

Record of Delegated Executive Decision

1. Subject of decision

The Authority seeks to award a contract to the successful tenderers in relation to the following tender:

Contract 54 – Responsive Repairs to Windows and Doors

2. Name and Title of Decision Maker

Peter Mennell – Director of Housing and Property Services

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest

None

4. Executive summary

At its meeting on 27 March 2023, Cabinet agreed that the Director of Housing and Property Services in consultation with the Director of Resources, Head of Law and the Cabinet Member for Housing undertake a procurement exercise for the proposed housing specialist works and to award contracts to those bidders successful in the procurement process who provide the Authority with the most economically advantageous tenders and in line with the agreed Investment Plan. Responsive repairs to windows and doors forms part of the Housing Specialist Works scheme.

The report to Cabinet in March 2023 (titled Procurement Plan 2023-24) can be accessed via the following [link](#).

In accordance with the decision of Cabinet in March 2023, a procurement exercise has been undertaken by the Director of Housing and Property Services for the provisions of the external painting works and approval was sought to enter into a contract following the procurement process.

5. Alternative Options considered

Not award the contracts and commence new procurement processes.

6. Decision

To award a contract to the tenderer who represents the most economically advantageous tender in relation to the contract listed at section 1 above.

7. Reasons for the Decision

The contractors identified in Appendix 1 as the highest scoring bidders represent the most economically advantageous to the Authority.

8. Date Decision Made

23 February 2024

To be completed by Democratic Services

9. Is this decision subject to call-in and if so expiry date of call-in period

Yes, 5.00pm on Friday 1 March 2024

10. Date of Publication

23 February 2024

11. Implementation Date (if decision not called in)

Friday 1 March 2024 after 5.00pm