



**North Tyneside Council**

## **Applying for an Organisational Blue Badge**

These questions are intended for organisations involved in the care of disabled people who are seeking a Blue Badge for a vehicle/vehicles (e.g. minibuses, or specially adapted commercial vehicles) which is/are to be used to carry disabled people who would themselves qualify for an individual Blue Badge.

An 'organisation' is defined in legislation as meaning an organisation concerned with the care of disabled persons to which a disabled person's badge may be issued.

Organisational badges will therefore only be issued to an organisation which:

- Cares for and transports disabled people who would meet one or more of the eligibility criteria for a individual Blue Badge; and
- Has a clear need for an organisational badge rather than using the individual Blue Badges of people it is transporting.

Organisational badges should **only** be used when transporting disabled people in their care who meet one or more of the eligibility criteria for a badge – and must not be used for the employee's benefit when they are carrying out other business on behalf of the organisation. It is unlikely that taxi or private hire operators and community transport operators would be eligible for an organisational Blue Badge as they are not usually concerned with the care of disabled people who would meet one or more of the eligibility criteria for a badge.

If you are unsure about how to answer these questions, then please consult the guidance notes enclosed with this application form.

Main contact name				
Address				
Postcode				
Telephone				
Email				
Does your organisation care for disabled people who would themselves qualify for an individual Blue Badge? See guidance notes on page 5	Yes:		No:	
If YES, please give details of the nature of this care				
As part of that care, does your organisation provide them with transportation?	Yes:		No:	
If YES, please give details of the types of vehicles used and how often they are used to transport disabled people:	Type of vehicle		Frequency used to transport disabled people	

Are any of your vehicles licensed under the Disabled Passenger Vehicle (DPV) taxation class?	Yes:		No:	
If YES, please give details and attach a photocopy of the tax disc(s) to this application				
How many disabled people are in the care of your organisation?				
How many of these people are already in receipt of a Blue Badge as individuals?				
How many of these people do you estimate would be eligible to receive a Blue Badge if they applied as individuals (see description of eligible disabled people in the accompanying guidance note)?				
Charity Number of your organisation: (if applicable)				
Please describe why your organisation is applying for a Blue Badge and the types of trips it will be used for...				
How often do you envisage your organisation will use the Blue Badge?				

If you already have an organisational Blue Badge:	What is the serial number on the current badge(s)?	
	What is the expiry date of the current badge(s)?	
How many organisational badges are you applying for? (Please note that your organisation will be required to pay the badge issue fee for each Organisational Badge that is issued)		
Please provide the Vehicle Registration Numbers of the vehicles in which you intend to use the Blue Badge:		
Vehicle 1.		Vehicle 2.
Vehicle 3.		Vehicle 4.

<b>Badge issue fee</b> Payment will only be taken if your organisation's application for a Blue Badge is successful. Your organisation will only be issued with a Blue Badge once your payment has been received.	<b>£10.00 per badge</b>
	<ul style="list-style-type: none"> <li>• Enclose a cheque that we will process if your application is successful, or return to you if your application is unsuccessful;</li> <li>• Make a telephone payment when we call you to confirm your application has been successful;</li> <li>• Make a payment at a Customer Service Centre once we have contacted you to confirm your application has been successful;</li> <li>• Post a cheque payment once we have contacted you to confirm your application has been successful.</li> </ul>

Your signature:

Please print your name here:

Date of application:

Applicant organisation's official stamp

## Guidance Notes

An organisational badge may be issued to organisations whose responsibility includes the care and transportation of disabled people who would themselves meet the eligibility criteria for a badge should they apply individually. Eligible disabled persons are defined as a person who is over two years old and:

- receives the Higher Rate of the Mobility Component of the Disability Living Allowance; or
- In receipt of Personal Independence Payment with a score of 8 or more in the 'Moving Around' activity of the Mobility Component
- is registered blind (severely sight impaired); or
- receives a War Pensioner's Mobility Supplement; or
- receives a lump sum benefit under the Armed Forces and Reserved Forces (Compensation) Scheme within tariff levels 1-8 (inclusive) and has been assessed and certified as having a permanent and substantial disability which causes inability to walk or very considerable difficulty in walking; or
- drives a vehicle regularly, has a severe disability in both arms and is unable to operate, or has considerable difficulty in operating, all or some types of parking meter; or
- has a permanent and substantial disability which causes inability to walk or very considerable difficulty in walking.

In addition, eligibility covers children under the age of three who fall within either or both of the following descriptions:

- a child who, on account of a condition, must always be accompanied by bulky medical equipment which cannot be carried around with the child without great difficulty;
- a child who, on account of a condition, must always be kept near a motor vehicle so that, if necessary, treatment for that condition can be given in the vehicle or the child can be taken quickly in the vehicle to a place where such treatment can be given.

Organisational Badges will therefore only be issued to an organisation which both:

- Cares for and transports disabled people who would meet one or more of the eligibility criteria for an individual Blue Badge; and
- Has a clear need for an organisational badge rather than using the personal Blue Badges of people it is transporting.

In all circumstances, badges will be supplied to organisations or departments (e.g. Social Service Department) rather than to individual staff members.

All employees of the organisation who will be using the badge should be reminded that they must only use the badge for the purposes of transporting disabled people in their care who meet one or more of the eligibility criteria for a badge. These employees should be reminded that if they use the badge to take advantage of the concessions when there are no passengers in the vehicle who are eligible for a badge they will face a fine of up to £1,000.

It is unlikely that taxi or private hire operators and community transport operators would be eligible for an organisational Blue Badge as they are not usually concerned with the care of disabled people who would meet one or more of the eligibility criteria

for a badge. Such operators are, of course, able to use an individual's Blue Badge when carrying that person as a passenger.

Once completed, please return this form, with the required proofs of evidence, to one of our Customer Service Centres.

**Killingworth Customer Service Centre**

White Swan Centre  
Citadel East  
Killingworth  
NE12 6SS

Opening times:

Monday - Thursday 9:00am - 4.30pm

Friday 9:00am - 4:00pm

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**North Shields Customer First Centre**

Northumberland Square  
North Shields  
NE30 1QU

Opening times:

Monday - Thursday 9:00am - 4.30pm

Friday 9:00am - 4:00pm

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**Wallsend Customer First Centre**

16 The Forum  
Wallsend  
NE28 8JR

Opening times:

Monday - Thursday 9:00am - 4.30pm

Friday 9:00am - 4:00pm

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**Whitley Bay Customer First Centre**

York Road  
Whitley Bay  
NE26 2AB

Opening times:

Monday - Thursday 9:00am - 4.30pm

Friday 9:00am - 4:00pm

**If you have any queries please contact us on 0345 2000 101  
or email [blue.badges@northtyneside.gov.uk](mailto:blue.badges@northtyneside.gov.uk)**