Step 1
Ask screening questions of female clients over 16 (also males where there are concerns of abuse?)

Step 2
Validate what has happened to them and give key messages.

Step 3
Assess the client’s safety:-
Always ask routine enquiry questions.
Remember there are a number of ways an individual can be experiencing abuse (see over).
Always talk to client when they are alone and in a place of privacy.

Step 4
ACTION: Explain services available; give leaflet, MARAC checklist if appropriate.
NB: Throughout the process, always keep the client up to date with what is happening, key messages, recommendations and any referrals made.

Step 5
Document and read

Routine Enquiry/Screening Frame the question first then ask a direct question
FRAMING QUESTIONS - “as violence in the home is so common we now ask all our service users about it routinely”
DIRECT QUESTIONS - “are you in a relationship with someone who hurts you?”
“did someone cause those injuries to you?”
Remember it can be dangerous to ask about DA in front of anyone else

Examples of Key Messages
- You are not to blame for what has happened
- There is help available
- You are not alone
- You do not deserve to be treated like this
- Allowing yourself to admit you are being abused is the first step to seeking help
- Abuse is not your fault and you have a right to be safe, protected and supported
- Men can suffer domestic abuse too
- Domestic abuse does occur in same sex relationships

Examples of questions
- are you in a relationship with someone who hurts you?
- did someone cause those injuries to you?
- Is your partner with you?
- Are you safe to go home?
- Where are your children?

History of or current domestic abuse?
YES
UNCLEAR
NO

Regular Review
Instinct Care plan review
Change in relationships / family circumstances

Is there an immediate risk to self, children, others? Always ask: are you safe?
YES
NO

Further investigate
Continue to build relationship, ask routine enquiry questions and follow regular review advice.

Do they reach MARAC threshold
YES
NO

Discuss with Designated Officer
If appropriate, Designated Officer, to refer to MARAC

Consider Referrals to Safeguarding Adults; Childrens Services and Specialist Agencies; Consider EHA; Care plan and work with all risk areas to reduce risk

999; Discuss safety plan (see accompanying notes); Children’s / Adults Social Care Referral; Emergency accommodation

Undertake MARAC checklist
### Types of Abuse

#### Physical
Slapping; kicking; pinching; shoving; choking; use of weapons; force feeding; forcing use of drugs/alcohol; burning; physical restraint.

#### Emotional Abuse
Blaming you for the violence; calling you a bad parent; sleep deprivation; enforced isolation; manipulation; criticism; jealous and obsessive behaviours; moods that ruin your home life.

#### Verbal Abuse
Name calling; angry outbursts; subtle hurtful comments; sarcasm; put downs disguised as jokes; ordering rather than asking.

#### Sexual Abuse
Forced sex; rape; using objects; forced to watch or act in pornography; humiliation; forced prostitution.

#### Financial
Withholding money; taking all your pay; giving you an allowance; not allowing you access to bank accounts; not allowing you to work; sabotaging your job; making you justify purchases.

#### Threats and Intimidation
Threatening to harm you, your property or your children/family members; damaging your property; threatening to commit suicide; threaten to get your children taken into care.

### North Tyneside Domestic Abuse Services

**In an emergency always call 999**

- Harbour Refuge & Outreach (0191) 2513305
- Acorns Children's Service (0191) 2006302
- Victims First Northumbria 0800 011 3116
- Refuge (24hr national helpline) 08705995443
- Woman’s Aid (National Helpline) 08082000247
- Men’s Advice Line (National Helpline) 08088010327
  
  Visit the website at [www.northtyneside.gov.uk/domestic abuse](http://www.northtyneside.gov.uk/domestic abuse)

**How might Abuse make you feel?**

- Like you are walking on eggshells and trying to make things better.
- Lonely, anxious, depressed, scared or confused, embarrassed or ashamed.

**Remember**

- Ensure the immediate safety of the victim and anyone else in the family.
- Do not take action that could place you or your colleagues at risk of violence.
- Seek emergency assistance if needed.
- Be sensitive, respectful and listen carefully to what you are being told.
- Give clear messages, e.g. you are not alone, you do not deserve to be treated like this, there is help available for you.

---

**This guide is applicable to all victims of domestic abuse**

Domestic Abuse is predominantly perpetrated against women by men, however it can be perpetrated within same sex relationships, by women against men, and by other family members such as adult children against their parents or the extended family/community as in cases of honour based violence.

Domestic abuse impacts upon children and/or vulnerable adults in the household whether they are abused directly by the perpetrators or by hearing, witnessing or intervening in incidents.

**Leaflets Available for Use**

North Tyneside Domestic Abuse Partnership has produced literature about working with victims of domestic abuse. Leaflets are available from Domestic Abuse Co-ordinator.

**Contacts**

Domestic Abuse Co-ordinator
0191 6437383