie Crozier	Tyne Met College – Deputy Principal
Daniel Doran	Young Cabinet Member for the Environment
Ann Taylor	NTC Young Mayor Support Officer
Jonathan Walker	North East Chamber of Commerce
Tony Baines	Northumbria Water Ltd
Michelle Preen	Northumbria Police
Susan Wear	Port of Tyne Authority

<b>1. Apologies, Welcome &amp; Introduction</b>
The Chair welcomed everyone to the Green North Tyneside Board
<b>2. Presentation from Tyne &amp; Wear Fire &amp; Rescue Service</b>
Kevin Hepple – Area Manager, Community Safety, gave a presentation on the Tyne and Wear Fire and Rescue Service Environmental Strategy.
Key was writing the Strategy down and identifying responsible individuals and ownership across the service. Leadership needed at all levels. The appointment of Carbon Champions was critical. Reassured that the three Key statements of the Strategy still hold true
Some key points included: <ul style="list-style-type: none"> <li>• Buildings – LED lights – clearly work</li> <li>• Transport – diesel reduction needs to be part of the specification</li> <li>• Operational – standard operating procedures now <b>all</b> include environmental impact</li> <li>• People – carbon champions</li> <li>• Engineered solutions – Deliver carbon reduction, but performance in owned sites much better than PFI sites – but a complex issue</li> </ul>

- Procurement – sustainability built in
- Waste – revised contract. Biggest challenge was removing personal waste bins
- Projects – Integrated into Estates Annual Plan
- “What you don’t measure, you don’t do” – but it’s a lot of work.

Budget £600k over 3 years. Demonstrated have delivered sustainable savings. Asking for further funding for LED lighting and hybrid vehicle.

April 13 estimate carbon reduction now around 17% from base, with target of 22% by April 15.

Now embedded into the structure – It’s just ‘Business as Usual’.

Chair thanked Kevin for his presentation. All were impressed with progress to date.

	<b>ACTION</b>
<b>3. Minutes &amp; Matters Arising from the last meeting 5<sup>th</sup> June 2013</b>	
<ul style="list-style-type: none"> <li>• Council Plan – ‘Our North Tyneside’. Ambition for a single plan across NTSP</li> <li>• Room Thermometers – still requests, tremendous success. The offer was made to distribute these as part of T&amp;W Fire &amp; Rescue visits <b>Agreed.</b></li> </ul>	<b>PN</b>
<b>4. Task and Finish Group – Carbon Award</b>	
<p>To date 31 companies have requested and received packs of information. The awards have been promoted through NTC local supply chain. Awards to date are:</p> <ul style="list-style-type: none"> <li>• 2 Bronze Redesdale Primary, Tyne Met College</li> <li>• 1 Silver Redesdale Primary (progression from Bronze)</li> <li>• 1 Gold North Tyneside Council</li> </ul> <p>GNT partners were requested to promote the Carbon Awards to their local suppliers.</p> <p>A Green Business category will feature in the 2013 North Tyneside Business Awards – Green Business Award sponsored by the NTSP GNT Board. Applications for the business awards are now in circulation.</p> <p>The Bronze, Silver and Gold Awards are a journey to carbon reduction. Bronze and Silver status are self certified by the participating organisation. It was confirmed that prior to any organisation being accredited with a Gold Award, a light but tough audit is undertaken by NTC staff. The Awards were developed by a Task and Finish team and they are bespoke to NT.</p>	<b>ALL</b>
<b>5. Task and Finish Group - Partner Engagement and Behaviour Change</b>	
<p>Board Members were reminded of the agreed objectives of the Household Energy Behaviour Change Project. Presentation slides attached.</p> <p>The procurement process resulted in the appointment of NEA. The Task and Finish Group thanked the Chair, Cabinet Member and Head of Environmental Services for their support in reaching a major milestone in the project</p>	

	<b>ACTION</b>
<p><b>Agreed</b> MK to supply procurement evaluation template and scoring system to and to brief Cabinet Member on the procurement process outside of the Board.</p> <p>PH wanted it noted that the Task and Finish groups have resulted in high quality, robust products – the Carbon Reduction Award and the Household Energy Behaviour Change Project.</p> <p>NEA presented on their organisation remit and the proposed project delivery. NEA - National Energy Action – it is a national charity.</p> <p>This project has been identified as particularly exciting as accessing college age students is a real gap nationally in meaningful energy efficiency education. This group are identified as the next generation of house holders. The GNT project requires a bespoke course for this age and this area. Being able to deliver such an innovative project in TyneMet significantly adds value to the work. Hope to be able to continue to monitor in the longer term.</p> <p>As the Parent charity of WarmZone they will pick up and target those in fuel poverty.</p> <p>The project provides wide ranging benefits and opportunity to feedback to wider NTSP partners. Learning from the pilot, successes can be translated into other groups of society e.g. Age UK.</p> <p>Chair noted the use of social media as critical to engage with the participants. PS asked about accessing the wider services of NEA, e.g. to provide technical input on technology. NEA has provided NTC with a membership of the network of services for the duration of the project. NTC can access support through standard membership, business support group and research team. Some work is chargeable and done on a consultancy basis. Potential to access social responsibility funding.</p> <p>NEA visitors were thanked for their presentation and the Board looked forward to receiving the results of the pilot.</p>	<b>MK</b>
<p><b>6. Future Projects</b></p>	
<p><b>Eco and Energy Efficiency Measures</b> – reported that following the full robust procurement process the contract was awarded to WarmZone Community Interest Company. The contract started 2 September. To be targeted to properties and people in need, and higher value measures. Initial Project Board Meeting held. Identified an opportunity to link with local ward members to identify those in need.</p> <p>It was noted that the added value part of this contract includes free consultation advices.</p> <p><b>Energy efficiency and carbon reduction in community buildings</b> – Representation received from VODA around this issue. Suggestion by PH was to have an event – similar to Business Breakfast using Carbon Trust Sector Connector.</p> <p><b>Agreed</b> – Tony Turnbull has the experience and contacts to organise this event</p>	<b>TT</b>

	<b>ACTION</b>
<b>7. Chairs Report to NTSP Executive</b>	
<ul style="list-style-type: none"> <li>• Report circulated at the meeting</li> <li>• Separate report done with regard to funding</li> <li>• Capital £4.5k / Revenue £40k</li> </ul> <p>CL to circulate budget report. (sent with Notes)</p> <p>Noted that NTSP Executive meeting was now largely workshop based. Have raised key issues including transport and third sector representation which were noted.</p> <p>Concerns were expressed particularly around Transport with the fragmentation of the ITA.</p>	<b>CL</b>
<b>Any Other Business</b>	
<p>Compact biomass boilers – we have received representation from an organisation that has funding to install. Tariff 6p Kwh too high for NHS and probably NTC. They have reviewed and reduced work for 400 Kwh and above. May be available for community groups.</p> <p>NTC have asked for desk top assessments for 5 sites.</p>	
<b>Next Meetings</b>	
<p><b>Wednesday 4<sup>th</sup> December – Northumbria Healthcare Trust</b>, Northumbria House, Cobalt Business Park, 7-8 Silver Fox Way, NE27 0QJ</p>	