

Record of Delegated Non-Executive Decisions by Officers

1. Subject of decision

To provide temporary accommodation assets by leasing empty private properties from landlords.

Delegation Reference

The Director of Housing and Property Services has a general delegation under the Authority's Officer Delegation Scheme, namely, HP25 which enables:

"Agreeing terms with private landlords and registered social landlords to lease accommodation for the purposes of providing temporary housing for homeless households."

2. Name and Title of Decision Maker

Peter Mennell, Director of Housing and Property Services

3. Details of any Conflict of Interest and any Dispensation granted in respect of such Interest.

None

4. Executive summary

The Authority is experiencing unprecedented demand to provide temporary accommodation for homeless households. This demand cannot currently be met utilising the Authority's available housing stock alone and has resulted in an increase in the use of inappropriate and costly bed and breakfast accommodation. As a response to this increased pressure on current temporary accommodation provisions, it is proposed that the use of empty private sector housing assets is appropriate.

5. Alternative options considered

The following decision options are available for consideration by Director of Housing and Property Services:

Option 1

The Director of Housing and Property Services may agree the recommendation set out in paragraph 1.2 above.

Option 2

The Director of Housing and Property Services may not agree the recommendation set out in paragraph 1.2 above.

6. Decision(s)

Option 1

To agree the recommendation set out in paragraph 1.2 of this report.

7. Reasons for the Decision(s)

To provide additional assets for temporary accommodation use.

8. Date Decision Made

18 August 2025

9. Expiry date of call-in period

5pm on 26 August 2025

10. Date of Publication

18 August 2025

11. Implementation Date (if decision not called in)

27 August 2025