



North Tyneside Council

North Tyneside Council - Parking Control

Resident (Pay & Display Scheme) Permit – Application Form

Only use this application form if you live within the following Permit Schemes – NS1, NS2, NS3, NS5, NS7, NS10, SPA1, TM3, WB1, WB2, WB3, WB5, WD1, WD6

You are allowed a maximum of **Three** Resident Permits per property

YOUR APPLICATION WILL BE RETURNED TO YOU AND THE ISSUE OF YOUR PERMIT MAY BE DELAYED IF THE FORM IS INCORRECTLY OR PARTIALLY COMPLETED, OR IF THE DOCUMENTATION IS NOT ATTACHED.

Part 1 – Your Particulars	Address _____ _____ _____
Surname _____	_____
Mr/Mrs/Miss or other title _____	Postal Code _____
Forenames in full _____	Telephone No. (Home) _____ Telephone No. (Business) _____ (we may need to contact you at short notice)
Part 2 – Particulars of your vehicle (First vehicle) (This permit is Free of charge)	Are you the registered keeper? YES NO
Registration No _____	If no, who is the registered keeper? (Name and address) _____ _____
Make and Type _____ _____	Postal Code _____
	Is the vehicle kept and used by you? YES NO
Particulars of your vehicle (Second vehicle, if applicable) (This permit is charged at £25.00)	Are you the registered keeper? YES NO
Registration No _____	If no, who is the registered keeper? (Name and address) _____ _____
Make and Type _____ _____	Postal Code _____
	Is the vehicle kept and used by you? YES NO

Particulars of your vehicle (Third vehicle, if applicable)

(This permit is charged at £25.00)

Are you the registered keeper?

Registration No _____

YES

NO

Make and Type _____

If no, who is the registered keeper? (Name and address)

Postal Code _____

Is the vehicle kept and used by you?

YES

NO

Part 4 – Enclosures

You must provide proof that you are a resident at the property and are the registered keeper of the vehicle. For details of the information that would be acceptable, please refer to the Notes for Guidance associated with this permit

Please send photocopies of documents, wherever possible, as the Council is unable to accept responsibility for any documents sent through the post.

Please note that both proof of residence and vehicle ownership are required. All documents must show your name and the address for which you are applying for a permit.

Payment

£25.00 per permit per annum for second and third permit

Enclose your cheque or postal order made payable to 'North Tyneside Council' with your application form.

Part 5 - Parking Terms and Conditions

- The Council cannot guarantee a parking space will always be available to you.
- It is your responsibility to ensure your vehicle is legally parked at all times.
- You must ensure your permit is valid at all times and clearly displayed on the windscreen.
- You may not park in suspended parking bays. This will result in a parking ticket being issued and your vehicle may be relocated or removed to the car pound. Please check times carefully when a suspension is in force. Where possible, street signs will give several days advance warning, but in emergencies this may not be possible. You must therefore always ensure that your vehicle and the location are checked each morning before 8.30am or arrange for this to be done.

Part 6 - Vehicle Terms and Conditions

- Your vehicle must be able to fit within the markings of the parking place AND be:
 - i. a passenger vehicle that can carry no more than 13 people including the driver
 - ii. a vehicle that does not exceed six metres in length
 - iii. has an unladen weight not exceeding 3.5 tonnes.
- You cannot use the permit on a trailer or caravan.
- Your vehicle must have a valid road tax licence. The permit is not valid if the vehicle is untaxed.

Part 7 – Declaration

I hereby certify that

- The address shown in Part 1 is my usual place of residence
- I will only use the permit in accordance with the Terms and Conditions outlined.
- All the information I have given on this application is correct

I shall immediately surrender the permit to the Council in the event of any of the following circumstances occurring:

- I cease to reside in the controlled zone for which the permit has been issued
- I sell or dispose of the vehicle shown on the permit
- The Council withdraws the permit or it ceases to be valid for any reason

Signature*

Date

(This declaration may only be signed by the person named in Part 1 – if you fail to sign this declaration, your application will be returned)

*It is an offence for a person knowingly to make a false statement for the purpose of obtaining a parking permit. The Council will not hesitate to prosecute and conviction will result in substantial penalties.

PLEASE NOTE:

Your permit(s) will be valid for use only in the zone in which you are a resident.

PERMIT HELPLINE (0191) 6432121