

APPRENTICESHIP ACADEMY

Start your journey
with North Tyneside Council



North Tyneside Council

Welcome to North Tyneside Council's Apprenticeship Academy

Apprenticeships help us to find fresh new talent, improve on the skills in our workforce, and increase diversity throughout the Council.

Employing apprentices helps North Tyneside shape its workforce to develop the skills we need to deliver our ambitious plans for the future.

We have created an environment where our apprentices can excel, through learning, supporting and challenging each other and developing the flexibility and skills required to meet current and future job roles.

An apprenticeship at North Tyneside Council

An apprenticeship offers a unique opportunity to:

- Learn in a real work environment
- Get an employment contract for at least 18 months
- Study with a training provider or college on an approved apprenticeship standard
- Get support from a mentor and team

North Tyneside Council have had apprenticeships in:

- Sport and Leisure
- Housing, Property and Construction
(including plumbing, electrical, plastering,
joinery, stores, and warehousing)
- Business Administration
- Customer Service
- Horticulture
- Housing and Quantity Surveying

What will I be paid?

The starting salary for level 2 and 3 apprentices is £12,696 per annum.
Level 4-7 apprentices (inclusive) start on £17,942 per annum.

What is an apprenticeship and who are they for?

North Tyneside Council's apprenticeship programmes are open to a variety of individuals, from those who have limited or no work experience or qualifications, to those wanting to get back into work or develop further.

The changes to apprenticeships mean that opportunities are now open to people aged 16 and above – there is no age limit.

How long is an apprenticeship?

The apprenticeship programme will be long enough to ensure you complete the required workplace learning and qualification to prepare you for employment.

The level and complexity of the apprenticeship you are on determines how long it lasts, however, all our apprentices are employed for at least 18 months.

Becoming an apprentice

An apprenticeship programme provides experience in the workplace with dedicated support and an opportunity to gain work related qualifications recognised by employers, all while receiving a salary and having your training paid for.

Become an apprentice and you will:

- Gain the skills and knowledge you need to succeed in your chosen career pathway.
- Follow a structured training programme which gives you a chance to work and be paid, while earning a qualification at the same time (20% of your working week will be spent learning at college or studying).
- Kick start your career and start earning a salary much earlier on in life.
- Learn in a real work environment – apprenticeships give you a great opportunity to get hands on experience, you will be able to put your skills into practice and gain more confidence in the world of work.
- Take advantage of continuous support via regular review meetings with your manager and tutor, plus advice and guidance from a mentor who you'll work alongside during your time as an apprentice.
- Receive employability training at the end of your apprenticeship to help you secure employment.

Case Studies

Sam Foreman
Project Management Apprentice



I am from North Shields and employed by North Tyneside Council, in the Housing Growth team completing a project management apprenticeship. Previously I had been working in various job roles within the community, while searching for career advancement.

It's a wonderful experience to be working alongside such passionate individuals. Everyone has been warm, welcoming, and engaging. I'm amazed by the positive energy everyone shares throughout each day. I am actively supporting the team across a range of high-profile projects, that support the council's ambition for North Tyneside. I am excited to develop my management skills while serving my local community.

Erin Rochford
Health and Safety Apprentice



I am from Newcastle and employed at North Tyneside Council as an apprentice SHE Advisor. I previously attended Sacred Heart Sixth Form. In my role I work across the Housing, Property & Construction services assisting in the support of a diverse range of SHE services.

I started as a SHE apprentice in October 2020 and have loved every moment since. I'm really enjoying my apprenticeship and have already had the chance to work alongside some great colleagues who are also very supportive. I have a positive attitude and hope to do well in my future employment thanks to the opportunity of this apprenticeship.

HOW TO APPLY

Our apprenticeship vacancies will be advertised on www.northeastjobs.org.uk from mid-May to early June.

We hope to recruit over the summer and have our apprentices commence in early Autumn.

For more information, contact:

HR-Apprenticeships@northtyneside.gov.uk

Jane Gray | 07968 380 208 | jane.gray@northtyneside.gov.uk
Lesley Maughan | 07969 449 665 | lesley.maughan@northtyneside.gov.uk

Top tips for applying for an apprenticeship:

Take your time:

- Read the advert, job description and person specification carefully;
- Proof read your application;
- Explain why you want to work for North Tyneside Council;
- Sell yourself (the personal statement section of the application is most important)!

Prepare for your interview:

- How much do you know about the Council and what it does?
- How are you going to get to your interview? (Allow extra time!)
- Practice interview questions with a friend or family member;
- Be confident;
- Prepare questions to ask!

Keep track:

- Take note of the closing date;
- Save copies of your applications so you can refer back;
- Check your emails regularly.