

## New Memorial Bench Terms and Conditions

- This agreement runs for a period of 10 years from the first day of the month following installation.
- At the end of the 10-year agreement term, the applicant will have the option to extend the agreement for a period of five years, for a cost to be determined by North Tyneside Council and supplied to the applicant at the time of renewal.
- If you do not wish to extend the agreement, the seat and/or plaque can be returned to you free of charge (for North Tyneside addresses). If we are unable to make contact on expiry of the agreement, benches will be kept for three months and plaques will be kept for six months from the date of expiry, before being disposed of.
- North Tyneside Council reserves the right to vary any inscription as may be found necessary, or refuse an inscription which is considered unsuitable.
- Additional plaques (max. two) can be purchased from North Tyneside Council. The applicant is not permitted to attach unofficial plaques to the bench.
- North Tyneside Council accepts all liability for the maintenance and condition of the bench, including responsibility for any repairs and/or replacement as a result of damage, vandalism or theft.
- During the term of the agreement, North Tyneside Council will commit to carrying out twice-yearly inspections to assess the condition of the bench and three refurbishments, which will include sanding down and re-varnishing of the woodwork.
- North Tyneside Council reserves the right to relocate or remove a bench if it is deemed necessary, particularly if it becomes a hazard. In this instance, North Tyneside Council agrees to notify the applicant.
- During the term of this agreement the applicant accepts responsibility for ensuring the contact information held by the Asset Management team for the purposes of the memorial bench is accurate and will notify the Asset Management team of any changes.
- The applicant agrees to ensure no excessive decoration, including flowers, memorabilia, photos or ornaments, will be placed on the bench limiting the use of the seat. Any decoration placed on the memorial bench is the applicant's responsibility. North Tyneside Council does not accept any liability for such items.

If you have any queries about the memorial bench,  
please contact;

[memorialbench@northtyneside.gov.uk](mailto:memorialbench@northtyneside.gov.uk)



North Tyneside Council